

2018-2021 Instructional Technology Plan - Annually - 2018

I. District LEA Information

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**Section I - District LEA Information**

1. **What is the name of the district administrator responsible for entering the Instructional Technology Plan data?**

William Roberge

2. **What is the title of the district administrator responsible for entering the Instructional Technology Plan data?**

Director of Technology

For help with completing the plan, please visit 2018-2021 ITP Resources for Districts, contact your district's RIC, or email [edtech@nysed.gov](mailto:edtech@nysed.gov).

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II. Strategic Technology Planning

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**Section II - Strategic Technology Planning**

1. **What is the overall district mission?**

The mission of the West Genesee Central School District, in partnership with the community, is to ensure that each student attains the knowledge, skills and attitudes necessary, not only for lifelong learning, but also for becoming a cooperative, self-directed, productive, caring citizen.

2. **What is the vision statement that guides instructional technology use in the district?**

In support of our mission to enhance life long learning, technology must be integrated into daily instruction. We are committed to using technologies to facilitate the process of learning through different modalities and to promote communication and collaboration. We will provide effective training for students and staff and educate our learners in the ethical application of technology. The West Genesee Central School District is committed to teaching the skills necessary to be technologically literate and competitive in an ever-changing world.

3. **List three goals that will drive the attainment of the vision.**

|        | List Goals                                                                                                                    |
|--------|-------------------------------------------------------------------------------------------------------------------------------|
| Goal 1 | Sustain technology that addresses the instructional and administrative needs of the district.                                 |
| Goal 2 | Ensure that all staff and students are proficient at applying pertinent technology to attain professional and academic goals. |
| Goal 3 | Continue to build student capacity in computer programming and robotics initiatives.                                          |

4. **Do you want to list a fourth goal that will drive attainment of the vision?**

No

5. **Do you want to list a fifth goal that will drive attainment of the vision?**

No

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II. Strategic Technology Planning

6. Summarize the planning process used to develop answers to the Instructional Technology Plan questions and/or your district comprehensive instructional technology plan. Please include the stakeholder groups participating and the outcomes of the instructional technology plan development meetings.

| Technology Plan Development Meetings |                                         |                                                                                                                      |                                                                                                                                                                  |                                                                                                                                            |
|--------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Dates                                | Committee                               | Purpose                                                                                                              | Stakeholders                                                                                                                                                     | Outcome                                                                                                                                    |
| 10/18/2018                           | Board of Education                      | Provide BOE and community members information regarding current status and future goals for instructional technology | BOE members, students, teachers, administration, and community members                                                                                           | Presented current status and future goals for instructional technology while providing dialogue for feedback                               |
| Fall 2017                            | Thought Exchange - Calls for Commentary | Gather feedback from all district staff, students, and community members through online survey                       | All district staff, students, and community members                                                                                                              | Provided Strategic Planning Members with clear picture of stakeholder perception of district technology needs                              |
| 2/1/2018                             | Strategic Planning Committee            | Review district goals and feedback from all stakeholder groups regarding                                             | Students, Community Members, BOE Members, Teachers, Administration, Instructional Technology                                                                     | Provided guidance for new plan for 2018-19 school year                                                                                     |
| 2/27/2018                            | Parent Curriculum Information Council   | Gather feedback from PTA, PTO, and PTSO representatives on current and future instructional technology goals         | District PTA, PTO, PTSO representatives, Asst. Superintendent for Curriculum & Instruction, BOE representative, Coordinator of Instructional Technology Training | Provided district leadership opportunity share instructional technology goals to representatives to be shared with their respective groups |
| 4/4/2018                             | Board of Education                      | Provide BOE and community members information regarding current status and future goals for instructional technology | BOE members, students, teachers, administration, and community members                                                                                           | Presented current status and future goals for instructional technology while providing dialogue for feedback                               |

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II. Strategic Technology Planning

7. Please describe the professional development plan for building the capacity of educators and administrators in the attainment of the instructional technology vision.

Focus 4: Maintain support and access to instructional technology including, but not limited to, professional development, human resources and equipment.

Activities and Strategies:

| Inputs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Evidence                                                                                                                                                                                                                                                                                                                   | Responsibility                                                                                                                                                                                                                                                                                                                                                                                                                                                | Timeline              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>Instructional Technology workshops (including but not limited to)</b> <ul style="list-style-type: none"> <li>• LinkIt</li> <li>• Front Row</li> <li>• STAR</li> <li>• Google Suite for Education</li> <li>• ActivInspire</li> <li>• SchoolTool</li> <li>• IEP Direct</li> <li>• 504 Direct</li> <li>• Instructional Technology Conference Days</li> <li>• SAMR Model for Transformative Teaching</li> <li>• Chrome Apps &amp; Extensions</li> <li>• Web 2.0 Tools</li> <li>• Chromebook Implementation</li> </ul> | Teacher-designed benchmarks for instructional technology implementation goals<br>Increase the number of staff members who integrate technology into their teaching/work assignment<br>Increase the number of staff members who participate in district workshops designed to promote the classroom use of new technologies | <ul style="list-style-type: none"> <li>• Assistant Superintendent for Curriculum and Instruction</li> <li>• Director of Instructional Technology</li> <li>• Coordinator of Instructional Technology Training</li> <li>• Director of Special Education</li> <li>• 504 Coordinator</li> <li>• Principals</li> <li>• Instructional Coaches</li> <li>• Technology Trainers</li> <li>• Instructional Technology Support Specialists</li> <li>• Teachers</li> </ul> | July 2018 - June 2019 |
| Online Professional Development Offerings<br>Chromebook Pilot Meetings<br>Common Assessment Data meetings<br>Mastery Mondays<br>Wired Wednesdays<br>Superintendent's Conference Days<br>Classroom Coaching & Modeling<br>Summer Professional Development Workshops                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                       |

