

# Classroom Field Trip Application

## Sponsored by the PTO

Applications need to be submitted at least 3 months in advance.  
The PTO will notify you once your application has been approved.

Teacher Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Date of Trip: \_\_\_\_\_

Time: \_\_\_\_\_

Number of Children: \_\_\_\_\_ Adults: \_\_\_\_\_

Trip Destination: \_\_\_\_\_

Price: \_\_\_\_\_

Bus Fare: \_\_\_\_\_

Please describe how the trip relates to your curriculum this year:

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Date Approved \_\_\_\_\_

Date Denied/Reason: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

PTO President Signature: \_\_\_\_\_

Co-President's Signature: \_\_\_\_\_

Treasurer's Approval: \_\_\_\_\_