

WEST GENESEE CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, MAY 3, 2017

MINUTES of the REGULAR MEETING of the BOARD OF EDUCATION held MAY 3, 2017 at the West Genesee High School Library.

Members present: Eric Bacon
Karen Fruscello
Vladimiro Hart-Zavoli
Roberta Herron
Shawn Mitchell
Kimberly Sacco
Joseph Simon
James Soper
Neil Widrick

Others present: Christopher Brown
Paul Pelton
Brian Kesel
Bonnie Russell
William Roberge
Deb Miller
TJ Vaughan
Lisa Craig
Jeannette Clark
Lori Keevil
Darlene Chapin
Susan Murray
Dave Podkowinski
Judy Griffith
Tonya Wilson
Jim Wilson
Susan Gifford
Beth Stewart
Chris Upwood
Andrew Murray
Alissa Mora
Bill Musengo
Julia Musengo
Bill Davern
Joe Pulaski
Barbara Soper
Beth Lozier
Michael McGrath
Sean Fahey
Kaitlyn Mazzacco
Alex Serrano
Steve Dunham
Tracy Klefbeck
Approximately 7 other staff and/or residents

MEETING CALLED TO ORDER

The meeting was called to order by President Roberta Herron at 7:59 p.m.

PLEDGE OF ALLEGIANCE

President Herron dispensed with the Pledge of Allegiance as it was recited at the Public Hearing.

ADDITIONS AND DELETIONS TO THE AGENDA

- IX. Personnel F. Change Raymond Pyke hours per week to 22.65
- IX. Personnel F. Change Mary Buck hours per week to 21.32
- IX. Personnel F. Hold Tracy Klefbeck appointment, pending Executive Session

SUPERINTENDENT'S REPORT

The Superintendent opened his remarks by congratulating everyone for making the West Genesee High School junior prom a success. He then thanked the Athletic Director for his role in the new Unified Sports Program and mentioned the honors breakfasts at the High School, the art show, and recent concerts. The Superintendent then spoke about the Participation in Government letters that he is receiving from students and finished by thanking the Board of Education for appreciating the employees on Staff Appreciation Day.

OPEN FORUM

Dr. Brown recognized Julia Musengo and Kevin Buff for their upcoming performance in Atlantic City for the Music Education Association's 2017 Biennial Eastern Division Conference.

APPROVAL OF MINUTES

A. Motion: James Soper

It is recommended that the minutes of the Regular Meeting of April 5, 2017 and the minutes of the Special Meeting of April 24, 2017, be approved.

Second: Neil Widrick

Approved 9-0

STUDY SESSION TOPIC

None

FINANCIAL ACTION ITEMS

B. Motion: Neil Widrick

It is recommended that the following warrants be approved:

Fund	Month	Check #		Check #
General	February 2017	53943	to	54603
General	March 2017	54604	to	54888
School Lunch	February 2017	304503	to	304529
School Lunch	March 2017	304530	to	304551
Federal	February 2017	403470	to	403473
Federal	March 2017	403474	to	403485
Capital	February 2017	600627	to	600631
Capital	March 2017	600632	to	600632
Trust & Agency	February 2017	704499	to	704530
Trust & Agency	March 2017	704531	to	704571

Second: James Soper Approved 9-0

C. Motion: Kimberly Sacco

It is recommended that the following Treasurer's and Clerk's reports be approved:

Fund	Month		Month
General	February 2017	and	March 2017
School Lunch	February 2017	and	March 2017
Federal	February 2017	and	March 2017
Capital	February 2017	and	March 2017
Trust & Agency	February 2017	and	March 2017

Second: Joseph Simon Approved 9-0

D. Motion: Joseph Simon

It is recommended that the Board of Education authorize an increase in the 2016-17 general fund budget for unemployment insurance expenditures of \$3,063.28 for the quarter ending March 31, 2017 to be funded by a transfer from the unemployment reserve fund.

Second: Neil Widrick Approved 9-0

FINANCIAL ACTION ITEMS

E. Motion: Kimberly Sacco

It is recommended that the Board of Education accept a donation for East Hill Elementary School from the Travelers Employee Giving Campaign in the amount of \$41.25, and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues

A2705 – Gifts and Donations \$41.25

A960 - Appropriations

A2110-501-05-0000 – General Supplies – EH \$41.25

Second: James Soper Approved 9-0

F. Motion: Kimberly Sacco

It is recommended that the 2016-17 general fund budget transfers be approved, as stipulated.

