

WEST GENESEE CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, OCTOBER 5, 2016

MINUTES of the REGULAR MEETING of the BOARD OF EDUCATION held OCTOBER 5, 2016 at the West Genesee High School Library.

Members present: Karen Fruscello
Vladimiro Hart-Zavoli
Roberta Herron
Shawn Mitchell
Kimberly Sacco
Joseph Simon
James Soper
Neil Widrick

Member absent: Eric Bacon

Others present: Christopher Brown
Paul Pelton
Debra Miller
Brian Kesel
Sean Fahey
William Roberge
Todd Freeman
Shannon Coholan
Lisa Craig
Lori Keevil
Bill Davern
Stephen Dunham
Joe Pulaski
Michael McGrath
Brent Suddaby
Geoffrey Morton
Jacob McKenna
Joseph Gauzza
Matthew Patriak
Mitchell Muller
Linda Russo
Beth Stewart
Eva Guerra
Approximately 11 other staff and/or residents

MEETING CALLED TO ORDER

The meeting was called to order by President Roberta Herron at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Herron led the Board in the Pledge of Allegiance.

ADDITIONS AND DELETIONS TO THE AGENDA

None

SUPERINTENDENT'S REPORT

The Superintendent opened his remarks by congratulating everyone for a great homecoming weekend followed by positive comments about the Tournament of Bands. He continued by speaking about positive community relations and then turned the meeting back to the Board of Education President.

OPEN FORUM

Independent Audit Report – Jerry Mickelson gave an overview of the West Genesee Central School District's financial picture for the fiscal year ending June 30, 2016. He noted that we remain in a strong financial position. Paul Pelton thanked all of the administrators and business staff for their contributions to the report. He noted we had strong gains in the extra-curricular accounting.

APPROVAL OF MINUTES

A. Motion: Shawn Mitchell

It is recommended that the minutes of the Regular Meeting of September 21, 2016 be approved.

Second: Kimberly Sacco

Approved 8 – 0

STUDY SESSION TOPIC

Athletics Update – Unified Sports. Creating Leaders – The Director of Athletics, Michael Burns, discussed the creation of a unified basketball team and league for West Genesee High School. Students with disabilities and non-disabled students will play on the team and compete regionally. The Director then shared the department's Athletic Captains' Handbook, which includes five leadership lessons. Mr. Burns teaches these lessons to the teams' captains.

FINANCIAL ACTION ITEMS

B. Motion: James Soper

It is recommended that the Board of Education accept the audit report for the financial records of the West Genesee Central School District for the fiscal year ending June 30, 2016, as prepared by the accounting firm of Insero & Company, CPA's.

Second: Neil Widrick

Approved 8 – 0

FINANCIAL ACTION ITEMS

C. Motion: Kimberly Sacco

It is recommended that the resolution approving the proposed settlement of the Aldi, Inc. Tax Certiorari Case, authorizing a refund of \$6,950.73 for the 2014-15, 2015-16, and 2016-17 school years, to be paid from the tax certiorari reserve fund, be approved as stipulated.

Second: Joseph Simon Approved 8 – 0

D. Motion: Kimberly Sacco

It is recommended that the Board of Education accept a donation from the “eScrip” Program, for Onondaga Road Elementary School, in the amount of \$53.60, and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 – Estimated Revenues

A2705 – Gifts and Donations \$53.60

A960 – Appropriations

A2110-501-06-0000–Regular Instruction–General Supplies–OR \$53.60

Second: Neil Widrick Approved 8 – 0

E. Motion: James Soper

It is recommended that the Board of Education accept a donation from the “eScrip” Program, for East Hill Elementary School, in the amount of \$135.86, and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 – Estimated Revenues

A2705 – Gifts and Donations \$135.86

A960 – Appropriations

A2110-501-05-0000–Regular Instruction–General Supplies–EH \$135.86

Second: Karen Fruscello Approved 8 – 0

FINANCIAL ACTION ITEMS

F. Motion: Neil Widrick

It is recommended that the following motion be rescinded:

It is recommended that the 2016-17 tax adjustments for the Town of Camillus be approved, as stipulated; and it is further recommended that the 2016-17 tax warrant for said Town be amended as follows:

Adjustment #1

Town of Camillus From - \$29,561,355.94 To - \$29,560,664.33

Second: Kimberly Sacco Approved 8 – 0

G. Motion: Kimberly Sacco

It is recommended that the following 2016-17 school tax refund, Town of Camillus, be approved:

		<u>Levied</u>	<u>Correct</u>	<u>Refund</u>
Angelo Natoli	School	\$2,743.38	\$2,743.38	\$ 0.00
323 Gordon Parkway	Library	34.60	34.60	0.00
Syracuse, NY 13219-1021	Star	- 0.00	-\$ 691.61	691.61
Tax Map Number 044.-01-12.0	Total	<u>\$2,777.98</u>	<u>\$2,086.37</u>	<u>\$ 691.61</u>

Reason – Clerical Error – Basic STAR Exemption Omitted

Second: Joseph Simon Approved 8 – 0

H. Motion: Neil Widrick

It is recommended that the following 2016-17 school tax refund, Town of Camillus, be approved:

		<u>Levied</u>	<u>Correct</u>	<u>Refund</u>
Thomas F. Karoleski	School	\$2,037.94	\$1,834.15	\$ 203.79
200 Sunnybrook Drive	Library	25.70	23.13	2.57
Syracuse, NY 13219	Star	-\$1,395.00	-\$1,395.00	0.00
Tax Map Number 046.-07-01.0	Total	<u>\$ 668.64</u>	<u>\$ 462.28</u>	<u>\$ 206.36</u>

Reason – Clerical Error – Senior Exemption 10% Omitted

Second: Kimberly Sacco Approved 8 – 0

FINANCIAL ACTION ITEMS

I. Motion: James Soper

It is recommended that the following change orders be approved as stipulated:

Onondaga Road Elementary School - SED Project # 420101-06-0004-006

Kaplan-Schmidt Electric, Inc. – # 5	Previous Contract Amount	\$1,497,620.51
50 Saginaw Drive, PO Box 23625	Change Order – Add	\$ 8,173.02
Rochester, NY 14692	New Contract Amount	<u>\$1,505,793.53</u>

- Provide work necessary to remove and reinstall light switches in the classroom bathrooms. This will be an allowance draw in the amount of \$670.59 resulting in a no cost change.
- Provide work necessary to change the feed service to a 200 amp panel. This will be an allowance draw in the amount of \$1,997.84 resulting in a no cost change.
- Provide work necessary to change the front entry light fixtures to a LED low profile fixture. Project cost increase of \$576.01
- Provide work necessary to remove and reinstall wiring and conduit to allow additional steel trusses to be installed. Project cost increase of \$7,597.01

D.W. Crew Mechanicals, Inc. - # 2	Previous Contract Amount	\$2,474,511.00
5620 Business Ave., Ste H-8	Change Order – No Change	\$ 0.00
Cicero, NY 13039	New Contract Amount	<u>\$2,474,511.00</u>

- Provide work to modify ductwork and install five dampers. This will be an allowance draw in the amount of \$3,348.00 resulting in a no cost change.
- Remove and reinstall ductwork to accommodate installation of additional bar joists. This will be an allowance draw in the amount of \$1,130.00 resulting in a no cost change.
- Relocate water and waste line. This will be an allowance draw in the amount of \$2,507.00 resulting in a no cost change.

