

WEST GENESEE CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, MARCH 22, 2017

MINUTES of the REGULAR MEETING of the BOARD OF EDUCATION held MARCH 22, 2017
at the West Genesee High School Library.

Members present: Eric Bacon
Karen Fruscello
Vladimiro Hart-Zavoli
Roberta Herron
Kimberly Sacco – arrived at 7:06 p.m.
Joseph Simon
James Soper
Neil Widrick

Member Absent: Shawn Mitchell

Others present: Christopher Brown
Paul Pelton
Brian Kesel
William Roberge
Bonnie Russell
Deb Miller
Todd Freeman
Shannon Coholan
Darlene Chapin
Lori Keevil
Jeannette Clark
Phyllis Letizia
Francis Letizia, Sr.
Jackie Farrell
Brandi Holzhauer
Daniel Holzhauer
Stacey Hagadorn
Ryan Hagadorn
Tyler Troch-Stirpe
Joe Pulaski
Beth Lozier
Sean Fahey
Mike Burns
Brent Suddaby
TJ Vaughan
Tracy Klefbeck
Geoffrey Morton
Ciara Zaroni
Chris Upwood
Beth Stewart
Approximately 20 other staff and/or residents, including members
of the Boys' Varsity Hockey team and their parents

MEETING CALLED TO ORDER

The meeting was called to order by President Roberta Herron at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Herron led the Pledge of Allegiance.

ADDITIONS AND DELETIONS TO THE AGENDA

None

SUPERINTENDENT'S REPORT

The Superintendent opened his remarks by congratulating the Director of Fine Arts, Bill Davern, for receiving his award from the School Administrators Association of New York State. He will be recognized in person on April 5th, 2017. The Superintendent then gave a quick budget update and spoke about some recent school fundraisers.

OPEN FORUM

Eric Bacon recognized Bob Deegan, Joe Pulaski, and Beth Stewart for their retirement and service to the West Genesee School District.

Geoffrey Morton recognized Chris Menges twenty years as a School Psychologist at West Genesee School District at East Hill Elementary School, Camillus Middle School, and West Genesee High School. Chris will continue to work with young people after he retires and will continue teaching. He is also looking forward to the extra time he will spend with his family.

Geoffrey Morton also spoke of Kathy Annan who has been a Chemistry teacher at West Genesee High School for twenty-two years and pointed out her National Board Certification, earned during her tenure at West Genesee. Kathy looks forward to pursuing her passion for healthy living by using her certification to teach Spinning, or perhaps working at Fleet Feet, and possibly preparing for Triathlons.

Geoffrey Morton noted that Bob Deegan's retirement comes after teaching and coaching at West Genesee for thirty-nine years. Bob has been a role model to students and athletes and will do whatever it takes to help a student be successful. Mr. Deegan was recently presented with the Optimist Teacher of the Year Award. Bob will be missed by many as he considers plans that may include riding his motorcycle, spending time with his family, working out and planning his next adventure.

Geoffrey Morton also acknowledged Helena Korrigan's more than twenty-six years of being a Teaching Assistant with West Genesee Middle School and West Genesee High School, highlighting the last 15 years she supported students in the Testing Center at the High School. We wish her the best as she does the things that retirees do!

Geoffrey Morton noted the past thirteen years Marjorie Thiele worked as an Earth Science teacher at West Genesee High School and her ability to connect with not only her own students, but students of other teachers' as well, helping them to succeed in the classroom and on the Regents exams. Margie has a huge heart and we can imagine her continuing to work with young people in her retirement.

OPEN FORUM

Beth Lozier talked about the eighteen years Emily Buchanan worked at Camillus Middle School, and how, under her guidance, the concept of the middle level learning center became a reality. Emily also served students who needed extra support in Reading. Her plans for retirement include traveling and spending time with her grandchildren. We wish her well.

Jeannette Clark spoke of Johanna Wall who has been with the West Genesee Central School District for twenty-three years, most recently at Onondaga Road Elementary school. Jo taught Kindergarten, 1st and 3rd grade. Most of her years were as an Instructional Specialist. Upon retirement, Jo hopes to travel, garden, spend more time with her grandchildren, and promote her jewelry business.