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II. Strategic Technology Planning

8. How will the instructional technology goals be measured and evaluated during and after implementation? Be sure to include any tools or metrics that are part of this evaluation process.

| Dates   | Actions                                                                                                                                                                                                                                                                                                                   | Desired Outcomes                                                                                                   |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Monthly | Curriculum Councils evaluate implementation and effectiveness of the plan as necessitated by the Strategic Planning Process                                                                                                                                                                                               | Make recommendations towards any course changes in implementation                                                  |
| Fall    | All district stakeholders are surveyed annually regarding instructional technology                                                                                                                                                                                                                                        | Provide the Strategic Planning Team feedback regarding areas of instructional technology.                          |
| Winter  | The District's formal Strategic Planning Process, carried out under the direction of the Board of Education, includes the assessment of progress toward the goals of the Technology Plan on an annual basis. This process evaluates the long-term direction of technology within the context of overall District planning | Ensure that revisions are made to the Technology Plan document to reflect Strategic Planning Team recommendations. |
| Spring  | Instructional Technology is reviewed at the minimum, annually by the Board of Education                                                                                                                                                                                                                                   | Make recommendations towards any course changes in implementation                                                  |

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III. Action Plan - Goal 1

**Section III - Action Plan**

**Overview:** This section requires specific action steps that will be taken in order to achieve each of the goals presented in Section II of the plan. Each goal will have its own page in the plan. For this page, copy Goal #1, which you listed in Section II, Question 3, and respond to all questions below.

**1. Goal #1**

Sustain technology that addresses the instructional and administrative needs of the district.

**2. Select the NYSED goal that best aligns with this district goal.**

4. Design, implement, and sustain a robust, secure network to ensure sufficient, reliable high-speed connectivity for learners, educators, and leaders

**3. Target Student Population(s). Check all that apply.**

- |                                                     |                                                                                                       |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> All students    | <input type="checkbox"/> Migrant students                                                             |
| <input type="checkbox"/> Pre-K-2                    | <input type="checkbox"/> Homeless students                                                            |
| <input type="checkbox"/> Grades 3-5/6               | <input type="checkbox"/> Economically disadvantaged students                                          |
| <input type="checkbox"/> Middle School              | <input type="checkbox"/> Students between the ages of 18-21                                           |
| <input type="checkbox"/> High School                | <input type="checkbox"/> Students who are targeted for dropout prevention or credit recovery programs |
| <input type="checkbox"/> Students with Disabilities | <input type="checkbox"/> Other (please identify in Question 3a, below)                                |
| <input type="checkbox"/> ELL/MLLs                   |                                                                                                       |

**4. List the action steps that correspond to Goal #1 from your answer to Question 1, above.**

| Action Step - Select one category. | Action Step - Description                                                                                                                                                                                                            | Responsible Stakeholder. Select one. | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A." | Anticipated month of completion | Anticipated year of completion | Anticipated cost |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
| Action Step 1                      | Planing<br>Develop annual plans for the following:<br>• Annual hardware replacements<br>• Annual software renewals<br>• Annual lease to support replacement cycles                                                                   | Director of Technology               | N/A                                                                                                                             | Dec. (12)                       | 2018                           | 0                |
| Action Step 2                      | Budgeting<br>Based on annual plans prepare budgets for:<br>• Hardware - \$95,185<br>• Software - \$562,800<br>• Replacement Cycle Lease - \$375,000<br>Budget for annual expenses:<br>• Contractual Professional Services - \$25,000 | Director of Technology               | N/A                                                                                                                             | Jan. (01)                       | 2019                           | 0                |

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III. Action Plan - Goal 1

|               | Action Step - Select one category. | Action Step - Description                                                                                                                                                                                                                                                                                  | Responsible Stakeholder. Select one. | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A." | Anticipated month of completion | Anticipated year of completion | Anticipated cost |
|---------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
|               |                                    | <ul style="list-style-type: none"> <li>General Supplies - \$27,500</li> </ul>                                                                                                                                                                                                                              |                                      |                                                                                                                                 |                                 |                                |                  |
| Action Step 3 | Purchasing                         | Work with vendors and the Central New York Regional Information Center (CNYRIC) to prepare purchase orders for the following: <ul style="list-style-type: none"> <li>Hardware - \$95,185</li> <li>Software - \$562,800</li> <li>Replacement Cycle Lease - \$375,000</li> </ul>                             | Director of Technology               | N/A                                                                                                                             | Aug. (08)                       | 2019                           | 1032985          |
| Action Step 4 | Infrastructure                     | Work with district architect, clerk of works, staff, and vendors to prepare infrastructure upgrade proposal to be included in the district five-year capital project. This proposal includes the following: <ul style="list-style-type: none"> <li>Wireless access points</li> <li>PoE Switches</li> </ul> | Director of Technology               | N/A                                                                                                                             | Dec. (12)                       | 2018                           | 2000000          |

5. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #1 from your answer to Question 1, above.

|               | Action Step - Select one category. | Action Step - Description | Responsible Stakeholder. Select one. | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. | Anticipated month of completion | Anticipated year of completion | Anticipated cost |
|---------------|------------------------------------|---------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
| Action Step 5 | (No)                               | (No Response)             | (No)                                 | (No)                                                                                             | (No)                            | (No)                           | (No)             |

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III. Action Plan - Goal 1

|               | Action Step - Select one category. | Action Step - Description | Responsible Stakeholder. Select one. | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. | Anticipated month of completion | Anticipated year of completion | Anticipated cost |
|---------------|------------------------------------|---------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
|               | Response)                          |                           | Response)                            | Response)                                                                                        | Response)                       | Response)                      | Response)        |
| Action Step 6 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                    | (No Response)                   | (No Response)                  | (No Response)    |
| Action Step 7 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                    | (No Response)                   | (No Response)                  | (No Response)    |
| Action Step 8 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                    | (No Response)                   | (No Response)                  | (No Response)    |

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III. Action Plan - Goal 2

**Section III - Action Plan**

Copy Goal #2, which you listed in Section II, Question 3, and respond to all questions below.

**1. Goal #2**

Ensure that all staff and students are proficient at applying pertinent technology to attain professional and academic goals.

**2. Select the NYSED goal that best aligns with this district goal.**

5. Provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies

**3. Target Student Population(s)**

- |                                                     |                                                                                                       |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> All students    | <input type="checkbox"/> Migrant students                                                             |
| <input type="checkbox"/> Pre-K-2                    | <input type="checkbox"/> Homeless students                                                            |
| <input type="checkbox"/> Grades 3-5/6               | <input type="checkbox"/> Economically disadvantaged students                                          |
| <input type="checkbox"/> Middle School              | <input type="checkbox"/> Students between the ages of 18-21                                           |
| <input type="checkbox"/> High School                | <input type="checkbox"/> Students who are targeted for dropout prevention or credit recovery programs |
| <input type="checkbox"/> Students with Disabilities | <input type="checkbox"/> Other (please identify in Question 3a, below)                                |
| <input type="checkbox"/> ELL/MLLs                   |                                                                                                       |

**4. List the action steps that correspond to Goal #2 from your answer to Question 1, above.**

| Action Step - Select one category. | Action Step - Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Responsible Stakeholder. Select one. | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A." | Anticipated month of completion | Anticipated year of completion | Anticipated cost |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
| Action Step 1                      | <p>The following professional development opportunities are rooted in the SAMR model and will be implemented to support meaningful instructional technology integration for teachers:</p> <p><b>Online Professional Development Offerings:</b></p> <p>Provides teachers with an opportunity to grow professionally with the availability of 24/7 access to practical learning experiences. Teachers can learn a new skill as they prepare authentic lessons for their students. They can also participate in an active learning community that provides a collaborative space to reflect</p> | Instructional Technology Coach       | N/A                                                                                                                             | June (06)                       | 2021                           | 42,000           |

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III. Action Plan - Goal 2

|               | Action Step - Select one category. | Action Step - Description                                                                                                                                                                                                                                                                                                          | Responsible Stakeholder. Select one. | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A." | Anticipated month of completion | Anticipated year of completion | Anticipated cost |
|---------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
|               |                                    | on their practice with the support and inspiration of their peers. Teachers can participate at their own pace under the guidance of an instructional technology leader.                                                                                                                                                            |                                      |                                                                                                                                 |                                 |                                |                  |
| Action Step 2 | Professional Development           | <b>Instructional Screencasts:</b><br>Provides teachers with "just in time" access to instructional video tutorials to help build capacity. Support materials are available when needed and teachers can learn new skills at their own pace.                                                                                        | Instructional Technology Coach       | N/A                                                                                                                             | June (06)                       | 2021                           | 0                |
| Action Step 3 | Professional Development           | <b>Instructional Technology Coaching:</b><br>Provides teachers with job-embedded expertise to help transform practice in real-time. In collaboration with teachers, instructional coaches can help plan meaningful lessons, observe teachers and offer constructive feedback, and model lessons to demonstrate effective practice. | Instructional Technology Coach       | N/A                                                                                                                             | June (06)                       | 2021                           | 0                |
| Action Step 4 | Professional Development           | <b>Face-to-Face Workshops:</b><br>Provides teachers with onsite instructional technology training during Superintendent's Conference Days, during the summer, and before/after school.                                                                                                                                             | Instructional Technology Coach       | N/A                                                                                                                             | June (06)                       | 2021                           | 42,000           |

5. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #2 from your answer to Question 1, above.

