

**WEST GENESEE CENTRAL SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
5203 WEST GENESEE STREET, CAMILLUS, NY 13031
(315) 487-4576**

QUALIFICATION INQUIRY FOR SCHOOL BUS DRIVER

Name of Applicant: _____ Date of Birth: _____

The above person has applied for a position as a School Bus Driver in the West Genesee Central School District. It is understood that you may have knowledge of the character, qualification and fitness of the person named above for this position. We request that you complete this form, answering all of the questions below and the reverse side as fully and specifically as possible. The information you furnish will be held in strict confidence. Thank you in advance, for completing this form immediately upon its receipt and please return it at once.

Approximately how long have you known the applicant? _____

Have you ever employed or worked with this applicant? YES NO

If yes, please give the company name and address:

Date from: _____ to: _____

What was his/her job during that period? _____

Please circle the qualifying term which most nearly expresses your opinion with respect to the applicant's character and reputation:

OUTSTANDING

GOOD

SATISFACTORY

POOR

Would you employ him/her as a school bus driver? YES NO

Are you related to the applicant? YES NO

To the best of your knowledge, has he/she ever been discharged or has he/she resigned from any employment after being told his/her conduct or work was not satisfactory? YES NO

If yes, please give the company name and address: _____

Do you know of any physical impairment of the applicant which would interfere with the performance of his/her duties as a school bus driver? YES NO

If yes, please describe: _____

Name of Applicant: _____ Date of Birth: _____

How would you characterize the driving habits of the applicant?

- | | | |
|---|--|--|
| <input type="checkbox"/> Inconsiderate | <input type="checkbox"/> Drives too fast | <input type="checkbox"/> Irresponsible |
| <input type="checkbox"/> Room for improvement | <input type="checkbox"/> Tends to show off | <input type="checkbox"/> Inexperienced |
| <input type="checkbox"/> Average driver | <input type="checkbox"/> Careful and serious | <input type="checkbox"/> Do not know |

Do you know of any motor vehicle accident in which the applicant was involved as a driver?

YES NO If yes, please describe: _____

Do you know of any arrests or convictions of the applicant? YES NO

If yes, please describe: _____

How would you characterize the applicant's response to other people?

- | | | |
|--|--|---|
| <input type="checkbox"/> Friendly | <input type="checkbox"/> Likeable | <input type="checkbox"/> Easy going |
| <input type="checkbox"/> Serious | <input type="checkbox"/> Hard to get to know | <input type="checkbox"/> Easily annoyed |
| <input type="checkbox"/> Inclined to argue | <input type="checkbox"/> Inclined to agree | |

How does the applicant react to children?

- | | | |
|--------------------------------------|---|--|
| <input type="checkbox"/> Easy going | <input type="checkbox"/> Firm but fair | <input type="checkbox"/> Difficult to control temper |
| <input type="checkbox"/> Friendly | <input type="checkbox"/> Easily annoyed | <input type="checkbox"/> Would command respect |
| <input type="checkbox"/> Do not know | | |

Would you like to have your children ride on a bus driven by the applicant? YES NO

Do you know of any reason that the applicant would not be a suitable person to serve as a school bus driver? YES NO If yes, please describe: _____

Please give any additional information which may assist us in determining the fitness of this person for the position of school bus driver: _____

I hereby certify that I have known the applicant whose name appears on the questionnaire and that the answers to the above questions, with respect to him/her, are true to the best of my knowledge and belief.

Signature: _____ Date: _____