Jeannette Clark also recognized Diane Guglielmo's thirty-year teaching career as a Special Education Teacher at Onondaga Road Elementary School. Though Diane will miss teaching dearly, she is looking forward to becoming a grandmother, spending more time with her family, and maybe even traveling a little bit.

Lori Keevil spoke of Karen Hennigan who has served as a Special Education Teaching Assistant at Stonehedge Elementary School since 1997. Karen worked with children at all grade levels, from Kindergarten through 5th grade. Her warmth and compassion was truly appreciated in the Stonehedge Community. We wish her well in retirement.

Brent Suddaby had many kind words to share about Debbie Quick. He highlighted the many ways she pioneered the concept of "Inclusive Teaching". Mr. Suddaby noted that Deb continued to be an advocate for all students and educators once she came to Stonehedge Elementary School in 1999. In retirement, she looks forward to turning off her "teacher brain". She plans to continue teaching aspiring teachers, traveling with her husband, and visiting with her sons.

Paul Pelton recognized Joe Pulaski for his service to the West Genesee School District in the Maintenance Department. In addition to being a very courteous person, Joe has proven to be a very dedicated employee, never losing his composure. He has made the safety of our students a top priority in his everyday efforts, while continuously looking for ways to improve the efficiencies of our building operations. In retirement, Joe looks forward to spending a little more time on himself and with his family, possibly relocating.

Dr. Brown recognized the accomplishments of Ryan Hagadorn – 100 Yard Breaststroke Section III Champion, and the West Genesee Boys' Varsity Hockey Team on the Section III Championship.

APPROVAL OF MINUTES

A. Motion: Vladimiro Hart-Zavoli

It is recommended that the minutes of the Regular Meeting of March 1, 2017, be approved.

Second: Kimberly Sacco

Approved 8-0

STUDY SESSION TOPICS

2017-2018 Budget Discussion and Follow-Up

Dr. Brown noted that there are no recommended changes to the budget.

FINANCIAL ACTION ITEMS

B. Motion: Kimberly Sacco

It is recommended that the Board of Education accept a donation of \$29.28 for East Hill Elementary School from The Kula Foundation/Red Robin Donations, and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues
A2705 – Gifts and Donations \$29.28

A960 - Appropriations
A2110-501-05-0000 – General Supplies – EH \$29.28

Second: James Soper Approved 8-0

C. Motion: Neil Widrick

It is recommended that the Board of Education accept a donation of \$509.14 from the East Hill Elementary School PTA for supplies, and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues
A2705 – Gifts and Donations \$509.14

A960 - Appropriations
A2110-501-05-0000 – General Supplies – EH \$509.14

Second: Joseph Simon Approved 8-0

D. Motion: Kimberly Sacco

It is recommended that the Board of Education accept a donation for West Genesee High School from the Travelers Employee Giving Campaign in the amount of \$1,000.00, and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues
A2705 – Gifts and Donations \$1,000.00

A960 - Appropriations
A2110-501-11-0000 – General Supplies – HS \$1,000.00

Second: Neil Widrick Approved 8-0

FINANCIAL ACTION ITEMS

E. Motion: James Soper

It is recommended that the State Environmental Quality Review Resolution regarding mechanical, electrical, and technology upgrades and improvements at West Genesee High School and related site work, be approved as stipulated.

Second: Eric Bacon Approved 8-0

F. Motion: Kimberly Sacco

It is recommended that the contract between the West Genesee Central School District and Onondaga-Cortland-Madison BOCES in the amount of \$124,650.00, to provide an Alcohol and Drug Abuse Prevention and Education Program (ADAPEP) for the 2017 calendar year, be approved as stipulated.

Second: Karen Fruscello Approved 8-0

G. Motion: Neil Widrick

It is recommended that the stipulated supplies and materials be declared surplus and disposed of in accordance with New York State Education Law.

