

WEST GENESEE CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, DECEMBER 21, 2016

MINUTES of the REGULAR MEETING of the BOARD OF EDUCATION held December 21, 2016 at the West Genesee High School Library.

Members present: Eric Bacon
Karen Fruscello
Vladimiro Hart-Zavoli (arrived 7:06 p.m.)
Roberta Herron
Shawn Mitchell
Kimberly Sacco
Joseph Simon
James Soper
Neil Widrick

Others present: Christopher Brown
Paul Pelton
Debbie Miller
Brian Kesel
Bonnie Russell
Todd Freeman
Ryan Dunning
David Leff
Garrett Hamm
Christopher Dine
Beth Stewart
Approximately 3 other staff and/or residents

MEETING CALLED TO ORDER

The meeting was called to order by President Roberta Herron at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Herron dispensed with the Pledge of Allegiance as it was recited at the Public Hearing.

ADDITIONS AND DELETIONS TO THE AGENDA

None

SUPERINTENDENT'S REPORT

The Superintendent opened his comments by commending the winter athletes and fine arts performers for wonderful concerts and games thus far. He then spoke about the great National Honor Society night that occurred and commented about the crisis prevention training that thirteen employees went through. The Superintendent ended by mentioning the upcoming NARCAN training as part of the substance abuse coalition and he gave a very brief 2017-18 budget overview.

Vladimiro Hart-Zavoli arrived 7:06 p.m.

OPEN FORUM

None

APPROVAL OF MINUTES

A. Motion: Shawn Mitchell

It is recommended that the minutes of the Regular Meeting of December 21, 2016, be approved.

Second: James Soper

Approved 9 – 0

STUDY SESSION TOPIC

Safety Plan Update – Todd Freeman presented the updated District Safety Plan which included state mandates for mental health training, social media policies, and changes to the types of emergency drills.

FINANCIAL ACTION ITEMS

B. Motion: Kimberly Sacco

It is recommended that the following warrants be approved:

Fund	Month	Check #		Check #
General	October 2016	52688	to	53372
General	November 2016	53373	to	53593
School Lunch	October 2016	304351	to	304407
School Lunch	November 2016	304408	to	304451
Federal	October 2016	403441	to	403443
Federal	November 2016	403444	to	403447
Capital	October 2016	600583	to	600597
Capital	November 2016	600598	to	600611
Trust & Agency	October 2016	704375	to	704405
Trust & Agency	November 2016	704406	to	704436

Second: James Soper

Approved 9 – 0

FINANCIAL ACTION ITEMS

C. Motion: Kimberly Sacco

It is recommended that the following Treasurer's and Clerk's reports be approved:

Fund	Month		Month
General	October 2016	and	November 2016
School Lunch	October 2016	and	November 2016
Federal	October 2016	and	November 2016
Capital	October 2016	and	November 2016
Trust & Agency	October 2016	and	November 2016

Second: Neil Widrick Approved 9 – 0

D. Motion: Neil Widrick

It is recommended that the following change orders be approved as stipulated:

East Hill Elementary School – SED Project # 420101-06-0002-009

Kaplan-Schmidt Electric, Inc. - # 7	Previous Contract Amount	\$1,516,423.78
50 Saginaw Drive, PO Box 23625	Change Order – Increase	\$ 1,022.05
Rochester, New York 14692	New Contract Amount	<u>\$1,517,445.83</u>

- Provide and install fire alarm horn and strobe in lobby.

PAC & Associates of Oswego, Inc. - # 14	Previous Contract Amount	\$3,359,835.00
11-G Fourth Avenue	Change Order – Increase	\$ 1,385.00
Oswego, New York 13126	New Contract Amount	<u>\$3,361,220.00</u>

- Provide terrazzo patch at doorway 110 to match existing terrazzo floor on a time and material basis.

