WEST GENESEE CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
WEDNESDAY, MARCH 6, 2019  
WEST GENESEE HIGH SCHOOL LIBRARY  
7:00 P.M.

I. MEETING CALLED TO ORDER  
II. ROLL CALL OF THE MEMBERS OF THE BOARD OF EDUCATION  
III. PLEDGE OF ALLEGIANCE  
IV. ADDITIONS AND DELETIONS TO THE AGENDA  
V. SUPERINTENDENT’S REPORT  
VI. OPEN FORUM  
\begin{itemize} 
\item Retirement Recognitions 
  \begin{itemize} 
  \item West Genesee High School/Camillus Middle School 
  \item East Hill Elementary School 
  \item Transportation 
  \end{itemize} 
\end{itemize}  
VII. APPROVAL OF MINUTES  
\begin{itemize} 
\item Regular Meeting of February 6, 2019 
\item Special Meeting of February 7, 2019 
\end{itemize}  
VIII. STUDY SESSION TOPICS  
\begin{itemize} 
\item Strategic Planning for Educational Improvement 
\item 2019-2020 Budget Presentation 
\item New Policy #5200 Presentation (1\textsuperscript{st} vote 3/20/19, 2\textsuperscript{nd} vote 4/3/19) 
\end{itemize}  
IX. BUSINESS – ACTION AND INFORMATION ITEMS  

FINANCIAL ACTION ITEMS  
A. It is recommended that the following warrants be approved: 

\begin{center} 
\begin{tabular}{|l|c|c|c|} 
\hline 
\textbf{Fund} & \textbf{Month} & \textbf{Check #} & \textbf{Check #} \\
\hline 
General & December 2018 & 62025 & to 62420 \\
General & January 2019 & 62421 & to 62767 \\
School Lunch & December 2018 & 305056 & to 305083 \\
School Lunch & January 2019 & 305084 & to 305103 \\
Federal & December 2018 & 403606 & to 403608 \\
Federal & January 2019 & 403609 & to 403612 \\
Capital & December 2018 & 600651 & to 600655 \\
Capital & January 2019 & 600656 & to 600657 \\
Trust & Agency & December 2018 & 705102 & to 705130 \\
Trust & Agency & January 2019 & 705131 & to 705160 \\
\hline 
\end{tabular} 
\end{center}
FINANCIAL ACTION ITEMS

B. It is recommended that the following Treasurer’s and Clerk’s reports be approved:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Month</th>
<th>Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>December 2018</td>
<td>January 2019</td>
</tr>
<tr>
<td>School Lunch</td>
<td>December 2018</td>
<td>January 2019</td>
</tr>
<tr>
<td>Federal</td>
<td>December 2018</td>
<td>January 2019</td>
</tr>
<tr>
<td>Capital</td>
<td>December 2018</td>
<td>January 2019</td>
</tr>
<tr>
<td>Trust &amp; Agency</td>
<td>December 2018</td>
<td>January 2019</td>
</tr>
</tbody>
</table>

C. It is recommended that the Board of Education hold a Public Hearing to review the budget for the ensuing school year in the West Genesee High School Library on May 8, 2019, at 7:00 p.m. (E.D.S.T.).

D. It is recommended that the Annual Meeting and Election be held on Tuesday, May 21, 2019, for the purpose of electing Board of Education members and voting upon the appropriation of the necessary funds to meet estimated expenditures, by machine ballot. The voting is to be held in the West Genesee High School Auditorium lobby on Tuesday, May 21, 2019, between the hours of 6:00 a.m. and 9:00 p.m. (E.D.S.T.). Nominating petitions for Board of Education candidates with at least 25 signatures of qualified voters of the district must be filed no later than April 22, 2019. The Board of Education seats to be elected this year are two (2) three-year term positions due to the expiration of the terms of Eric A. Bacon and Roberta M. Herron, and one (1) three-year, one month, ten-day term due to the expiration of the term of Jennifer A. James.

