

WEST GENESEE CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, OCTOBER 4, 2017

MINUTES of the REGULAR MEETING of the BOARD OF EDUCATION held OCTOBER 4, 2017 at the West Genesee High School Library.

Members present:

Eric Bacon
Roberta Herron
Kimberly Sacco
Joseph Simon
James Soper
Neil Widrick

Members absent:

Karen Fruscello
Vladimiro Hart-Zavoli
Shawn Mitchell

Others present:

Christopher Brown
Paul Pelton
Brian Kesel
Dave Cirillo
Sean Fahey
William Roberge
Eugene Bobey Jr.
Mike Burns
Darlene Chapin
TJ Vaughan
Geoff Morton
Shannon Coholan
Angie Sommer
Jeannette Clark
Lori Keevil
Lisa Craig
Bill Davern
Keith Newvine
Susan Murray
Steve Dunham
Beth Lozier
Beth Stewart
Ken Coon
Michael McGrath
Emma Federico
Rayanna Doughty
Kaylee Shackleton
Ava Saxenian
Deanna Shackleton
Approximately 7 other staff and/or residents

MEETING CALLED TO ORDER

The meeting was called to order by President Roberta Herron at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Herron led the Board in the Pledge of Allegiance.

ADDITIONS AND DELETIONS TO THE AGENDA

None

SUPERINTENDENT'S REPORT

The Superintendent opened his report by congratulating the Boys Golf Team for winning Sectionals. They will be recognized at a future meeting. He then mentioned that the community feedback loop through Thought Exchange was being sent out as he spoke and he was hopeful to receive a lot of participation. He also spoke about Homecoming and ended his remarks by discussing his time with Participation in Government students.

OPEN FORUM

Eric Bacon congratulated Jim Ciciarelli on the birth of his child.

Todd Freeman spoke about Duffy Cox and her 18 years of service to the West Genesee Central School District. Todd highlighted Duffy's willingness to continuously learn on the job.

APPROVAL OF MINUTES

A. Motion: Neil Widrick

It is recommended that the minutes of the Regular Meeting of September 20, 2017, be approved.

Second: James Soper

Approved 6 - 0

STUDY SESSION TOPICS

Independent Audit Report – Jerry Mickelson, Insero & Company, CPA's – Jerry Mickelson gave a brief overview of the financial statements for the period ended 6/30/17. It was noted that the Audit Committee fully reviewed the audit prior to the meeting.

Athletics and Concussion Protocol Update – Mike Burns gave an overview of the new updates to the concussion protocol and return-to-play/class strategies for concussed students. Mr. Burns also summarized the history of concussions last season. He then reviewed what our process is for a potential concussion.

Homeless Youth Presentation – Sean Fahey educated the Board on the legalities and regulations of the McKinney-Vento Law that protects students who find themselves homeless during the school year and gave an overview of the West Genesee homeless enrollment and what type of student gets classified as homeless.

FINANCIAL ACTION ITEMS

B. Motion: Kimberly Sacco

It is recommended that the Board of Education accept the audit report for the financial records of the West Genesee Central School District for the fiscal year ending June 30, 2017, as prepared by the accounting firm of Insero & Company, CPA's.

Second: Neil Widrick Approved 6 - 0

C. Motion: Joseph Simon

It is recommended that the 2017-18 School Lunch Fund budget be amended as follows:

C960 – Appropriations
C2860-200-00-0000 – Equipment \$27,790.00

C599 – Appropriated Fund Balance
C914 – Assigned Appropriated Fund Balance \$27,790.00

Second: James Soper Approved 6 - 0

D. Motion: Neil Widrick

It is recommended that the stipulated Food Service equipment be purchased from Joseph Flihan Co., 418-426 Broad Street, P.O. Box 4039, Utica, NY 13504, at a total cost of \$35,290.00 based on the receipt of written quotes and state contract pricing review and analysis on September 20, 2017.