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III. Action Plan - Goal 2

|               | Action Step - Select one category. | Action Step - Description | Responsible Stakeholder. Select one. | If you chose "Other" Responsible Stakeholder in the column to the left, please identify here. | Anticipated month of completion | Anticipated year of completion | Anticipated cost |
|---------------|------------------------------------|---------------------------|--------------------------------------|-----------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
| Action Step 5 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                 | (No Response)                   | (No Response)                  | (No Response)    |
| Action Step 6 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                 | (No Response)                   | (No Response)                  | (No Response)    |
| Action Step 7 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                 | (No Response)                   | (No Response)                  | (No Response)    |
| Action Step 8 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                 | (No Response)                   | (No Response)                  | (No Response)    |

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III. Action Plan - Goal 3

**Section III - Action Plan**

Copy Goal # 3, which you listed in Section II, Question 3, and respond to all questions below.

**1. Goal #3**

Continue to build student capacity in computer programming and robotics initiatives.

**2. Select the NYSED goal that best aligns with this district goal.**

3. Increase equitable access to high-quality digital resources and standards-based, technology-rich learning experiences

**3. Target Student Population(s)**

- |                                                     |                                                                                                       |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> All students               | <input type="checkbox"/> Migrant students                                                             |
| <input checked="" type="checkbox"/> Pre-K-2         | <input type="checkbox"/> Homeless students                                                            |
| <input checked="" type="checkbox"/> Grades 3-5/6    | <input type="checkbox"/> Economically disadvantaged students                                          |
| <input checked="" type="checkbox"/> Middle School   | <input type="checkbox"/> Students between the ages of 18-21                                           |
| <input type="checkbox"/> High School                | <input type="checkbox"/> Students who are targeted for dropout prevention or credit recovery programs |
| <input type="checkbox"/> Students with Disabilities | <input type="checkbox"/> Other (please identify in Question 3a, below)                                |
| <input type="checkbox"/> ELL/MLLs                   |                                                                                                       |

**4. List the action steps that correspond to Goal #3 from your answer to Question 1, above.**

| Action Step - Select one category. | Action Step - Description                                                                                                        | Responsible Stakeholder. Select one.   | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A." | Anticipated month of completion | Anticipated year of completion | Anticipated Cost |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
| Action Step 1                      | Curriculum<br>Establish computer programming course at the middle school level.                                                  | Assistant Superintendent               | N/A                                                                                                                             | June (06)                       | 2019                           | 45600            |
| Action Step 2                      | Curriculum<br>Provide opportunities within the classroom for elementary students to experience computer programming and robotics | Other (please identify in next column) | Director of Student-Centered Activities                                                                                         | Sept. (09)                      | 2021                           | 8500             |

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III. Action Plan - Goal 3

|               | Action Step - Select one category. | Action Step - Description                                                             | Responsible Stakeholder. Select one.                  | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise, please write "N/A." | Anticipated month of completion | Anticipated year of completion | Anticipated Cost |
|---------------|------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
|               |                                    |                                                                                       | mn, to the right )                                    |                                                                                                                                 |                                 |                                |                  |
| Action Step 3 | Curriculum                         | Build capacity among teachers to continue programming activities in their classrooms. | Other (please identify in next column, to the right ) | Director of Student-Centered Activities                                                                                         | June (06)                       | 2021                           | 8500             |
| Action Step 4 | N/A                                | N/A                                                                                   | N/A                                                   | N/A                                                                                                                             | June (06)                       | 2021                           | N/A              |

5. This question is optional.  
 If more action steps are needed, continue to list the action steps that correspond to Goal #3 from your answer to Question 1, above.

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III. Action Plan - Goal 3

|               | Action Step - Select one category. | Action Step - Description | Responsible Stakeholder. Select one. | If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. | Anticipated month of completion | Anticipated year of completion | Anticipated Cost |
|---------------|------------------------------------|---------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------|------------------|
| Action Step 5 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                    | (No Response)                   | (No Response)                  | (No Response)    |
| Action Step 6 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                    | (No Response)                   | (No Response)                  | (No Response)    |
| Action Step 7 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                    | (No Response)                   | (No Response)                  | (No Response)    |
| Action Step 8 | (No Response)                      | (No Response)             | (No Response)                        | (No Response)                                                                                    | (No Response)                   | (No Response)                  | (No Response)    |

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## IV. NYSED Initiatives Alignment

**Section IV - NYSED Initiatives Alignment**

1. **Explain how the district use of instructional technology will serve as a part of comprehensive and sustained effort to support rigorous academic standards attainment and performance improvement for students.**

Continuing with efforts to prepare students for college and career, it is the goal of WGCS D to create a dynamic, technology-infused environment where confident students are actively engaged with one another and curriculum is integrated and focused on real-world applications. In this environment, every student has a district-issued, network capable device to use and teachers are assigned laptops that may be taken home. Technology is student-centered and serves as a tool that empowers students and teachers. In this environment, technology is seamlessly integrated into the classroom allowing students to take ownership of their education. Instruction is personalized and adapted to each student's needs. This vision not only describes an innovative and vibrant learning environment where students thrive and fully engage, but it also includes teachers who are invigorated, collaborative, and eager learners themselves. Moving forward, the district is looking at a one-to-one student device environment that will allow the learner access at home during the school year. In addition, the district is exploring opportunities for increased community access to network resources after school hours.