PAC & Associates of Oswego, Inc. - # 9	Previous Contract Amount	\$3,351,805.00
11-G Fourth Avenue	Change Order – No Change	\$ 0.00
Oswego, NY 13126	New Contract Amount	<u>\$3,351,805.00</u>

- Provide additional hardware. This will be an allowance draw in the amount of \$1,018.00 resulting in a no cost change.
- Paint door frames in lobby to match others. This will be an allowance draw in the amount of \$560.00 resulting in a no cost change.
- Patch with GWB and paint asbestos patch area in Room 23. This will be an allowance draw in the amount of \$344.00 resulting in a no cost change.

FINANCIAL ACTION ITEMS

I. Change Orders continued

East Hill Elementary School - SED Project # 420101-06-0002-009

Kaplan-Schmidt Electric, Inc. – # 5	Previous Contract Amount	\$1,505,793.53
50 Saginaw Drive, PO Box 23625	Change Order – Add	\$ 7,029.92
Rochester, NY 14692	New Contract Amount	<u>\$1,512,823.45</u>

- Provide work necessary to remove and reinstall light switches in the classroom bathrooms. This will be an allowance draw in the amount of \$447.06 resulting in a no cost change.
- Provide work necessary to change the feed service to a 200 amp panel. This will be an allowance draw in the amount of \$2,236.18 resulting in a no cost change.
- Provide work necessary to change the front entry light fixtures to a LED low profile fixture. Project cost increase of \$576.01
- Provide work necessary to remove and reinstall wiring and conduit to allow additional steel trusses to be installed. Project cost increase of \$4,793.74

Joy Process Mechanical – # 8	Previous Contract Amount	\$ 904,145.85
6747 Benedict Road West	Change Order – No Change	\$ 0.00
East Syracuse, NY 13057	New Contract Amount	<u>\$ 904,145.85</u>

- Replace broken water closet flanges and associated piping at toilets and lavatories. This will be an allowance draw in the amount of \$2,800.00 resulting in a no cost change.

PAC Associates of Oswego, Inc. - # 9	Previous Contract Amount	\$3,351,805.00
11-G Fourth Ave	Change Order – No Change	\$ 0.00
Oswego, New York 13126	New Contract Amount	<u>\$3,351,805.00</u>

- Provide a GWB wall in lieu of glass wall at vestibule. This will be an allowance draw in the amount of \$1,738.00 resulting in a no cost change.

D.W. Crew Mechanicals, Inc. - # 2	Previous Contract Amount	\$2,474,511.00
5620 Business Ave., Ste H-8	Change Order – No Change	\$ 0.00
Cicero, NY 13039	New Contract Amount	<u>\$2,474,511.00</u>

- Provide work to modify ductwork and install five dampers. This will be an allowance draw in the amount of \$3,264.00 resulting in a no cost change.
- Re-hang and modify existing ductwork near AHU#1. Reconnect. This will be an allowance draw in the amount of \$2,278.00 resulting in a no cost change.
- Remove duct to accommodate buried conduit and re-install. This will be an allowance draw in the amount of \$657.00 resulting in a no cost change.
- Remove and reinstall ductwork to accommodate installation of additional bar joists. This will be an allowance draw in the amount of \$1,219.00 resulting in a no cost change.

FINANCIAL ACTION ITEMS

I. Change Orders continued

PAC & Associates of Oswego, Inc. - # 10	Previous Contract Amount	\$3,351,805.00
11-G Fourth Avenue	Change Order – No Change	\$ 0.00
Oswego, NY 13126	New Contract Amount	<u>\$3,351,805.00</u>

- Provide additional hardware. This will be an allowance draw in the amount of \$1,018.00 resulting in a no cost change.
- Paint door frames in lobby to match others. This will be an allowance draw in the amount of \$531.00 resulting in a no cost change.

Split Rock Elementary School – SED Project # 420101-06-0005-006

Kaplan-Schmidt Electric, Inc. - # 4	Previous Contract Amount	\$1,512,823.45
50 Saginaw Drive, PO Box 23625	Change Order – No Change	\$ 0.00
Rochester, NY 14692	New Contract Amount	<u>\$1,512,823.45</u>

- Provide work necessary to remove and reinstall classroom bathroom light switches. This will be an allowance draw in the amount of \$447.06 resulting in a no cost change.