Second: Joseph Simon Approved 6 - 0

E. Motion: Kimberly Sacco

It is recommended that the following resolution be approved:

Be it resolved that the West Genesee Central School District Board of Education is desirous to make sure that the employees have access to and receive proper professional development that aligns with district goals and the Strategic Plan.

Let it be further resolved that the West Genesee Central School District Board of Education authorizes the Superintendent of Schools to designate District Resources towards achieving said goals and it is understood that a large scale professional activity will take place on Friday, October, 20, 2017.

Second: Joseph Simon Approved 6 - 0

FINANCIAL ACTION ITEMS

F. Motion: Kimberly Sacco

It is recommended that the 2017-18 tax adjustment for the Town of Camillus be approved, as stipulated; and it is further recommended that the 2017-18 tax warrant for said Town be amended as follows:

Adjustment #1

Town of Camillus From - \$30,683,365.96 To - \$30,681,389.32

Second: Neil Widrick Approved 6 - 0

G. Motion: Joseph Simon

It is recommended that the stipulated transportation agreement be approved.

Second: James Soper Approved 6 - 0

H. Motion: Kimberly Sacco

It is recommended that the stipulated equipment be declared surplus and disposed of in accordance with New York State law.

Second: Neil Widrick Approved 6 - 0

I. Motion: James Soper

It is recommended that the West Genesee Central School District enter into agreements with Sonitrol Services of New York, Inc., 911 N. Geddes Street, Syracuse, New York 13204 for security system upgrades and three (3) years of monitoring, including troubleshooting and service, as follows:

<u>Building</u>	<u>System Upgrades</u>	<u>Quarterly Monitoring</u>
East Hill Elementary	\$4,000	\$251.25
Onondaga Rd. Elementary	\$4,000	\$251.25
Split Rock Elementary	\$4,000	\$251.25
Stonehedge Elementary	\$4,000	\$480.75
Camillus Middle	\$4,000	\$753.75

Note: The monitoring/service fees are the same as the current rates.

Second: Neil Widrick Approved 6 - 0

J. Motion: Joseph Simon

It is recommended that the 2017-18 general fund budget transfers be approved, as stipulated.

Second: Kimberly Sacco Approved 6 - 0

FINANCIAL ACTION ITEMS

K. Motion: Neil Widrick

It is recommended that the Board of Education authorize the purchase of the following equipment:

CDW-G – 230 N. Milwaukee Ave., Vernon Hills, IL 60061
Per NJPA Contract 100614#CDW -

Epson Network Interface Units – 12 @ \$322.00 each	Total Cost	\$ 3,864.00
Epson WorkForce DS860 Document Scanner 11 @ \$704.00 each	Total Cost	\$ 7,744.00
Epson Mid Level Priority AUR Service 11 @ \$99.25	Total Cost	<u>\$ 1,091.75</u>
Total CDW purchases		\$12,699.75

Image Integrator, LLC – 1005 W. Fayette Street, Suite 3D, Syracuse, NY 13204 - Per NYS Contract PT66606

Kodak i3200 Scanner, including training, set up and freight 3 @ \$3,710.06	Total Cost	\$11,130.18
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Image Integrator, LLC – 1005 W. Fayette Street, Suite 3D, Syracuse, NY 13204 - Direct Purchase – Not State Contract

Kodak i2420 Scanner 1 @ \$650.00	Total Cost	\$ 650.00
Feed Module 1200/1300/2000 1 @ \$54.04	Total Cost	\$ 54.04
Separation Module – 2400 Kodak Scanner 1 @ \$54.04	Total Cost	<u>\$ 54.04</u>
Total Image Integrators, LLC direct purchases		\$ 758.08

Second: James Soper

Approved 6 - 0

PERSONNEL/OPERATIONAL ACTION ITEMS

L. Motion: James Soper

It is recommended that the following retirement be approved:

Harriet "Duffy" Cox, Typist I, Split Rock Elementary School –
Effective 12/31/17

Note: Duffy Cox has been employed with the West Genesee School
District for eighteen years.