Onondaga Road Elementary School – SED Project # 420101-06-0004-006

Kaplan-Schmidt Electric, Inc. - # 6	Previous Contract Amount	\$1,517,445.83
50 Saginaw Drive, PO Box 23625	Change Order – Increase	\$ 858.00
Rochester, New York 14692	New Contract Amount	<u>\$1,518,303.83</u>

- Provide and install horn and strobe alarm in lobby on a time and material basis.
 Apply remainder of allowance toward cost and adjust final price.

PAC & Associates of Oswego, Inc. - # 13	Previous Contract Amount	\$3,361,220.00
11-G Fourth Avenue	Change Order – Increase	\$ 1,385.00
Oswego, New York 13126	New Contract Amount	<u>\$3,362,605.00</u>

- Provide terrazzo patch at doorway 110 to match existing terrazzo floor on a time and material basis.

FINANCIAL ACTION ITEMS

D. Change Orders continued

West Genesee High School – SED Project # 420101-06-0007-009

Kaplan-Schmidt Electric, Inc. - # 7 50 Saginaw Drive, PO Box 23625 Rochester, New York 14692	Previous Contract Amount Change Order – Increase New Contract Amount	\$ 656,773.28 \$ 3,192.00 <u>\$ 659,965.28</u>
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- Provide and install emergency shut down of new boiler system.

Western NY Flooring - # 2 103 Potomac Street Rochester, New York 14611	Previous Contract Amount Change Order – Increase New Contract Amount	\$ 409,379.00 \$ 17,672.00 <u>\$ 427,051.00</u>
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- Provide additional material on the pool deck (per manufacturer's recommendation) to increase non-slip capability of floor on a time and material basis.

Second: Kimberly Sacco Approved 9 – 0

E. Motion: Kimberly Sacco

It is recommended that the Board of Education accept a donation of \$43.65 from The Kula Foundation (Red Robin Donations), and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues

A2705 – Gifts and Donations \$43.65

A960 - Appropriations

A2110-501-09-0000 – General Supplies – ST \$43.65

Second: Joseph Simon Approved 9 – 0

F. Motion: Neil Widrick

It is recommended that the Board of Education accept a donation of \$36.74 from The Kula Foundation (Red Robin Donations), and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues

A2705 – Gifts and Donations \$36.74

A960 - Appropriations

A2110-501-06-0000 – General Supplies – OR \$36.74

Second: James Soper Approved 9 – 0

FINANCIAL ACTION ITEMS

G. Motion: Kimberly Sacco

It is recommended that the Board of Education accept a donation of \$43.53 from The Kula Foundation (Red Robin Donations), and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues
A2705 – Gifts and Donations \$43.53

A960 - Appropriations
A2110-501-10-0000 – General Supplies – WGM \$43.53

Second: Shawn Mitchell Approved 9 – 0

H. Motion: Neil Widrick

It is recommended that the Board of Education accept a donation of \$64.93 from The Kula Foundation (Red Robin Donations), and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues
A2705 – Gifts and Donations \$64.93

A960 - Appropriations
A2110-501-11-0000 – General Supplies – WGHS \$64.93

Second: James Soper Approved 9 – 0

I. Motion: Kimberly Sacco

It is recommended that the Board of Education accept a donation of \$36.04 from The Kula Foundation (Red Robin Donations), and it is further recommended that the 2016-17 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues
A2705 – Gifts and Donations \$36.04

A960 - Appropriations
A2110-501-12-0000 – General Supplies – CMS \$36.04

Second: Joseph Simon Approved 9 – 0

FINANCIAL ACTION ITEMS

J. Motion: Joseph Simon

It is recommended that the Board of Education accept the audit report and associated corrective action plan regarding segregation of duties of the West Genesee Central School District for the period of July 1, 2014, to March 31, 2016, as prepared by the Office of the New York State Comptroller.

Second: Neil Widrick Approved 9 – 0

K. Motion: Neil Widrick

It is recommended that the Board of Education agree to spend \$27,900.00 to participate in The Profile Series, a national program on the Discovery Channel which will highlight academics at West Genesee.

Note: Extensive discussion took place with each Board of Education member discussing their thoughts of the benefits and concerns.