2. **Students with disabilities may be served through the use of instructional technology as well as assistive technology devices and services to ensure access to and participation in the general curriculum. Describe how instruction is differentiated using technology to support the individualized learning needs of this student group.**

The district's instructional technology plan addresses the provision of assistive technology by providing access to necessary assistive technologies in accordance with a student's Individualized Education Plan (IEP). The district also works closely with regional BOCES to provide assistive technology and services to students as part of their instructional program. The district and BOCES work collaboratively to plan and implement procedures to provide assistive technology to students in the district. The school district provides access to instruction, materials, and assessments based on a student's Individual Education Plan and goals set out through the Strategic Plan. The school district also works closely with BOCES to plan and implement procedures to provide adequate access. The Committee on Preschool Special Education (CPSE) and the Committee on Special Education (CSE) provide focus and oversight of implementations for both public and nonpublic students with disabilities.

3. **How does the district utilize technology to address the needs of Students with Disabilities to ensure equitable access to instruction, materials, and assessments? Check all that apply.**

- Class lesson plans, materials, and assignment instructions are available to students and families for 'anytime, anywhere' access (such as through class website or learning management system).
- Direct instruction is recorded and provided for students to access asynchronously (such as through a learning management system or private online video channel).
- Technology is used to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal or written instruction or content.
- Text to speech and/or speech to text software is utilized to provide increased support for comprehension of written or verbal language.
- Assistive technology is utilized.
- Technology is used to increase options for students to demonstrate knowledge and skill.
- Learning games and other interactive software are used to supplement instruction.
- Other (please identify in Question 3a, below)

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IV. NYSED Initiatives Alignment

4. Please select the professional development that will be offered to teachers of Students with Disabilities that will enable them to differentiate learning and to increase their student language and content learning with the use of technology. Check all that apply.

- Technology to support writers in the elementary classroom
- Technology to support writers in the secondary classroom
- Research, writing and technology in a digital world
- Enhancing children's vocabulary development with technology
- Reading strategies through technology for students with disabilities
- Choosing assistive technology for instructional purposes in the special education classroom
- Using technology to differentiate instruction in the special education classroom
- Using technology to increase options for students with disabilities to demonstrate their knowledge and skills
- Multiple ways of assessing student learning through technology
- Electronic communication and collaboration
- Promotion of model digital citizenship and responsibility
- Integrating technology and curriculum across core content areas
- Helping students with disabilities to connect with the world
- Other (please identify in Question 4a, below)

5. How does the district utilize technology to address the needs of English Language Learners/Multilingual Learners to ensure equitable access to instruction, materials, and assessments? Check all that apply.

- Class lesson plans, materials, and assignment instructions are available to students and families for 'anytime, anywhere' access (such as through class website or learning management system)
- Direct instruction is recorded and provided for students to access asynchronously (such as through a learning management system or private online video channel).
- Technology is used to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal or written instruction or content.
- Text to speech and/or speech to text software is utilized to provide increased support for comprehension of written or verbal language.
- Home language dictionaries and translation programs are provided through technology.
- Hardware that supports ELL/MLL student learning, such as home-language keyboards, translation pens, and/or interactive whiteboards, is utilized.
- Technology is used to increase options for students to demonstrate knowledge and skill, such as through the creation of a product or recording of an oral response.
- Learning games and other interactive software are used to supplement instruction.
- Other (please identify, in Question 5a, below)

6. The district's instructional technology plan addresses the needs of English Language Learners/Multilingual learners to ensure equitable access to instruction, materials, and assessments in multiple languages.

Yes

6a. If Yes, check one.

Other (please explain in Question 6b, below)

6b. If 'Other' was selected in 6a, above, please explain here.

17 most spoken languages



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## IV. NYSED Initiatives Alignment

7. **Please select the professional development that will be offered to teachers of English language learners/multilingual learners that will enable them to differentiate learning and to increase their student language and content learning with the use of technology. Check all that apply.**

- |                                                                                                             |                                                                                                     |
|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Technology to support writers in the elementary classroom               | <input checked="" type="checkbox"/> Multiple ways of assessing student learning through technology  |
| <input checked="" type="checkbox"/> Technology to support writers in the Secondary classroom                | <input checked="" type="checkbox"/> Electronic communication and collaboration                      |
| <input checked="" type="checkbox"/> Research, writing and technology in a digital word                      | <input checked="" type="checkbox"/> Promotion and model digital citizenship and responsibility      |
| <input type="checkbox"/> Writing and technology workshop for teachers                                       | <input checked="" type="checkbox"/> Integrating technology and curriculum across core content areas |
| <input checked="" type="checkbox"/> Enhancing Children's Vocabulary Development with technology             | <input type="checkbox"/> Web authoring tools                                                        |
| <input type="checkbox"/> Writer's workshop in the Bilingual classroom                                       | <input checked="" type="checkbox"/> Helping students connect with the world                         |
| <input checked="" type="checkbox"/> Reading strategies for English Language Learners                        | <input checked="" type="checkbox"/> The interactive whiteboard and language learning                |
| <input checked="" type="checkbox"/> Moving from learning letters to learning to read                        | <input type="checkbox"/> Use camera for documentation                                               |
| <input checked="" type="checkbox"/> The power of technology to support language acquisition                 | <input type="checkbox"/> Other (please identify in Question 7a, below)                              |
| <input checked="" type="checkbox"/> Using technology to differentiate instruction in the language classroom |                                                                                                     |