Second: Kimberly Sacco Approved 6 - 0

M. Motion: Neil Widrick

It is recommended that the following resignations be approved:

Kyle Krueger, Custodial Helper, Stonehedge Elementary School/Blue –
Effective 10/4/17 – To accept another position within the district

Tiffany Klee, Teaching Assistant/Special Education, Split Rock
Elementary School – Effective 9/16/17 – Personal Reason

Sarah Coomber, Teaching Assistant/Special Education, Stonehedge
Elementary School/Gold – Effective 10/28/17 – Personal Reason

Second: Kimberly Sacco Approved 6 - 0

N. Motion: James Soper

It is recommended that the following unpaid leaves of absence be
approved:

Susan Benetti, Food Service Worker I, West Genesee High School –
Effective 10/19/17 through 10/20/17 – Personal Reason

Imelda Greene, Teaching Assistant/Special Education, Onondaga Road
Elementary School – Effective 11/14/17 through 11/16/17 – Personal
Reason

Theresa Deane, Teaching Assistant/Special Education – West Genesee
High School – Effective 10/19/17 through 11/29/17 – Personal Reason

Second: Neil Widrick Approved 6 - 0

PERSONNEL/OPERATIONAL ACTION ITEMS

O. Motion: Eric Bacon

It is recommended that the following unpaid FMLA leave of absence be approved:

James Ciciarelli, Jr., Math Teacher, West Genesee Middle School/Camillus Middle School – Effective 10/2/17 through 10/6/17 – Birth of Child

Second: Joseph Simon Approved 6 - 0

P. Motion: Joseph Simon

It is recommended that the following instructional positions be created effective 10/5/17:

One Part-time (.40)	Special Education Teacher	ST-G
One Part-time (.30)	Speech Teacher	HS/BL
One Part-time (.60)	Speech Teacher	CMS
One Part-time (.70)	Speech Teacher	SR

Second: James Soper Approved 6 - 0

Q. Motion: Neil Widrick

It is recommended that the following instructional position be abolished effective 10/4/17:

One Full-time (1.0)	Speech Teacher	CMS/SR
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Second: Kimberly Sacco Approved 6 - 0

R. Motion: Eric Bacon

It is recommended that the following reassignment be approved effective 10/5/17:

Kimberly Dunham	from Speech Teacher at CMS/SR to Speech Teacher at	ST-B
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Replaces Kara Lux – Resignation approved 9/20/17

Second: Kimberly Sacco Approved 6 - 0

PERSONNEL/OPERATIONAL ACTION ITEMS

S. Motion: Kimberly Sacco

It is recommended that the following appointments be approved:

Jennifer Miller
Special Education Teacher
Part-time (.90) Appointment
Camillus Middle School/Stonehedge Elementary School/Gold
Certification: Permanent, Special Education, Effective 9/1/01
Tenure Area: Special Education
Step 7 M + 30
Effective 10/5/17 through 6/30/18
Salary: \$66,048 x .90 prorated
Current (.50) plus .40 FTE approved 10/4/17

Kathleen Morichelli
Speech Teacher
Part-time (.80) Appointment
West Genesee High School/Bishop Ludden High School
Certification: Permanent, Speech and Hearing Handicapped,
Effective 9/1/93
Tenure Area: Speech
Step 18 M
Effective 10/5/17 through 6/30/18
Salary: \$67,780 x .80 prorated
Current (.50) plus .30 FTE approved 10/4/17

Dannielle Binns
Teaching Assistant/Special Education
Stonehedge Elementary School/Gold
Part-time (.90) Appointment
Effective 10/5/17 through 6/30/18
Salary: \$21,200 x .90 prorated
Replaces Kristine Isgar, Resignation approved 9/6/17