Second: Karen Fruscello Approved 8 – 1 (Bacon)

L. Motion: Kimberly Sacco

It is recommended that the Board of Education approve a resolution to enter into a three year service agreement for telecommunications services with OCM BOCES at an annual cost of \$23,200.00, as stipulated.

Second: Joseph Simon Approved 9 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

M. Motion: Kimberly Sacco

It is recommended that the following resignations be approved:

Sarah Birmingham, English Teacher, West Genesee High School – Effective 12/23/16 – Personal Reason

Patrick Moore, Bus Driver, Transportation – Effective 1/5/17 – Personal Reason

Donald McCallops, Driver-Messenger/Food Service Worker II, Onondaga Central School District/Rockwell – Effective 12/22/16 – to accept another position within the district

Second: James Soper Approved 9 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

N. Motion: Kimberly Sacco

It is recommended that the following unpaid leaves be approved:

Mary Cook, Teaching Assistant/ITS, Onondaga Road Elementary School
– Effective 12/23/16 – Personal Reason

Georgia Ohlmeyer, Teacher Aide, Onondaga Road Elementary School –
Effective 12/23/16 – Personal Reason

Second: Neil Widrick Approved 9 – 0

O. Motion: Kimberly Sacco

It is recommended that the following child rearing leave be approved:

Mary Kate Kirk, Second Grade Teacher, East Hill Elementary School –
Effective 1/26/17 through 3/10/17

Second: James Soper Approved 9 – 0

P. Motion: Joseph Simon

It is recommended that the following instructional positions be created
effective 12/22/16:

Two Part-time (.90)	Teaching Assistant/Special Education	- OR
One Part-time (.90)	Teaching Assistant/Special Education	- ST/B

Second: Neil Widrick Approved 9 – 0

Q. Motion: James Soper

It is recommended that the following appointments be approved:

Molly Byrne
Second Grade Teacher
East Hill Elementary School
Regular Substitute Appointment
Certification: Initial, Effective 12/24/13, Childhood Education 1-6, Early
Childhood B-2, Effective 9/1/14, SWD 1-6, Effective 10/15/15
Tenure Area: Elementary
Step 1 M + 6
Effective on or about 1/27/17 through 3/10/17
Salary: \$53,135 prorated
Replaces: Mary Kate Kirk, Child Rearing Leave approved 12/21/16

PERSONNEL/OPERATIONAL ACTION ITEMS

Q. Appointments continued

Kristin Bowers
AIS Teacher
East Hill Elementary
Regular Substitute Appointment
Certification: Professional 1-6, Effective 9/1/10, SWD 1-6, Literacy B-6,
Effective 2/1/10
Tenure Area: Elementary
Step 8 M + 6
Effective on or about 1/12/17 through on or about 2/28/17
Salary: \$60,630 prorated
Replaces: Laura Hesler, Maternity

Sheena Muratore
Teaching Assistant/Special Education
Stonehedge Elementary School/Blue
Part-time (.90) Appointment
Effective 12/22/16 through 6/30/17
Salary: \$20,550 x .90 prorated
New position created 11/2/16

George Harrington
Maintenance Worker 1 - conditional
Buildings and Grounds
Full-time Appointment – Subject to a 52-week probationary period
8 hours per day
Effective 1/3/17
Salary: \$40,500 prorated
Vacant Position

Anne Brunger
Food Service Worker I
Onondaga Central Jr/Sr High School
Part-time Appointment – Subject to a 52-week probationary period
3.25 hours per day
Effective 12/22/16
Salary: 10.25 per hour
New position approved 12/8/16

Donald McCallops
Food Service Worker II
Onondaga Central School District/Wheeler
Part-time Appointment – Continuation of Probationary Period
6 hours per day
Effective 12/22/16
Salary: \$12.72 per hour
Replaces Adam Griffo, Resignation approved 11/16/16

