

WEST GENESEE CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, NOVEMBER 16, 2016

MINUTES of the REGULAR MEETING of the BOARD OF EDUCATION held NOVEMBER 16, 2016, at the West Genesee High School Library.

Members present: Eric Bacon
Karen Fruscello (arrived 7:08 p.m.)
Vladimiro Hart-Zavoli
Roberta Herron
Shawn Mitchell
Kimberly Sacco (arrived 7:01 p.m.)
Joseph Simon
James Soper
Neil Widrick

Others present: Christopher Brown
Paul Pelton
Debra Miller
Brian Kesel
Sean Fahey
William Roberge
Todd Freeman
Ashley Schindler
Susan Murray
Lori Keevil
Jeannette Clark
Jeremiah Hart-Zavoli
Brendon Radcliffe
Nick Prell
Dylan Herrick
Bonnie Cahill
Evan Tuthill
Randy Tuthill
Beth Lozier
Justin Baca
Brent Suddaby
Thomas Vaughan, Jr.
Approximately 2 other staff and/or residents

MEETING CALLED TO ORDER

The meeting was called to order by President Roberta Herron at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Herron led the Board in the Pledge of Allegiance.

ADDITIONS AND DELETIONS TO THE AGENDA

None

Kimberly Sacco arrived 7:01 p.m.

SUPERINTENDENT'S REPORT

The Superintendent opened his report by congratulating students for their performance in the Spelling Bee. He then spoke about a possible partnership with Onondaga Community College and announced the Camillus Optimists Teachers of the Year. The Superintendent then discussed the items from a recent Board of Regents meeting, went over a plan for the football program, and ended by wishing everyone a Happy Thanksgiving.

Karen Fruscello arrived 7:08 p.m.

OPEN FORUM

None

APPROVAL OF MINUTES

A. Motion: Vladimiro Hart-Zavoli

It is recommended that the minutes of the Regular Meeting of November 2, 2016, be approved.

Second: James Soper

Approved 9 – 0

STUDY SESSION TOPIC

None

FINANCIAL ACTION ITEMS

B. Motion: Neil Widrick

It is recommended that the 2017-18 Budget Calendar be approved, as stipulated.

Second: Joseph Simon

Approved 9 – 0

C. Motion: James Soper

It is recommended that the 2016-17 return of unpaid taxes to the County be approved for the Towns of Camillus, Elbridge, Geddes, Onondaga and Van Buren, as stipulated.

Second: Kimberly Sacco

Approved 9 – 0

FINANCIAL ACTION ITEMS

D. Motion: Kimberly Sacco

It is recommended that the Board of Education accept a donation of \$64.41 from Shoparoo, and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

<u>A510 - Estimated Revenues</u>		
A2705 – Gifts and Donations		\$64.41
<u>A960 - Appropriations</u>		
A2110-501-10-0000 – General Supplies – WGM		\$64.41

Second: Neil Widrick Approved 9 – 0

E. Motion: Kimberly Sacco

It is recommended that the following 2016-17 school tax refund, Town of Camillus, be approved:

		<u>Levied</u>	<u>Correct</u>	<u>Refund</u>
Phillip J. Philbrick	School	\$3,489.97	\$2,787.68	\$ 702.29
5140 Onondaga Road	Library	43.98	35.12	8.86
Syracuse, NY 13215	Star	- 696.00	-\$ 696.00	0.00
Tax Map Number 008.-03-14.0	Total	<u>\$2,837.95</u>	<u>\$2,126.80</u>	<u>\$ 711.15</u>

Reason – Clerical Error – Incorrect Veterans Exemption Code – Lowers Assessment from \$149,000 to \$119,000.