Kyle Krueger
Custodial Worker I
Split Rock Elementary School
Full-time Appointment – Subject to a 52-week probationary period
8 hours per day
Effective 10/5/17
Salary: \$29,141 prorated
Replaces Nick Khammar III, Resignation approved 9/20/17

PERSONNEL/OPERATIONAL ACTION ITEMS

S. Appointments continued:

Jessica Cornish
Food Service Worker I
Onondaga Road Elementary School
Part-time Appointment – Subject to a 52-week probationary period
3 hours per day
Effective 10/5/17
Salary: \$5,781 prorated
Replaces Tonya Connors, Reassignment approved 9/20/17

Celena-Marie Prevost
Food Service Worker 1
West Genesee Middle School
Part-time appointment – Subject to a 52-week probationary period
3.5 hours per day
Effective 10/5/17
Salary: \$6,816 prorated
Replaces Virginia Bendo, Resignation approved 8/23/17

Tiffany Solano
Food Service Worker 1
Stonehedge Elementary School/Gold
Part-time appointment – Subject to a 52-week probationary period
3.5 hours per day
Effective 10/5/17
Salary: \$6,745 prorated
Replaces Madeline Bergquist, Resignation approved 8/23/17

Second: Neil Widrick Approved 6 - 0

T. Motion: James Soper

It is recommended that the following change in hours be approved effective 10/5/17:

Wendy Romano	Food Service Worker II – Lead	
	from OCS Rockwell	5.00 hours per day
	to OCS Rockwell	5.25 hours per day

Second: Joseph Simon Approved 6 - 0

PERSONNEL/OPERATIONAL ACTION ITEMS

U. Motion: Kimberly Sacco

It is recommended that the following Middle School Advisor for the 2017-18 school year be rescinded:

Jereme Davis
Science Fair Co-Advisor
West Genesee Middle School
Step 2 x 3% x .50
Salary: \$747

Second: Neil Widrick Approved 6 - 0

V. Motion: Eric Bacon

It is recommended that the following Middle School Advisor for the 2017-18 school year be approved:

Margaret Barrett
Science Fair Co-Advisor
West Genesee Middle School
Step 1 x 3% x .50
Salary: \$719

Second: Neil Widrick Approved 6 - 0

W. Motion: Joseph Simon

It is recommended that the following change in hours for bus drivers be approved effective 10/5/17:

Patrick Anderson	- From 26.65 to 27.90 hours per week
Camille Arsenault	- From 12.50 to 13.35 hours per week
Linda Bryant	- From 30.00 to 38.75 hours per week
Theresa Dean	- From 26.25 to 27.90 hours per week
James Dunn	- From 20.00 to 25.00 hours per week
Gary Greenlese	- From 28.35 to 28.75 hours per week
Robert Kawejsza	- From 29.60 to 30.45 hours per week
Gregory Kenna	- From 17.50 to 10.00 hours per week
Valerie Morgan	- From 28.30 to 29.55 hours per week
Eric Neimeier	- From 26.65 to 20.00 hours per week
Brandy Tremblay	- From 10.00 to 17.50 hours per week
Chuck Trudell	- From 20.85 to 22.10 hours per week
Penny Young	- From 27.50 to 28.35 hours per week

Second: Neil Widrick Approved 6 - 0

PERSONNEL/OPERATIONAL ACTION ITEMS

X. Motion: Kimberly Sacco

It is recommended that the following change in hours for bus attendants be approved effective 10/5/17:

Barbara Carter	- From 20.40 to 30.00 hours per week
Cynthia Jackson	- From 30.00 to 29.15 hours per week
Lee Ann Judkins	- From 20.00 to 25.00 hours per week
Christine Lansley	- From 20.85 to 21.65 hours per week
Odessa Lively-Terry	- From 26.65 to 27.90 hours per week
Julie Luna	- From 22.50 to 24.15 hours per week
Ann MacArthur	- From 20.00 to 21.65 hours per week
Anna Nolan	- From 29.15 to 30.85 hours per week
John Petrocci	- From 20.00 to 22.50 hours per week
Ruth Ptak	- From 20.00 to 20.85 hours per week
Sara Rockwell	- From 24.15 to 28.75 hours per week
Angelo Testa	- From 26.65 to 27.50 hours per week
Frank Testa	- From 28.75 to 23.35 hours per week
Terry Walden	- From 20.00 to 24.15 hours per week