Second: Joseph Simon Approved 8-0

H. Motion: James Soper

It is recommended that the following 2015-16 school tax refund, Town of Camillus, be approved:

		<u>Levied</u>	<u>Correct</u>	<u>Refund</u>
Edward Noce, Sr.	School	\$2,714.04	\$1,357.02	\$1,357.02
111 Matterson Ave.	Library	26.42	13.21	13.21
Syracuse, NY 13219	Star	- 1,368.00	- \$1,368.00	0.00
	Total	<u>\$1,372.46</u>	<u>\$ 2.23</u>	<u>\$1,370.23</u>

Tax Map Number 044.-01-26

Reason – Clerical Error – 50% Senior Exemption Omitted

Second: Neil Widrick Approved 8-0

FINANCIAL ACTION ITEMS

I. Motion: Kimberly Sacco

It is recommended that the following 2016-17 school tax refund, Town of Camillus, be approved:

		<u>Levied</u>	<u>Correct</u>	<u>Refund</u>
Edward Noce, Sr.	School	\$2,704.19	\$1,352.09	\$1,352.10
111 Matterson Ave.	Library	34.10	17.05	17.05
Syracuse, NY 13219	Star	- 1,395.00	- \$1,395.00	0.00
	Total	<u>\$1,343.29</u>	<u>\$ 0.00</u>	<u>\$1,343.29</u>

Tax Map Number 044.-01-26

Reason – Clerical Error – 50% Senior Exemption Omitted

Second: Neil Widrick

Approved 8-0

PERSONNEL/OPERATIONAL ACTION ITEMS

J. Motion: James Soper

It is recommended that the following retirements be approved:

Jennifer Dee, English Teacher, West Genesee Middle School –
Effective 6/24/17

Note: Jennifer Dee has been employed with the West Genesee Central School District for thirty years.

Christopher Menges, Psychologist, West Genesee High School –
Effective 6/30/17

Note: Christopher Menges has been employed with the West Genesee Central School District for twenty years.

Johanna Wall, AIS Teacher, Onondaga Road Elementary School –
Effective 6/24/17

Note: Johanna Wall has been employed with the West Genesee Central School District for twenty-three years.

Kathryn Annan, Science Teacher, West Genesee High School –
Effective 6/30/17

Note: Kathryn Annan has been employed with the West Genesee Central School District for twenty-two years.

PERSONNEL/OPERATIONAL ACTION ITEMS

J. Retirements continued:

Karen Hennigan, Teaching Assistant/Special Education, Stonehedge Elementary School/Blue – Effective 6/24/17

Note: Karen Hennigan has been employed with the West Genesee Central School District for nineteen years.

Robert Deegan, Science Teacher, West Genesee High School
Effective 6/30/17

Note: Robert Deegan has been employed with the West Genesee Central School District for thirty-nine years.

Helena Korrigan, Teaching Assistant/Special Education, West Genesee High School – Effective 6/24/17

Note: Helena Korrigan has been employed with the West Genesee Central School District for twenty-six years.

Emily Buchanan, AIS Teacher, Camillus Middle School
Effective 6/24/17

Note: Emily Buchanan has been employed with the West Genesee Central School District for eighteen years.

Debbie Quick, Fourth Grade Teacher, Stonehedge Elementary School/Gold – Effective 6/24/17

Note: Debbie Quick has been employed with the West Genesee Central School District for eighteen years.

Virginia Wolbert, Second Grade Teacher, East Hill Elementary School – Effective 6/24/17

Note: Virginia Wolbert has been employed with the West Genesee Central School District for seventeen years.

Sandra Smith-Caldwell, Home & Careers Teacher, West Genesee Middle School – Effective 6/24/17

Note: Sandra Smith-Caldwell has been employed with the West Genesee Central School District for seventeen years.

Diane Guglielmo, Special Education Teacher, Onondaga Road Elementary School – Effective 6/24/17

Note: Diane Guglielmo has been employed with the West Genesee Central School District for thirty years.

PERSONNEL/OPERATIONAL ACTION ITEMS

J. Retirements continued:

Elizabeth Stewart, Teaching Assistant/Special Education, West Genesee Middle School – Effective 6/24/17

Note: Elizabeth Stewart has been employed with the West Genesee Central School District for thirty years.

Laurie Gallagher, Special Education Teacher, West Genesee Middle School Effective – 6/24/17

Note: Laurie Gallagher has been employed with the West Genesee Central School District for twenty-nine years.

Joseph Pulaski, Director of Facilities III, Buildings and Grounds – Effective 6/30/17

Note: Joseph Pulaski has been employed with the West Genesee Central School District for ten years.

Marjorie Thiele, Science Teacher, West Genesee High School – Effective 6/24/17

Note: Marjorie Thiele has been employed with the West Genesee Central School District for thirteen years.