Second: Joseph Simon Approved 9 – 0

F. Motion: Kimberly Sacco

It is recommended that the following change orders be approved as stipulated

East Hill Elementary School - SED Project # 420101-06-0002-009

PAC & Associates of Oswego, Inc. - # 12	Previous Contract Amount	\$3,352,454.00
11-G Fourth Avenue	Change Order – Add	<u>\$ 2,796.00</u>
Oswego, NY 13126	New Contract Amount	<u>\$3,355,250.00</u>

- Remove existing carpeting and vinyl base in Principal’s Conference Room. Install new carpeting and vinyl base in same location. Patch as required. \$1,784.00
- Modify Gymnasium Door. \$753.00
- Provide additional signage throughout building. \$259.00

FINANCIAL ACTION ITEMS

F. Change Orders continued

Joy Process Mechanical - # 9	Previous Contract Amount	\$ 904,145.85
6747 Benedict Road West	Change Order – No Change	\$ 0.00
East Syracuse, NY 13057	New Contract Amount	<u>\$ 904,145.85</u>

- Repipe hot water supply to the dishwasher. This will be an allowance draw in the amount of \$1,659.00 resulting in a no cost change.

Onondaga Road Elementary School - SED Project # 420101-06-0004-006

PAC & Associates of Oswego, Inc. - # 11	Previous Contract Amount	\$3,357,656.00
11-G Fourth Avenue	Change Order – Add	\$ 425.00
Oswego, NY 13126	New Contract Amount	<u>\$3,358,081.00</u>

- Remove existing vinyl fabric in Library area which is to be converted to a Cafeteria. Prepare GWB/plaster surface to receive paint and then paint per drawings and specifications. \$328.00
- Provide additional signage throughout building. \$97.00

Split Rock Elementary School – SED Project # 420101-06-0005-006

PAC & Associates of Oswego, Inc. - # 2	Previous Contract Amount	\$3,355,250.00
11-G Fourth Avenue	Change Order – Add	\$ 2,406.00
Oswego, NY 13126	New Contract Amount	<u>\$3,357,656.00</u>

- Patch walls in rooms on a time and material basis. \$1,714.00
- Provide additional signage throughout the building. \$692.00

D.W. Crew Mechanicals, Inc. - # 3	Previous Contract Amount	\$2,474,511.00
5620 Business Ave., Ste H-8	Change Order – No Change	\$ 0.00
Cicero, NY 13039	New Contract Amount	<u>\$2,474,511.00</u>

- Install new baseboard in boys and girls gang toilet rooms. This will be an allowance draw in the amount of \$2,052.00 resulting in a no cost change.

D.W. Crew Mechanicals, Inc. - # 4	Previous Contract Amount	\$2,474,511.00
5620 Business Ave., Ste H-8	Change Order – Deduct	\$- 5,452.00
Cicero, NY 13039	New Contract Amount	<u>\$2,469,059.00</u>

- Credit back to the Owner the remaining unused portion of the allowance in the amount of (-\$5,452.00)

FINANCIAL ACTION ITEMS

F. Change Orders continued

West Genesee High School - SED Project # 420101-06-0007-009

PAC & Associates of Oswego, Inc. - # 10	Previous Contract Amount	\$1,265,163.00
11-G Fourth Avenue	Change Order – Add	<u>\$ 202.00</u>
Oswego , NY 13126	New Contract Amount	<u>\$1,265,365.00</u>

- Provide additional signage.

HMI Mechanical - # 5	Previous Contract Amount	\$ 747,500.00
345 Rte 14 South	Change Order – Deduct	<u>\$- 19,999.00</u>
Lyons, NY 14489	New Contract Amount	<u>\$ 727,501.00</u>

- Credit back to the Owner the remaining unused portion of the allowance in the amount of (-19,999.00)

Second: Neil Widrick Approved 9 – 0

G. Motion: Eric Bacon

It is recommended that the following activity funds be created:

West Genesee Middle School Band
West Genesee Middle School Orchestra
West Genesee Middle School Chorus

Second: Kimberly Sacco Approved 9 – 0

H. Motion: Kimberly Sacco

It is recommended that the West Genesee Middle School Music Activity Fund be abolished and the account balance distributed appropriately to the following activity funds:

West Genesee Middle School Band
West Genesee Middle School Orchestra
West Genesee Middle School Chorus

Second: Eric Bacon Approved 9 – 0

I. Motion: Neil Widrick

It is recommended that the Board of Education enter into an agreement with Hobart Service, 2359 Rte 414 Suite A, Waterloo, NY 13165, for the purposes of performing preventative maintenance on District food service equipment at an amount not to exceed \$8,463.19, as stipulated.