Second: Joseph Simon Approved 6 - 0

Y. Motion: Kimberly Sacco

It is recommended that the substitute lists for the 2017-18 school year be approved, as stipulated.

Second: Neil Widrick Approved 6 - 0

Z. Motion: James Soper

It is recommended that the Board of Education hold a Public Hearing on December 20, 2017 at 7:00 p.m. in the West Genesee High School Library, to discuss and consider a resolution to modify the Code of Conduct under Section 2801(3)(5) of the New York State Education Law.

Second: Neil Widrick Approved 6 - 0

A.1 Motion: Joseph Simon

It is recommended that the following volunteers be approved:

Gayle Daniels	West Genesee High School Marching Band
Nicky Edwards	West Genesee High School Marching Band
Denise Nolan	West Genesee High School Marching Band
Carol Stearns	West Genesee High School Marching Band
Nancy Wegerski	West Genesee High School Marching Band
Allison Whalen	West Genesee High School Marching Band
Wendy Arndt	Split Rock Elementary School

PERSONNEL/OPERATIONAL ACTION ITEMS

A.1 Volunteers continued:

Carolyn Erwin	Split Rock Elementary School
Sherry Fuller	Split Rock Elementary School
Shannon Price	Split Rock Elementary School
Cassi Terpening	Split Rock Elementary School

Second: Neil Widrick Approved 6 - 0

B.1 Motion: James Soper

It is recommended that the Board of Education approve the Standard Work Day Resolution for Employees which establishes standard work days for employees of the West Genesee Central School District for the purpose of reporting to the New York State and Local Employees' Retirement System, as stipulated.

Second: Kimberly Sacco Approved 6 - 0

CURRICULUM ACTION ITEMS

C.1 Motion: Kimberly Sacco

It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations, CPSE Review Meeting dates of September 12, 13, and 20, 2017; and CSE Review Meeting dates of September 14, 20, 21, 22, 25, and 26, 2017; thereby agreeing to make necessary arrangements for program implementation.

Second: Neil Widrick Approved 6 - 0

D.1 Motion: Eric Bacon

It is recommended that the following trip be approved:

Boys/Girls Cross Country
West Genesee High School
Chaperones: 3
7 students – Grades 9-12
VanCortlandt Park, NYC
October 13-14, 2017
Cost to the District: None

Second: Kimberly Sacco Approved 6 - 0

OPEN FORUM

James Soper thanked the District leadership and Business Office for protecting the financial integrity of the District.

Neil Widrick noted the Tournament of Bands program and entryway to the event was outstanding. He also mentioned the PARP (Pick a Reading Partner) Program experience was great.

Joseph Simon thanked Sean Fahey and Mike Burns for great presentations.

Bill Davern mentioned that the Marching Band is going to Delaware where they will join 28 other bands from 8 different states.

EXECUTIVE SESSION

E.1 Motion: Kimberly Sacco

It is recommended that the Board of education go into Executive Session.
(8:00 p.m.)

Second: James Soper

Approved 6 - 0

RETURN TO REGULAR SESSION

F.1 Motion: Kimberly Sacco

It is recommended that the Board of Education return to Regular Session.
(8:35 p.m.)

Second: Neil Widrick

Approved 6 - 0

ADJOURNMENT

G.1 Motion: Neil Widrick

It is recommended that the Regular Session of the Board of Education be adjourned. (8:36 p.m.)

Second: James Soper

Approved 6 - 0

Respectfully submitted,

Paul E. Pelton, District Clerk