Joy Process Mechanical – # 3	Previous Contract Amount	\$ 904,145.85
6747 Benedict Road West	Change Order – No Change	\$ 0.00
East Syracuse, NY 13057	New Contract Amount	<u>\$ 904,145.85</u>

- Provide and install 3” and 4” Pro-Press ball valves. This will be an allowance draw in the amount of \$1,014.82 resulting in a no cost change.

West Genesee Middle School – SED Project # 420101-06-0009-005

PAC Associates of Oswego, Inc. - # 9	Previous Contract Amount	\$3,351,805.00
11-G Fourth Ave	Change Order – No Change	\$ 0.00
Oswego, New York 13126	New Contract Amount	<u>\$3,351,805.00</u>

- Provide frosted tint on glazing in locker rooms. This will be an allowance draw in the amount of \$250.00 resulting in a no cost change.

West Genesee High School - SED Project # 420101-06-0007-009

Western New York Flooring - # 1	Previous Contract Amount	\$ 389,000.00
103 Potomac Street	Change Order – Add	\$ 20,379.00
Rochester, NY 14611	New Contract Amount	<u>\$ 409,379.00</u>

- Provide floor material to provide positive flow to drains as required in showers and toilet rooms. Provide an additional marble threshold. Net cost - \$1,004.00
- Provide additional flooring in team rooms, corridor D048, P.E. office and utility closet. Net cost - \$19,375
- Total change order amount = \$20,379.00

FINANCIAL ACTION ITEMS

I. Change Orders continued

PAC Associates of Oswego, Inc. - # 7	Previous Contract Amount	\$1,247,703.00
11-G Fourth Ave	Change Order – Add	\$ 8,259.00
Oswego, New York 13126	New Contract Amount	<u>\$1,255,962.00</u>

- Infill holes in existing CMU wall where transfer grills were located. \$255.00
- Install new FRP doors and frame in existing opening D056. \$1,004.00
- Paint pool deck grates. \$447.00
- Install vinyl base on cabinetry millwork base in P.E. offices and pool office. \$897.00
- Provide FRP doors, frames, and hardware in team rooms 059 and 060. \$6,103.00

Joy Process Mechanical – # 3	Previous Contract Amount	\$ 487,666.54
6747 Benedict Road West	Change Order – No Change	\$ 0.00
East Syracuse, NY 13057	New Contract Amount	<u>\$ 487,666.54</u>

- Provide (1) 6” check valve on the discharge side of pool pump and (2) check valves. This will be an allowance draw in the amount of \$2,541.10 resulting in a no cost change.

Second: Vladimiro Hart-Zavoli Approved 8 – 0

J. Motion: Neil Widrick

It is recommended that the following resolution be approved:

Be it resolved that the West Genesee Central School District Board of Education is desirous to make sure that the employees have access to and receive proper professional development that aligns with district goals and the Strategic Plan.

Let it be further resolved that the West Genesee Central School District Board of Education authorizes the Superintendent of Schools to designate up to \$5,000.00 towards achieving said goals and it is understood that a large scale professional activity will take place on Thursday, November 10, 2016.

Second: James Soper Approved 8 – 0

FINANCIAL ACTION ITEMS

K. Motion: James Soper

It is recommended that the 2016-17 tax adjustments for the Towns of Geddes and Onondaga be approved, as stipulated; and it is further recommended that the 2016-17 tax warrant for said Towns be amended as follows:

Adjustment #1

Town of Geddes	From - \$1,927,851.24	To - \$1,927,791.75
Town of Onondaga	From - \$6,172,763.23	To - \$6,170,745.26

Second: Kimberly Sacco Approved 8 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

L. Motion: Shawn Mitchell

It is recommended that the following unpaid leaves of absence be approved:

Kathleen Garcia, Teaching Assistant/Special Education, Stonehedge Elementary School/Gold – Effective 10/18/16 through 10/20/16 – Personal Reason

Donna Alberts, Teacher Aide, West Genesee High School – Effective 11/14/16 through 11/18/16 – Personal Reason

James Apps, Bus Driver, Transportation - Effective 4/24/17 through 4/28/17 – Personal Reason

Angelo Testa, Bus Attendant, Transportation – Effective 11/14/16 through 11/18/16 – Personal Reason

James Hickey, Bus Driver, Transportation – Effective 12/22/16 and 12/23/16 – Personal Reason

Second: Neil Widrick Approved 8 – 0

M. Motion: Kimberly Sacco

It is recommended that the following instructional positions be created effective 10/6/16:

One Part-time (.10)	Speech Teacher	WGM
One Part-time (.05)	Speech Teacher	CMS

Second: Neil Widrick Approved 8 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

N. Motion: Kimberly Sacco

It is recommended that the following appointments be approved:

Elizabeth Miller
ADA-PEP Counselor
Stonehedge Elementary School/Gold
Regular Substitute Appointment - Conditional
Certification: Permanent, Health, Effective 2/1/1991
Tenure Area: Health
Step 32 M
Effective 10/5/16 through on or about 12/23/16
Salary: \$77,168 prorated
Replaces Mary Clancy, Medical

Jonathan Mangram
Social Studies Teacher
West Genesee High School
Regular Substitute Appointment
Certification: Initial, Social Studies, Effective 9/23/16
Tenure Area: Social Studies
Step 1 B
Effective 10/6/16 through on or about 11/30/16
Salary: \$47,912 prorated
Replaces Eric Burns, Medical

Kimberly Dunham
Speech/Language Teacher
Camillus Middle School/Split Rock Elementary School
Part-time (.85) Appointment
Certification: Permanent, Speech and Hearing Handicapped,
Effective 9/1/02
Tenure Area: Speech
Step 7 M + 30
Effective 10/6/16 through 6/30/17
Salary: \$63,507 x .85 prorated
Original Appointment plus .05 FTE

Jaclyn McGee
Speech/Language Teacher
West Genesee Middle School/Stonehedge Elementary School
Part-time (.80) Appointment
Certification: Professional, Speech and Language Disability,
Effective 9/1/12
Tenure Area: Speech
Step 10 M + 36
Effective 10/6/16 through 6/30/17
Salary: \$66,279 x .80 prorated
Original Appointment plus .10 FTE

PERSONNEL/OPERATIONAL ACTION ITEMS

N. Appointments continued

Kari-Ann Clark
Food Service Worker I
West Genesee High School
Part-time Appointment 10 month appointment – conditional
Subject to a 52-week probationary period
3 hours per day
Effective 10/6/16
Salary: \$10.25 per hour
Replaces Chantheary Edgar, Transfer approved 9/21/16

Terry Walden
Bus Attendant
Transportation
Part-time Appointment – Subject to a 52-week probationary period
24.15 hours per week
Effective 10/6/16
Salary: \$16.35 per hour
Replaces Therese Cacchione, Resignation approved 8/3/16

Traci Radley
Bus Attendant
Transportation
Part-time Appointment – Subject to a 52-week probationary period
20.83 hours per week
Effective 10/6/16
Salary: \$16.35 per hour
Replaces Eva Olszewski, Termination approved 9/21/16

Odessa Lively-Terry
Bus Attendant
Transportation
Part-time Appointment – Subject to a 52-week probationary period
10 hours per week
Effective 10/6/16
Salary: \$16.35 per hour
New Route

Second: Neil Widrick

Approved 8 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

O. Motion: Kimberly Sacco

It is recommended that the following change in hours for bus drivers be approved effective 10/6/16:

Theresa Amerman	- From 30.00 to 40.00 hours per week
James Apps	- From 23.82 to 25.07 hours per week
Camille Arsenault	- From 22.50 to 24.15 hours per week
Stanton Gibbs	- From 27.90 to 28.75 hours per week
Scott Halstead	- From 28.75 to 29.55 hours per week
Eric Neimeier	- From 21.25 to 21.75 hours per week
Caroline Sammon	- From 27.50 to 28.75 hours per week
Michael Simiele	- From 25.00 to 27.08 hours per week
Leland Vogelsang	- From 28.75 to 38.75 hours per week

Second: Joseph Simon Approved 8 – 0

P. Motion: Neil Widrick

It is recommended that the following change in hours for bus attendants be approved effective 10/6/16:

Carole Abbott	- From 20.00 to 28.30 hours per week
Lee Ann Judkins	- From 20.85 to 20.00 hours per week
Christine Lansley	- From 24.15 to 25.00 hours per week
Candelaria Martinez	- From 20.00 to 21.67 hours per week

Second: Kimberly Sacco Approved 8 – 0

Q. Motion: Kimberly Sacco

It is recommended that the substitute lists for the 2016-17 school year be approved, as stipulated.

Second: Neil Widrick Approved 8 – 0

R. Motion: James Soper

It is recommended that the following conference requests be approved:

Brian Kesel, Assistant Superintendent for Curriculum and Instruction
Association for Supervision and Curriculum Development
Annual Conference
Anaheim, California
March 23 - March 27, 2017
No Cost to the District

PERSONNEL/OPERATIONAL ACTION ITEMS

R. Conference Requests continued

Christopher Brown, Superintendent
National Association of School Superintendents
San Diego, California
November 6 – 9, 2016
Cost not to exceed \$2,500

Second: Joseph Simon Approved 8 – 0

S. Motion: Shawn Mitchell

It is recommended that the Board of Education hold a Public Hearing on December 21, 2016 at 7:00 p.m. in the West Genesee High School Library, to discuss and consider a resolution to modify the Code of Conduct under Section 2801(3)(5) of the New York State Education Law.

Second: Neil Widrick Approved 8 – 0

T. Motion: Kimberly Sacco

It is recommended that the following Board of Education Policies be approved (2nd vote consideration):

FISCAL MANAGEMENT #6700
PURCHASING

PERSONNEL AND NEGOTIATIONS #9125.3
STAFF CONDUCT
Employee Use of Social Media

Second: Shawn Mitchell Approved 8 – 0

CURRICULUM ACTION ITEMS

U. Motion: James Soper

It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations of the CSE Review Meeting dates of August 29, September 16, 19, 20, 21, 22, 23, and 26, 2016; thereby agreeing to make necessary arrangements for program implementation.

Second: Kimberly Sacco Approved 8 – 0

OPEN FORUM

Roberta Herron noted the Tournament of Bands was awesome.

Eva Guerra shared that she was at the meeting on behalf of the bus drivers. They questioned the status of their contract negotiation.

Dr. Brown explained that the District believes we have a contract as the drivers voted to ratify the contract. Following that the Board of Education voted on July 6, 2016 to ratify the contract. He also noted that the District has been following the terms and conditions of that agreement including all employees receiving a 3.8% increase to their hourly rates.

EXECUTIVE SESSION

V. Motion: Kimberly Sacco

It is recommended that the Board of Education go into Executive Session to discuss matters of personnel. (7:47 p.m.)

Second: James Soper Approved 8 – 0

RETURN TO REGULAR SESSION

W. Motion: Kimberly Sacco

It is recommended that the Board of Education return to Regular Session. (8:08 p.m.)

Second: Vladimiro Hart-Zavoli Approved 8 – 0

ADJOURNMENT

X. Motion: Shawn Mitchell

It is recommended that the Regular Session of the Board of Education be adjourned. (8:09 p.m.)

Second: Kimberly Sacco Approved 8 – 0

Respectfully submitted,



Paul E. Pelton, District Clerk