Second: Joseph Simon Approved 8-0

K. Motion: Kimberly Sacco

It is recommended that the following resignation be approved:

Rebecca Babcock, Teaching Assistant/Early Literacy, East Hill Elementary School – Effective 3/15/17 – to accept another position within the district

Second: Neil Widrick Approved 8-0

L. Motion: Eric Bacon

It is recommended that the following unpaid leaves of absence be approved:

Ryan Condon, Teaching Assistant/Special Education, Stonehedge Elementary School/Gold – Effective 4/6/17 and 4/7/17 – Personal Reason

Colleen Vislosky, AIS Teacher, Stonehedge Elementary School/Blue – Effective 4/5/17 and 4/6/17 – Personal Reason

PERSONNEL/OPERATIONAL ACTION ITEMS

L. Unpaid leaves of absence continued:

Gary Greenlese, School Bus Driver, Transportation –
Effective 5/15/17 through 5/19/17, Personal Reason

Kathryn Tangretti, Social Studies Teacher, West Genesee High School –
Effective 4/3/17 through 4/6/17

Second: Joseph Simon Approved 8-0

M. Motion: James Soper

It is recommended that the following child rearing leave be approved:

Claire Schulz, Fourth Grade Teacher, Onondaga Road Elementary
School – Effective 4/3/17 through 5/16/17

Second: Karen Fruscello Approved 8-0

N. Motion: Neil Widrick

It is recommended that the following instructional position be created
effective 3/16/17:

One Part-time (.10) Special Education Teacher CMS

Second: Kimberly Sacco Approved 8-0

O. Motion: Kimberly Sacco

It is recommended that the following sick bank requests be approved:

Marjorie Thiele, Science Teacher, West Genesee High School –
Effective 2/17/17, not to exceed seventy-three and one-half days

Stephanie Murphy, English Teacher, Camillus Middle School –
Effective 2/1/17, not to exceed thirteen days

Second: Neil Widrick Approved 8-0

P. Motion: Kimberly Sacco

It is recommended that the following unpaid leaves of absence be
rescinded:

Colleen Vislosky, AIS Teacher, Stonehedge Elementary School/Blue –
Effective 3/17/17 and 3/20/17

Kathryn Tangretti, Social Studies Teacher, West Genesee High School –
Effective 3/16/17 and 3/20/17

Second: Neil Widrick Approved 8-0

PERSONNEL/OPERATIONAL ACTION ITEMS

Q. Motion: Kimberly Sacco

It is recommended that the following 2016-2017 Spring Coaching appointment be rescinded:

Madison Huegel (NS)
Girls' 9th Asst. Lacrosse
West Genesee High School
Step 1 x 7%
Salary: \$3,354

Second: Neil Widrick

Approved 8-0

R. Motion: Kimberly Sacco

It is recommended that the following appointments be approved:

Jennifer Miller
Special Education Teacher
Camillus Middle School
Part-time (.50) Appointment
Certification: Permanent, Special Education 1-6, Effective 9/1/01
Step 6 M + 30
Effective 3/16/17 through 6/30/17
Salary: \$63,507 x .50 prorated
Current position .40 FTE plus .10 FTE approved 3/15/17

Kathleen Severson
Fourth Grade Teacher
Onondaga Road Elementary School
Regular Substitute Appointment
Certification: Permanent, Pre-K - 6, Effective 9/1/03
Tenure Area: Elementary
Step 6 M + 6
Effective 3/31/17 through 5/16/17
Salary: \$60,036 prorated
Replaces Claire Schulz, Child Rearing Leave approved 3/15/17

Rebecca Babcock
Teaching Assistant/Special Education
East Hill Elementary School
Probationary Appointment
Effective 3/16/17 through 3/15/21
Salary: \$20,436 prorated
Replaces Sarah Elmer, Resignation approved 3/1/17

PERSONNEL/OPERATIONAL ACTION ITEMS

R. Appointments continued:

Francine Graham
Teaching Assistant/Special Education
East Hill Elementary School
Part-time (.90) Appointment
Effective 4/3/17 through 6/30/17
Salary: \$20,550 x .90 prorated
Replaces Jonah Fugo, Resignation approved 3/1/17