Second: Kimberly Sacco Approved 9 – 0

FINANCIAL ACTION ITEMS

J. Motion: Kimberly Sacco

It is recommended that the Board of Education enter into an Occupational Therapy Program Affiliation Agreement between the West Genesee Central School District and Le Moyne College, 1419 Salt Springs Road, Syracuse, New York 13214, during the 2016-17 school year, as stipulated.

Second: Neil Widrick

Approved 9 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

K. Motion: Kimberly Sacco

It is recommended that the following retirement be approved:

Deborah Joy, Typist 1, West Genesee Middle School –
Effective 12/30/16

Note: Deborah Joy has been employed with the West Genesee Central School District for twenty five years.

Second: Neil Widrick

Approved 9 – 0

L. Motion: Shawn Mitchell

It is recommended that the following resignations be approved:

Susan Marks, Teacher Aide, Onondaga Road Elementary School –
Effective 6/30/16 – Personal Reason

Clay Russell, Teaching Assistant/Special Education, West Genesee High School – Effective 12/14/16 – Personal Reason

Adam Griffo, Food Service Worker II, Onondaga Central School District –
Effective 11/28/16 – Personal Reason

Second: Joseph Simon

Approved 9 – 0

M. Motion: Neil Widrick

It is recommended that the following unpaid leaves of absence be approved:

Kristen Stone, AIS Teacher, Stonehedge Elementary School/Gold –
Effective 4/13/17 – Personal Reason

Kathy Nason, School Nurse, Onondaga Road Elementary School –
Effective 12/20/16 through 12/22/16 – Personal Reason

PERSONNEL/OPERATIONAL ACTION ITEMS

M. Unpaid Leaves continued

Donna Alberts, Teacher Aide, West Genesee High School –
Effective 11/21/16 through on or about 12/23/16 – Personal Reason

Sharon Penalva, Teaching Assistant/ITS, Technology Office –
Effective 11/28/16 through 11/30/16 – Personal Reason

Second: Kimberly Sacco Approved 9 – 0

N. Motion: James Soper

It is recommended that the following child rearing leave be approved:

Courtney Updegraff, Second Grade Teacher, Onondaga Road
Elementary School – Effective 1/31/17 through 6/30/17

Second: Kimberly Sacco Approved 9 – 0

O. Motion: Neil Widrick

It is recommended that the following appointments be approved:

Valerie Mancabelli
Second Grade Teacher
Onondaga Road Elementary School
Regular Substitute Appointment
Certification: Professional, B-2, SWD B-2, Effective 9/1/12
Tenure Area: Elementary
Step 6 M + 18
Effective 1/31/17 through 6/30/17
Salary: \$61,772 prorated
Replaces Courtney Updegraff, Child Rearing Leave approved 11/16/16

Joshua Eassa
English Teacher
Camillus Middle School
Regular Substitute Appointment
Certification: Initial, English 7-12, English Ext. 5-6, Effective 5/27/16
Tenure Area: English
Step 1 B
Effective on or about 1/3/17 through on or about 2/16/17
Salary: \$47,912 prorated
Replaces Stephanie Murphy, Maternity

PERSONNEL/OPERATIONAL ACTION ITEMS

O. Appointments continued

Celeste Gayfer
School Counselor
Onondaga Road Elementary School
Regular Substitute Appointment
Certification: Permanent, School Counselor, Effective 9/1/05
Tenure Area: Guidance Counselor
Step 11 CAS
Effective on or about 11/28/16 through on or about 2/28/17
Salary: \$66,787 prorated
Replaces: Barbara Randall, Medical