Second: Neil Widrick Approved 9-0

G. Motion: Kimberly Sacco

It is recommended that the contract for health services between the following school districts and West Genesee Central School District for the 2016-17 school year, be approved:

Jamesville-DeWitt Central School District - \$ 6,637.50
Syracuse City School District - \$11,154.81

Second: Joseph Simon Approved 9-0

H. Motion: Neil Widrick

It is recommended that the following tentative non-resident tuition rates be established for the 2017-18 school year:

Grades kindergarten through six \$ 7,268
Grades seven through twelve \$ 8,414

Second: Joseph Simon Approved 9-0

FINANCIAL ACTION ITEMS

I. Motion: Neil Widrick

It is recommended that the stipulated agreement between the West Genesee Central School District and the Town of Camillus, regarding a Day Camp Program that will operate from June 26, 2017 through August 4, 2017, be approved.

Second: Shawn Mitchell

Approved 8-0-1
(Bacon Abstained)

J. Motion: Kimberly Sacco

It is recommended that the 2017-18 initial contract for BOCES Services, in the amount of \$7,254,672.22, be approved as stipulated.

Second: Joseph Simon

Approved 9-0

K. Motion: Eric Bacon

It is recommended that the following bids for the 2017-2018 school year be approved:

Classroom Paper Supplies - opened 2/28/17

All items except 6 and 9	W.B. Mason Co. Inc.	\$ 4,703.42
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Library Periodicals - opened 2/28/17

All items except 2, 35, 38, 44, 63, 65 & 71	Alini Magazine Service	5,159.69
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Construction Paper - opened 2/28/17

All items except 9 and 10	Cascade	2,287.70
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Copy Paper - opened 2/28/17

Items 1-11, 14-17	W.B. Mason Co. Inc.	69,424.58
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Preprinted Forms and Materials - opened 2/28/17

All Items	Dupli	8,944.90
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Air Filters - opened 4/11/17

All Items	EDCO Sales	19,803.16
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FINANCIAL ACTION ITEMS

K. Bids continued:

Rubbish Removal - opened 4/11/17

All Items	Waste Management	49,530.19
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Office Supplies - opened 2/28/17

Items 5, 23, 28, 44, 65-66	Cascade	1,212.20
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Items 2, 7, 12, 24, 57, 68, 90, 103-104	Hummel's	707.17
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Items 55-56, 74-75, 83, 105	National	7,366.41
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Items 67, 82, 84, 106, 117-118	School Specialty	2,379.35
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Items 8, 13, 80-81, 88-89, 92-94, 96-97, 99, 115-116	Standard Stationery	1,062.70
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Items 1, 3-4, 6, 9-11, 14-22, 25-27, 29-43, 45-54, 58-64, 69-73, 76-79, 85-87, 91, 95, 98, 100-102, 107-114	W.B. Mason	16,315.69
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Second: Neil Widrick

Approved 9-0

FINANCIAL ITEM FOR INFORMATION

Onondaga Central School District – Food Service Performance – Update

Paul Pelton gave a brief overview of the status of the Onondaga Central School District's partnership through March 2017. It was noted that business has been good and an agreement for 2017-2018 would be forthcoming.

PERSONNEL OPERATIONAL ACTION ITEMS

L. Motion: Kimberly Sacco

It is recommended that the following resignations be approved:

Daniel Scicchitano, Special Education Teacher, West Genesee High School – Effective 6/30/17 – Personal Reason

Traci Radley, School Bus Attendant, Transportation – Effective 5/12/17 – To accept another position within the district

PERSONNEL OPERATIONAL ACTION ITEMS

L. Resignations approved:

James Hickey, School Bus Driver, Transportation –
Effective 5/12/17 – Personal Reason

Second: Joseph Simon Approved 9-0

M. Motion: James Soper

It is recommended that the following unpaid leaves of absence be approved:

Kenneth Coon, Maintenance Worker 2, Buildings and Grounds –
Effective 7/1/17 through 6/30/18 – To accept another position within
the district

Eugene Bobey, Jr. Custodian 2, West Genesee Middle School –
Effective 7/1/17 through 6/30/18 – To accept another position within
the district

Lisa Wirth, Teacher Aide, West Genesee High School –
Effective 5/4/17 through 5/8/17 – Personal Reason

Tyler Larowe, School Bus Driver, Transportation –
Effective 4/25/17 through 5/16/17 – Personal Reason

Sheena Muratore, Special Education Teaching Assistant,
Stonehedge Elementary School/Blue – Effective 5/22/17 –
Personal Reason

Diane Putnam, Teacher Aide, Stonehedge Elementary School/Blue –
Effective 5/18/17 through 6/2/17 – Personal Reason