Carly LeWorthy
Teaching Assistant/Special Education
Stonehedge Elementary School/Blue
Part-time (.90) Appointment
Effective 3/23/17 through 6/30/17
Salary: \$20,550 x .90 prorated
New position approved 12/21/16

Second: Karen Fruscello Approved 8-0

S. Motion: Eric Bacon

It is recommended that the following 2016-17 Spring Coaching appointment be approved:

Clark Martin (S)
Girls 9th Asst. Lacrosse
West Genesee High School
Step 21 + 30 x 7%
Salary: \$4,687

Second: Neil Widrick Approved 8-0

T. Motion: James Soper

It is recommended that the substitute list for the 2016-17 school year be approved as stipulated.

Second: Kimberly Sacco Approved 8-0

U. Motion: Kimberly Sacco

It is recommended that the following conference requests be approved:

Paul Pelton, Assistant Superintendent for Management Services
New York State Association of School Business Officials
Education Summit & Expo
Lake Placid, NY
June 4 - 7, 2017
Cost not to exceed \$1500

PERSONNEL/OPERATIONAL ACTION ITEMS

U. Conferences continued:

Stacy Karpinski, Programmer
EdTech Team Capital Region Summit
Altamont, NY
May 20 - 21, 2017
Cost not to exceed \$700

Second: Neil Widrick Approved 8-0

V. Motion: Kimberly Sacco

It is recommended that the Board of Education accept the 2017-2018 Strategic Plan for Educational Improvement, as stipulated.

Second: Joseph Simon Approved 8-0

W. Motion: James Soper

It is recommended that the following trips be approved:

Girls' Varsity Lacrosse
West Genesee High School
Chaperones: 2 staff
Approximately 30 students – Grades 9-12
Wilton, CT
March 24-25, 2017
Cost to District: 2 substitute days

Girls' Varsity Lacrosse
West Genesee High School
Chaperones: 2 staff
Approximately 30 students – Grades 9-12
Garden City, NY
April 17-18, 2017
Cost to District: none

Second: Kimberly Sacco Approved 8-0

CURRICULUM ACTION ITEMS

X. Motion: Vladimiro Hart-Zavoli

It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations of the CPSE Review Meeting Dates of February 15, 16, March 1, and 3, 2017; CSE Review Meeting dates of February 6, 13, 15, 17, 28, March 1, 2, and 3, 2017; and Building Level Review meeting dates of February 13, 16, 17, 28, and March 3, 2017; thereby agreeing to make necessary arrangements for program implementation.

Second: Neil Widrick

Approved 8-0

REPORTS

Claims Audit Sub-Committee – James Soper reported that the next meeting will be May 3, 2017.

Audit Committee – The next meeting will be April 5, 2017, at 6:15 p.m. in the West Genesee High School Library.

Policies and Bylaws Committee – The committee met on March 6, 2017, and completed their review for the year. There are no more meetings planned.

Teaching Center Representatives – The March meeting was cancelled. The next meeting is April 3, 2017.

Parent Curriculum Information Council – Eric Bacon shared that the Council met March 20, 2017, to hear from elementary counselors and get an update on Executive Principal Geoffrey Morton's goals for West Genesee High School.

Ad Hoc Employee Benefits Committee – Paul Pelton reported the Committee met on March 13, 2017, and reviewed the Wellness initiatives. April is Healthy Sleep, Stress Awareness, and Advanced Care Planning Month. The District presentation called "Medicare 101" was discussed. Options to potentially reduce prescription costs in the future was discussed. The next meeting is June 12, 2017.

OPEN FORUM

Neil Widrick thanked Joe Pulaski and his staff for being so flexible on the Girls' Lacrosse Snow Tournament.

Eric Bacon recognized William Davern on his award from the School Administrators Association of New York State.

Roberta Herron spoke of the Community Band Concert on Monday night and gave kudos to Andy Perry for organizing.

Beth Stewart praised the kids who volunteered for the spaghetti dinner who did a wonderful job.

Geoffrey Morton thanked Joe Pulaski for his support.

ADJOURNMENT

Y. Motion: Kimberly Sacco

It is recommended that the Regular Session of the Board of Education be adjourned. (7:51 p.m.)

Second: James Soper

Approved 8-0

Respectfully submitted,



Paul E. Pelton, District Clerk