8. **How does the district use instructional technology to facilitate culturally-responsive instruction and learning environments?**

- The district uses instructional technology to strengthen relationships and connections with families to assist in building a culturally responsive learning environment to enhance student learning.
- The district uses instructional technology to facilitate classroom projects that involve the community.
- The district uses instructional technology to develop and organize coherent and relevant units, lessons, and learning tasks that build upon students' cultural backgrounds and experiences.
- The district uses instructional technology to assist in varying teaching approaches to accommodate diverse learning styles and language proficiencies.
- The district uses instructional technology to enable students to communicate and collaborate with students in different schools or districts in New York State, the United States, or with different countries.
- The district uses instructional technology to facilitate collaborative classroom projects among heterogeneous student groups.
- The district does not use instructional technology to facilitate culturally responsive instruction.
- Other (please identify in Question 8a, below)

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V. Administrative Management Plan

Section V - Administrative Management Plan

1. Staff Plan

|                                | Full-time Equivalent (FTE) |
|--------------------------------|----------------------------|
| District Technology Leadership | 1.00                       |
| Instructional support          | 2.00                       |
| Technical Support              | 11.00                      |
| <b>Totals:</b>                 | <b>14.00</b>               |

2. Investment Plan

|   | Anticipated Item or Service. Select one per row. | If you chose 'Other' Anticipated Item or Service in the column to the left, please identify here. Otherwise, please write "N/A." | Estimated Cost | Is Cost One-time, Annual, or Both? | Potential Funding Source. May check more than one source per item.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | If you chose 'Other' Potential Funding Source in the column to the left, please identify here. Otherwise, please write "N/A." |
|---|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 1 | Instructional and Administrative Software        | N/A                                                                                                                              | 1,688,400      | Annual                             | <input checked="" type="checkbox"/> BOCES Co-Ser purchase<br><input type="checkbox"/> District Operating Budget<br><input type="checkbox"/> District Public Bond<br><input type="checkbox"/> E-Rate<br><input type="checkbox"/> Grants<br><input type="checkbox"/> Instructional Materials Aid<br><input checked="" type="checkbox"/> Instructional Resources Aid<br><input type="checkbox"/> Smart Schools Bond Act<br><input type="checkbox"/> Other (please identify in next column, to the right)<br><input type="checkbox"/> N/A | N/A                                                                                                                           |
| 2 | Peripheral Devices                               | N/A                                                                                                                              | 285,555        | Annual                             | <input type="checkbox"/> BOCES Co-Ser purchase<br><input type="checkbox"/> District Operating Budget<br><input type="checkbox"/> District Public Bond<br><input type="checkbox"/> E-Rate<br><input type="checkbox"/> Grants<br><input type="checkbox"/> Instructional Materials Aid<br><input checked="" type="checkbox"/> Instructional Resources Aid<br><input type="checkbox"/> Smart Schools                                                                                                                                      | N/A                                                                                                                           |

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V. Administrative Management Plan

|                | Anticipated Item or Service. Select one per row. | If you chose 'Other' Anticipated Item or Service in the column to the left, please identify here. Otherwise, please write "N/A." | Estimated Cost   | Is Cost One-time, Annual, or Both? | Potential Funding Source. May check more than one source per item.                                                                                                                                                                                                                                                                                                                                                                                                                                                         | If you chose 'Other' Potential Funding Source in the column to the left, please identify here. Otherwise, please write "N/A." |
|----------------|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
|                |                                                  |                                                                                                                                  |                  |                                    | <input type="checkbox"/> Bond Act<br><input type="checkbox"/> Other (please identify in next column, to the right)<br><input type="checkbox"/> N/A                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                               |
| 3              | Network and Infrastructure                       | N/A                                                                                                                              | 2,000,000        | One-Time                           | <input type="checkbox"/> BOCES Co-Ser purchase<br><input type="checkbox"/> District Operating Budget<br><input checked="" type="checkbox"/> District Public Bond<br><input type="checkbox"/> E-Rate<br><input type="checkbox"/> Grants<br><input type="checkbox"/> Instructional Materials Aid<br><input type="checkbox"/> Instructional Resources Aid<br><input type="checkbox"/> Smart Schools Bond Act<br><input type="checkbox"/> Other (please identify in next column, to the right)<br><input type="checkbox"/> N/A | N/A                                                                                                                           |
| 4              | Professional Development                         | N/A                                                                                                                              | 83,970           | Annual                             | <input type="checkbox"/> BOCES Co-Ser purchase<br><input checked="" type="checkbox"/> District Operating Budget<br><input type="checkbox"/> District Public Bond<br><input type="checkbox"/> E-Rate<br><input type="checkbox"/> Grants<br><input type="checkbox"/> Instructional Materials Aid<br><input type="checkbox"/> Instructional Resources Aid<br><input type="checkbox"/> Smart Schools Bond Act<br><input type="checkbox"/> Other (please identify in next column, to the right)<br><input type="checkbox"/> N/A | N/A                                                                                                                           |
| <b>Totals:</b> |                                                  |                                                                                                                                  | <b>4,057,925</b> |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                               |

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## V. Administrative Management Plan

3. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?