Raymond Fuller, Teaching Assistant/Early Literacy, Onondaga Road
Elementary School – Effective 5/22/17 through 5/26/17 –
Personal Reason

Second: Neil Widrick Approved 9-0

N. Motion: Kimberly Sacco

It is recommended that the following child rearing leaves be approved:

Karen Trapasso, AIS Teacher, West Genesee Middle School –
Effective 8/31/17 through 1/26/18

Marie Thompson, English Teacher, West Genesee High School –
Effective 8/31/17 through 1/26/18

Second: Neil Widrick Approved 9-0

PERSONNEL OPERATIONAL ACTION ITEMS

Q. Appointments continued:

Kenneth Coon
Maintenance Supervisor
Buildings and Grounds
Effective 7/1/17 – Subject to a 52-week probationary period
Salary: \$66,500
Replaces Joseph Pulaski, Resignation approved 3/4/15

Eugene Bobey, Jr.
Assistant Director of Facilities III
Buildings and Grounds
Effective 7/1/17 – Subject to a 52-week probationary period
Salary: \$62,700
New position approved 4/5/17

Joel Crosby
Bus Driver
Transportation
Part-time Appointment – Subject to a 52-week probationary period
28.75 hours per week
Effective 5/4/17
Salary: \$23.00 per hour
Replaces Daniel Prell, Termination approved 4/5/17

Raymond Pyke
Bus Driver
Transportation
Part-time Appointment – Subject to a 52-week probationary period
22.65 hours per week
Effective 5/4/17
Salary: \$23.00 per hour
Replaces John Michael Tierney, Resignation approved 4/5/17

Traci Radley
Bus Driver
Transportation
Part-time Appointment – Subject to a 52-week probationary period
21.65 hours per week
Effective 5/15/17
Salary: \$23.00 per hour
Replaces James Hickey, Resignation approved 5/3/17

PERSONNEL OPERATIONAL ACTION ITEMS

Q. Appointments continued:

Giovanni McClain
Bus Driver
Transportation
Part-time Appointment – Subject to a 52-week probationary period
30.45 hours per week
Effective 5/15/17
Salary: \$23.00 per hour
Replaces Ronald Tarolli, Retirement approved 4/5/17

Tahesha Williams
Bus Driver
Transportation
Part-time Appointment – Subject to a 52-week probationary period
27.10 hours per week
Effective 5/15/17
Salary: \$23.00 per hour
Replaces Robert Tolone, Retirement approved 3/1/17

Mary Buck
Bus Driver
Transportation
Part-time Appointment – Subject to a 52-week probationary period
21.32 hours per week
Effective 5/15/17
Salary: \$23.00 per hour
Replaces Vaghran Galstian, Termination approved 2/1/17

Second: Shawn Mitchell Approved 9-0

R. Motion: Kimberly Sacco

It is recommended that the following 2016-17 Co-Curricular appointments be approved (S/staff; NS/non-staff):

Corrine Parry-Cantello (S)
Winter Guard Instructor
CMS/WGMS
Step 5 x 3%
Salary \$1,588

Breanna Yung (NS)
Winter Guard Instructor
CMS/WGMS
Step 3 x 3%
Salary \$1,508

Second: Joseph Simon Approved 9-0

PERSONNEL OPERATIONAL ACTION ITEMS

S. Motion: Eric Bacon

It is recommended that the following change in hours for bus drivers be approved effective 5/4/17:

Martin Parker	- from 13.75 to 15.00 hours per week
Gary Rogers	- from 27.50 to 30.00 hours per week
Timothy Smith	- from 22.90 to 24.15 hours per week
David Trembley	- from 28.75 to 30.00 hours per week
Chuck Trudell	- from 21.32 to 22.10 hours per week

Second: James Soper Approved 9-0

T. Motion: Neil Widrick

It is recommended that the substitute lists for the 2016-17 school year be approved as stipulated.

Second: Kimberly Sacco Approved 9-0

U. Motion: Shawn Mitchell

It is recommended that compensation for additional responsibilities (Crisis Prevention Institute) be approved for Darlene Chapin, as stipulated.