PERSONNEL/OPERATIONAL ACTION ITEMS

Q. Appointments continued

Matthew Rinaldi
Food Service Worker I - conditional
Onondaga Central School District/Rockwell
Part-time Appointment – Subject to a 52-week probationary period
2 hours per day
Effective 12/22/16
Salary: \$10.25 per hour
Replaces Donald McCallops, Resignation approved 12/21/16

Matthew Rinaldi
Driver-Messenger - conditional
Onondaga Central School District/Rockwell
Part-time Appointment – Subject to a 52-week probationary period
3.25 hours per day
Effective 12/22/16
Salary: \$12.50 per hour
Replaces Donald McCallops, Resignation approved 12/21/16

Second: Neil Widrick Approved 9 – 0

R. Motion: Kimberly Sacco

It is recommended that the following change in hours for a bus driver be approved effective 11/28/16:

Joseph Nadelen - from 21.72 to 27.90 hours per week

Second: Vladimiro Hart-Zavoli Approved 9 – 0

S. Motion: Eric Bacon

It is recommended that the substitute lists for the 2016-17 school year be approved as stipulated.

Second: Neil Widrick Approved 9 – 0

T. Motion: Kimberly Sacco

It is recommended that the following volunteers for Stonehedge Elementary School/Blue be approved:

Colleen Brigati	Mary Klink
Michael Cheney	Mary Lou Nicolucci
Stacie Fitzgerald	Paul Zimmerman
Anne Foss	

Second: Karen Fruscello Approved 9 – 0

CURRICULUM ACTION ITEMS

U. Motion: James Soper

It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations of the CPSE Review Meeting Date of December 2, 2016; CSE Review Meeting dates of November 29, December 1, 5, 6, 7, and 13, 2016; Manifestation Determination Hearing date of December 12, 2016; and Building Level Review meeting dates of December 7 and 8, 2016; thereby agreeing to make necessary arrangements for program implementation.

Second: Joseph Simon

Approved 9 – 0

REPORTS

Claims Audit Sub-Committee – Shawn Mitchell reported they met this evening and reviewed the October and November business. The next meeting will be February 15, 2017.

Audit Committee – Roberta Herron noted they will meet with the Internal Auditor in the spring.

Policies and Bylaws Committee – Neil Widrick stated the 4,000s and 5,000s will be reviewed at the next meeting on January 23, 2017.

Teaching Center Representatives – Eric Bacon shared the Directing Council's actions in December. Three Action Research projects, eight Collegial Circles, and two building level professional development grants. The next meeting is January 9, 2017.

Parent Curriculum Information Council – Eric Bacon reported that Mr. Kesel reviewed the Strategic Plan at the December meeting. Future topics include the High School goals for 2016-2017, changes to the counseling structure, and support for English Language Learners. The next meeting is January 23, 2017.

Ad Hoc Employee Benefits Committee – Neil Widrick noted they met on November 28, 2016, and reviewed wellness initiatives that are no cost to utilize. At the next meeting on January 9, 2017, they will discuss training and medicare.

OPEN FORUM

Eric Bacon shared the middle school went to the Senior Center for a concert which was nice and Stonehedge students made placemats for the seniors which were well received.

Shawn Mitchell noted the High School concert was outstanding last night.

Joe Simon spoke of a class reunion where he asked alumni of their fond memories and he noted the responses were sports, marching band, a few teachers, and friendships.

EXECUTIVE SESSION

V. Motion: Joseph Simon

It is recommended that the Board of Education go into Executive Session to discuss matters of personnel. (7:54 p.m.)

Second: James Soper Approved 9 – 0

RETURN TO REGULAR SESSION

W. Motion: Kimberly Sacco

It is recommended that the Board of Education return to Regular Session. (8:28 p.m.)

Second: Vladimiro Hart-Zavoli Approved 9 – 0

ADJOURNMENT

X. Motion: Neil Widrick

It is recommended that the Regular Session of the Board of Education be adjourned. (8:29 p.m.)

Second: Kimberly Sacco Approved 9 – 0

Respectfully submitted,



Paul E. Pelton, District Clerk