Yes

4. Please indicate whether or not the district has a public website.

The district has a public website.

- 4a. Provide the URL of the district's public website.

<https://www.westgeneseecsd.org/>

5. Please indicate whether or not the district has assigned a specific person with responsibility for Information Security.

Yes

- 5a.

If 'Yes' was selected in Question 5 above, please identify the responsible person's title.

Director of Accountability and Instructional Support

6. Please indicate whether or not the district has assigned a specific person with responsibility for Information Privacy.

Yes

- 6a. If 'Yes' was selected in Question 6 above, please identify the responsible person's title.

Director of Accountability and Instructional Support

7. Has a district-wide information security and/or privacy audit ever been performed in the district?

No

8. Does the school district provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms?

Yes

9. Does the school district provide for educating minors about cyberbullying awareness and response?

Yes

10. Does the district have an Internet Safety Policy?

Yes, and I will provide the URL to the policy.

- 10b. Please provide the URL to the district's Internet Safety Policy.

<https://www.westgeneseecsd.org/board-of-education/board-of-education-policies/4510-9-internet-use-and-safety/>

11. Does the district have a Cyberbullying Policy?

No. The district does not have such a policy.

12. Does the district have a Parents' Bill of Rights for Data Privacy and Security?

No. The district does not have a Parents' Bill of Rights for Data Privacy and Security.

13. Does the district have an information breach policy that addresses the district's planned response to an information breach?

No. The district does not have such a policy.

14. Provide a direct link to the district's technology plan as posted on the district's website.

<https://www.westgeneseecsd.org/wp-content/uploads/2018/01/InstructionalTechSurvey2016.pdf>

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V. Administrative Management Plan

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VI - Sharing Innovative Educational Technology Programs

**Sharing Innovative Educational Technology Programs**

1. Please choose one or more topics that reflect an innovative educational technology program that has been implemented for at least two years at a building or district level. Use 'Other' to share a category that is not on the list.

|                                                                            |                                                           |
|----------------------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Active Learning Spaces/Makerspaces                | <input type="checkbox"/> Policy, Planning, and Leadership |
| <input type="checkbox"/> Culturally Responsive Instruction with Technology | <input type="checkbox"/> Privacy and Security             |
| <input type="checkbox"/> Device Planning and Implementation (1:1; BYOD)    | <input type="checkbox"/> Professional Learning            |
| <input type="checkbox"/> Digital Citizenship                               | <input type="checkbox"/> Project-based Learning           |
| <input type="checkbox"/> Infrastructure                                    | <input type="checkbox"/> Other Topic A                    |
| <input type="checkbox"/> OER and Digital Curriculum                        | <input type="checkbox"/> Other Topic B                    |
| <input type="checkbox"/> Personalized Learning                             | <input type="checkbox"/> Other Topic C                    |
| <input type="checkbox"/> Pilots and Proof of Concept                       |                                                           |

2. Provide the name, title, and e-mail of the person to be contacted in order to obtain more information about the innovative program(s) at your district.

|                              | Name of Contact person | Title         | E-mail address | Innovative Programs. Check all that apply.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------|------------------------|---------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Please complete all columns. | (No Response)          | (No Response) | (No Response)  | <input type="checkbox"/> Active Learning Spaces/Makerspaces<br><input type="checkbox"/> Culturally Responsive Instruction with Technology<br><input type="checkbox"/> Device Planning and Implementation (1:1, BYOD)<br><input type="checkbox"/> Digital Citizenship<br><input type="checkbox"/> Infrastructure<br><input type="checkbox"/> OER and Digital Curriculum<br><input type="checkbox"/> Personalized Learning<br><input type="checkbox"/> Pilots and Proof of Concept<br><input type="checkbox"/> Policy, Planning, and Leadership<br><input type="checkbox"/> Privacy and Security<br><input type="checkbox"/> Professional Learning<br><input type="checkbox"/> Project-based Learning<br><input type="checkbox"/> Other Topic A<br><input type="checkbox"/> Other Topic B<br><input type="checkbox"/> Other Topic C |

3. If you want to list multiple contact points for the innovative programs above, please provide the names, titles, and e-mail addresses of the people to be contacted in order to obtain more information about the innovative program(s) at your district.