Second: Kimberly Sacco Approved 9-0

V. Motion: Neil Widrick

It is recommended that the following permits for Use of Facilities be approved:

Town of Camillus Parks and Recreation
Camillus Youth Lacrosse Association
April 24, 2017 through July 28, 2017
Mondays through Fridays 6:00 p.m. until 9:00 p.m. and
Saturdays and Sundays 9:00 a.m. until 4:00 p.m.
Camillus Middle School Athletic Field
Fee Waived

New York State High School Football Coaches Association
Section 3 / National Football Foundation
Sunday, June 11, 2017, 11:00 a.m. until 5:00 p.m.
West Genesee High School Athletic Fields
Fee Waived

Second: James Soper Approved 8-0-1
(Bacon Abstain)

CURRICULUM ACTION ITEMS

W. Motion: Kimberly Sacco

It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations of the CPSE Review Meeting Dates of March 23, 27, 30, 31, April 4, 5, and 12, 2017; CSE Review Meeting dates of March 7, 23, 24, 27, 28, 29, 31, April 3, 4, 5, 6, 7, 11, 12, and 13, 2017; and Building Level Review meeting dates of March 8, 15, 27, 28, 29, 31, April 3, 4, 5, 6, 7, and 11, 2017; thereby agreeing to make necessary arrangements for program implementation.

Second: Joseph Simon

Approved 9-0

REPORTS

Claims Audit Sub-Committee – Shawn Mitchell noted they met this evening and reviewed February and March business. The next meeting will be June 12, 2017.

Audit Committee – Roberta Herron shared that they are awaiting the report from the Internal Auditor.

Policies and Bylaws Committee – Neil Widrick reported the review has been completed. There are no additional meetings scheduled.

Teaching Center Representatives – Karen Fruscello reported that the next meeting will be June 5, 2017.

Parent Curriculum Information Council – Eric Bacon said the meeting for May was cancelled.

Ad Hoc Employee Benefits Committee – Karen Fruscello stated that there are no meetings scheduled.

OPEN FORUM

Joseph Simon noted the Swing-In 2017 concert was fantastic.

Eric Bacon thanked Beth Lozier and Todd Freeman for welcoming him into their buildings for Staff Recognition Day.

Kimberly Sacco visited West Genesee Middle School and Stonehedge Elementary School and said it was a great experience.

Mike Burns thanked the Board of Education for the opportunity for the Unified Sports Team. The next home game is Monday.

Brian Kesel noted that the Collegial Café on 5/11/17 will be held at West Genesee High School.

EXECUTIVE SESSION

X. Motion: Joseph Simon

It is recommended that the Board of Education go into Executive Session to discuss matters of personnel. (8:36 p.m.)

Second: Kimberly Sacco

Approved 9-0

RETURN TO REGULAR SESSION

Y. Motion: Vladimiro Hart-Zavoli

It is recommended that the Board of Education return to Regular Session. (9:08 p.m.)

Second: Shawn Mitchell

Approved 9-0

Z. Motion: Kimberly Sacco

It is recommended that the following appointment be approved:

Tracy Klefbeck
Principal
West Genesee High School
Probationary Appointment
Certification: Initial, Effective 1/19/17, School Building Leader,
Childhood 1-6, Effective 9/1/10
Effective 7/1/17 through 6/30/21
Salary: \$90,500
Replaces: Barry Copeland, Retirement approved 3/1/17

Second: Shawn Mitchell

Approved 9-0

A.1. Motion: Kimberly Sacco

It is recommended that the following resolution be approved:

WHEREAS, Section 913 of the Education Law authorizes the Board of Education to require an employee to submit to a medical examination by a school medical inspector in order to determine the physical or mental capacity of such person to perform his or her duties;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the West Genesee Central School District as follows:

RETURN TO REGULAR SESSION

A.1. Resolution continued:

Section 1. In accordance with Section 913 of the Education Law, the employee whose examination the Board discussed in Executive Session on May 3, 2017, is hereby required and directed to submit to an examination by one or more medical inspector(s) designated by the Superintendent of Schools, in consultation with the Chief School Medical Officer or School Physician, for the purpose of determining the employee's physical and/or mental capacity to perform the employee's duties. The Superintendent shall inform the employee of this resolution.

Section 2. To facilitate this examination, the Superintendent shall also direct the employee to furnish the medical inspector(s) with releases permitting such inspector(s) to review all relevant medical records from all health care providers with whom the employee has consulted or from whom the employee has received treatment since such date as is deemed appropriate by the medical inspector(s).

Section 3. When the results of such examination are available, the Superintendent is to share such results with the Board of Education in Executive Session.

Section 4. This resolution shall take effect immediately.

Second: Joseph Simon

Approved 9-0

ADJOURNMENT

B.1. Motion: Vladimiro Hart-Zavoli

It is recommended that the Regular Session of the Board of Education be adjourned. (9:09 p.m.)

Second: Neil Widrick

Approved 9-0

Respectfully submitted,


Paul E. Pelton, District Clerk