Second: Joseph Simon Approved 9 – 0

P. Motion: Eric Bacon

It is recommended that the following 2016-17 Winter Coach be approved (S/staff; RS/retired staff; NS/non-staff):

Sean McAvan (NS)
Boys 7/8 Wrestling
WGM/CMS
Step 1 x 7%
Salary: \$3,354

Second: Kimberly Sacco Approved 9 – 0

Q. Motion: James Soper

It is recommended that the following change in hours be approved effective 11/17/16:

Penny Hourihan	Food Service Worker I	2.0 hours	EH
		to 3.0 hours	MS

Second: Vladimiro Hart-Zavoli Approved 9 – 0

R. Motion: Kimberly Sacco

It is recommended that the substitute lists for the 2016-17 school year be approved as stipulated.

Second: Shawn Mitchell Approved 9 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

S. Motion: Neil Widrick

It is recommended that the following permits for Use of Facilities be approved:

Town of Camillus Parks and Recreation
Camillus Swim Club
Sunday, January 22, 2017, 6:00 a.m. to 7:00 p.m.
West Genesee High School – pool, balcony, locker rooms, upper gym,
Cafeterias 1 and 2
Fee Waived

Onondaga Hill Presbyterian Church
Group Cares – Work Camp
One of the following weeks to be determined by the district:
June 24-30, 2018 or July 1-7, 2018 or July 8-14, 2018
West Genesee High School – lower and upper gym, pool, classrooms,
Cafeterias 1, 2, and 3
Fee: \$7,000.00

Second: James Soper Approved 8 – 0 – 1 abstain
(Bacon)

CURRICULUM ACTION ITEMS

T. Motion: Kimberly Sacco

It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations of the CSE Review Meeting dates of October 27, 28, November 3 and 4, 2016; Manifestation Determination Hearing date of November 1, 2016; and Building Level Review meeting dates of October 25, 27, November 2, 3, and 4, 2016; thereby agreeing to make necessary arrangements for program implementation.

Second: Joseph Simon Approved 9 – 0

U. Motion: James Soper

It is recommended that the 2017-2018 West Genesee High School Course Catalog be approved, as stipulated.

Second: Shawn Mitchell Approved 9 – 0

REPORTS

Claims Audit Sub-Committee – Shawn Mitchell reported the next meeting is Wednesday, December 21, 2016.

Audit Committee – Roberta Herron noted there is a meeting tomorrow with the State Comptroller.

Policies and Bylaws Committee – Neil Widrick shared the next meeting is Monday, January 23, 2017.

Teaching Center Representatives – Brian Kesel reported that the Directing Council approved committee assignments, is reviewing the Bylaws, and continues to reconnect with Syracuse University. The next meeting is Monday, December 5, 2016.

Parent Curriculum Information Council – Eric Bacon stated that the next meeting is Monday, December 12, 2016.

Ad Hoc Employee Benefits Committee – Karen Fruscello noted the next meeting is Monday, November 28, 2016.

OPEN FORUM

Neil Widrick shared he attended the Camillus/West Genesee Hall of Fame induction and it was very nice.

Karen Fruscello noted that 300 plus people attended the District professional development night.

Eric Bacon thanked Geoff Morton for meeting with Onondaga Community College this Friday.

EXECUTIVE SESSION

V. Motion: Joseph Simon

It is recommended that the Board of Education go into Executive Session to discuss matters of personnel. (7:30 p.m.)

Second: Neil Widrick

Approved 9 – 0

President Herron left 8:34 p.m.

Vice President Mitchell presiding.

RETURN TO REGULAR SESSION

W. Motion: Kimberly Sacco

It is recommended that the Board of Education return to Regular Session.
(8:49 p.m.)

Second: Neil Widrick

Approved 8 – 0

ADJOURNMENT


X. Motion: Kimberly Sacco

It is recommended that the Regular Session of the Board of Education be
adjourned. (8:50 p.m.)

Second: James Soper

Approved 8 – 0

Respectfully submitted,



Paul E. Pelton, District Clerk