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|                             | Name of Contact person | Title         | E-mail address | Innovative Programs. Check all that apply for each contact name.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------|------------------------|---------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Please complete all columns | (No Response)          | (No Response) | (No Response)  | <input type="checkbox"/> Active Learning Spaces/Makers paces<br><input type="checkbox"/> Culturally Responsive Instruction with Technology<br><input type="checkbox"/> Device Planning and Implementation (1:1, BYOD)<br><input type="checkbox"/> Digital Citizenship<br><input type="checkbox"/> Infrastructure<br><input type="checkbox"/> OER and Digital Curriculum<br><input type="checkbox"/> Personalized Learning<br><input type="checkbox"/> Pilots and Proof of Concept<br><input type="checkbox"/> Policy, Planning, and Leadership<br><input type="checkbox"/> Privacy and Security<br><input type="checkbox"/> Professional Learning<br><input type="checkbox"/> Project-based Learning<br><input type="checkbox"/> Other Topic A<br><input type="checkbox"/> Other Topic B<br><input type="checkbox"/> Other Topic C |
| Please complete all columns | (No Response)          | (No Response) | (No Response)  | <input type="checkbox"/> Active Learning Spaces/Makers paces<br><input type="checkbox"/> Culturally Responsive Instruction with Technology<br><input type="checkbox"/> Device Planning and Implementation (1:1, BYOD)<br><input type="checkbox"/> Digital Citizenship<br><input type="checkbox"/> Infrastructure<br><input type="checkbox"/> OER and Digital Curriculum<br><input type="checkbox"/> Personalized Learning                                                                                                                                                                                                                                                                                                                                                                                                          |

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|                             | Name of Contact person | Title         | E-mail address | Innovative Programs. Check all that apply for each contact name.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------|------------------------|---------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             |                        |               |                | <input type="checkbox"/> Pilots and Proof of Concept<br><input type="checkbox"/> Policy, Planning, and Leadership<br><input type="checkbox"/> Privacy and Security<br><input type="checkbox"/> Professional Learning<br><input type="checkbox"/> Project-based Learning<br><input type="checkbox"/> Other Topic A<br><input type="checkbox"/> Other Topic B<br><input type="checkbox"/> Other Topic C                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Please complete all columns | (No Response)          | (No Response) | (No Response)  | <input type="checkbox"/> Active Learning Spaces/Makers paces<br><input type="checkbox"/> Culturally Responsive Instruction with Technology<br><input type="checkbox"/> Device Planning and Implementation (1:1, BYOD)<br><input type="checkbox"/> Digital Citizenship<br><input type="checkbox"/> Infrastructure<br><input type="checkbox"/> OER and Digital Curriculum<br><input type="checkbox"/> Personalized Learning<br><input type="checkbox"/> Pilots and Proof of Concept<br><input type="checkbox"/> Policy, Planning, and Leadership<br><input type="checkbox"/> Privacy and Security<br><input type="checkbox"/> Professional Learning<br><input type="checkbox"/> Project-based Learning<br><input type="checkbox"/> Other Topic A<br><input type="checkbox"/> Other Topic B<br><input type="checkbox"/> Other Topic C |
| Please complete all columns | (No Response)          | (No Response) | (No Response)  | <input type="checkbox"/> Active Learning Spaces/Makers paces<br><input type="checkbox"/> Culturally Responsive                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |



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|                             | Name of Contact person | Title         | E-mail address | Innovative Programs. Check all that apply for each contact name.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------|------------------------|---------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             |                        |               |                | Instruction with Technology<br><input type="checkbox"/> Device Planning and Implementation (1:1, BYOD)<br><input type="checkbox"/> Digital Citizenship<br><input type="checkbox"/> Infrastructure<br><input type="checkbox"/> OER and Digital Curriculum<br><input type="checkbox"/> Personalized Learning<br><input type="checkbox"/> Pilots and Proof of Concept<br><input type="checkbox"/> Policy, Planning, and Leadership<br><input type="checkbox"/> Privacy and Security<br><input type="checkbox"/> Professional Learning<br><input type="checkbox"/> Project-based Learning<br><input type="checkbox"/> Other Topic A<br><input type="checkbox"/> Other Topic B<br><input type="checkbox"/> Other Topic C |
| Please complete all columns | (No Response)          | (No Response) | (No Response)  | <input type="checkbox"/> Active Learning Spaces/Makers paces<br><input type="checkbox"/> Culturally Responsive Instruction with Technology<br><input type="checkbox"/> Device Planning and Implementation (1:1, BYOD)<br><input type="checkbox"/> Digital Citizenship<br><input type="checkbox"/> Infrastructure<br><input type="checkbox"/> OER and Digital Curriculum<br><input type="checkbox"/> Personalized Learning<br><input type="checkbox"/> Pilots and Proof of Concept<br><input type="checkbox"/> Policy, Planning, and Leadership<br><input type="checkbox"/> Privacy and                                                                                                                              |

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VI - Sharing Innovative Educational Technology Programs

|  | Name of Contact person | Title | E-mail address | Innovative Programs. Check all that apply for each contact name.                                                                                                                                                                            |
|--|------------------------|-------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |                        |       |                | Security<br><input type="checkbox"/> Professional Learning<br><input type="checkbox"/> Project-based Learning<br><input type="checkbox"/> Other Topic A<br><input type="checkbox"/> Other Topic B<br><input type="checkbox"/> Other Topic C |

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