E. It is recommended that the following propositions be approved and that voting on the same, by machine ballot, will be held in the West Genesee High School Auditorium lobby on Tuesday, May 21, 2019, between the hours of 6:00 a.m. and 9:00 p.m.:

1. Shall the Board of Education be authorized to purchase eleven (11) school buses, including related furnishings, fixtures, equipment and all other costs incidental thereto, expend therefore a total sum not to exceed $1,356,440 which is estimated to be the total maximum cost thereof, and pay for such buses by the levy of a tax which is hereby voted and approved in the amount of $1,356,440 which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed $1,356,440, and a tax is hereby voted to pay the interest on said obligations when due.
FINANCIAL ACTION ITEMS

E. Propositions continued:

2. Shall the Board of Education make energy performance improvements to all district facilities, including the installation of lighting upgrades and lighting controls including fixture replacement and occupancy sensors, heating and cooling equipment including HVAC air-handling components, computer energy management systems, envelope components such as doors, windows and insulation and all ancillary or related work required in connection therewith, and expend therefore, including for preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed $4,300,000, which is estimated to be the total maximum cost thereof, and to pay for the Project by levying a tax which is hereby voted for the Project in the amount of $4,300,000, less the amount available enhanced State Building Aid for voter approved energy efficiency improvements, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed $4,300,000 and a tax is hereby voted to pay the interest on said obligations when due.

3. Shall the West Genesee Central School District levy and collect a tax, pursuant to Section 259 of the Education Law of the State of New York, in the sum of $345,860 (which is an increase of $6,781 from the Maxwell Memorial Library Tax Levy in effect from 2018-2019 in the sum of $339,079) for the continuing support and maintenance of the free library services offered to district residents by the Maxwell Memorial Library historically supported by the residents of the West Genesee Central School District?

4. Shall the West Genesee Central School District levy and collect a tax, pursuant to Section 259 of the Education Law of the State of New York, in the sum of $347,820 (which is an increase of $6,820 from the Fairmount Community Library Tax Levy in effect from 2018-2019 in the sum of $341,000) for the continuing support and maintenance of the free library services offered to district residents by the Fairmount Community Library historically supported by the residents of the West Genesee Central School District?

F. It is recommended that the School District Clerk is hereby directed to publish notice of the Annual District Meeting and vote in accordance with the Education Law.

G. It is recommended that the Board of Education enter into a lease agreement with Onondaga Community College for the West Genesee High School Graduation ceremonies on Saturday, June 20, 2020, as stipulated.
FINANCIAL ACTION ITEMS

H. It is recommended that the health services contracts between the West Genesee Central School District and the schools listed below, for health service provided by this district to non-residents attending non-public schools in our district during the 2018-19 school year, be approved:

Baldwinsville Central School District $8,896.68
East Syracuse-Minoa Central School District 2,471.30
Geneva City Schools 494.26
Jordan-Elbridge Central School District 2,471.30
LaFayette Central School District 1,977.04
Liverpool Central School District 11,367.98
Marcellus Central School District 4,942.60
North Syracuse Central School District 13,345.02
Onondaga Central School District 4,942.60
Phoenix Central School District 1,482.78
Sandy Creek Central School District 494.26
Skaneateles Central School District 1,482.78
Solvay Union Free School District 12,850.76
Syracuse City School District 73,644.74
Tully Central School District 988.52
Westhill Central School District 15,322.06

Total $157,174.68

I. It is recommended that the Board of Education accept a donation from the East Hill Elementary School PTA in the amount of $107.50, and it is further recommended that the 2018-19 general fund budget be amended as follows to reflect said donations:

A510 - Estimated Revenues
A2705 – Gifts and Donations $107.50

A960 - Appropriations
A2110-501-05-0030 – General Supplies – EH $107.50

J. It is recommended that the Board of Education accept a donation for East Hill Elementary School from the Travelers Employee Giving Campaign in the amount of $54.00, and it is further recommended that the 2018-19 general fund budget be amended as follows to reflect said donations:

A510 - Estimated Revenues
A2705 – Gifts and Donations $ 54.00

A960 - Appropriations
A2110-501-05-0000 – General Supplies – EH $54.00
FINANCIAL ACTION ITEMS

K. It is recommended that the Board of Education accept a donation from the Stonehedge Elementary School PTA in the amount of $1,465.48, and it is further recommended that the 2018-19 general fund budget be amended as follows to reflect said donations:

A510 - Estimated Revenues
A2705 – Gifts and Donations $1,465.48

A960 - Appropriations
A2110-501-09-0030 – General Supplies – ST $1,465.48

L. It is recommended that the following 2018-19 school tax refund be approved:

<table>
<thead>
<tr>
<th>Name / Address</th>
<th>Type</th>
<th>Paid</th>
<th>Correct</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Betts, George &amp; Elizabeth</td>
<td>School</td>
<td>$5,217.96</td>
<td>$5,217.96</td>
<td>$0.00</td>
</tr>
<tr>
<td>5439 Pebble Beach Drive</td>
<td>Library</td>
<td>$  83.32</td>
<td>$  83.32</td>
<td>$0.00</td>
</tr>
<tr>
<td>Camillus, New York 13031</td>
<td>STAR</td>
<td>- $ 701.96</td>
<td>- $1,451.00</td>
<td>$749.04</td>
</tr>
<tr>
<td>Tax Map # 027.2-02-73.0</td>
<td>Total</td>
<td>$4,599.32</td>
<td>$3,850.28</td>
<td>$749.04</td>
</tr>
</tbody>
</table>

Clerical Error – Awarded Basic STAR vs. Enhanced STAR Exemption

M. It is recommended that the Board of Education enter into a three-year lease agreement with OCM BOCES for services including, but not limited to, classroom technology, library automations, and other instructional technologies, not to exceed $420,000.00, effective on or about July 1, 2019, as stipulated.

N. It is recommended that the Board of Education enter into an agreement with Helio Health, Inc., for substance abuse treatment and mental health treatment services, as stipulated.

PERSONNEL/OPERATIONAL ACTION ITEMS

A. It is recommended that the following resolution regarding the position of Superintendent of Schools be approved:

WHEREAS, the Board of Education of the West Genesee Central School District has determined that there is a need to fill the position of Superintendent of Schools as a result of the resignation of its former superintendent; and,

WHEREAS, the Commissioner of Education has encouraged and instructed District Superintendents of Schools of supervisory districts in the recruitment and selection of superintendents; and,

WHEREAS, the West Genesee Central School District is a component school district of the Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland and Madison Counties (BOCES); and,
PERSONNEL/OPERATIONAL ACTION ITEMS

A. Resolution regarding the position of Superintendent of Schools continued:

WHEREAS, J. Francis Manning, Ed.D., District Superintendent of Schools of the BOCES, has advised the Board of Education that he is available and that the Commissioner of Education has instructed him to provide such other assistance to the school district as may be needed; and,

WHEREAS, the Board of Education has a need to expend money in the search for a successor superintendent, including, but not limited to, expenses for advertising and publishing the notice of vacancy and related information, postage, mileage, travel, meals, lodging, and incidental expenses related to the recruitment and selection of a Superintendent of Schools.

THEREFORE BE IT RESOLVED, the Board of Education authorizes the expenditure of funds, directly or on its behalf, related to the recruitment and selection of a Superintendent of Schools. Such expenses shall include, but not be limited to, expenses for advertisement and publishing the notice of vacancy and related information, postage, mileage, travel, meals, lodging and incidental expenses. All expenses submitted for reimbursement shall be submitted on appropriate requisition, purchase orders or claim forms of the school district and shall be subject to audit and approval by the Board of Education; and,

BE IT FURTHER RESOLVED, that the West Genesee Central School District Board of Education appoints District Superintendent J. Francis Manning, Ed.D. as the lead search consultant to replace the former superintendent and further authorizes District Superintendent J. Francis Manning, Ed.D., to incur expenses on behalf of the West Genesee Central School District related to the recruitment and selection of a Superintendent of Schools and that the Onondaga Cortland Madison Board of Cooperative Educational Services (BOCES) shall be reimbursed for the same upon the submission of a claim.

B. It is recommended that the following retirements be approved:

Nancy Muldoon, Health Teacher, West Genesee High School/Camillus Middle School – Effective 6/30/19

Note: Nancy Muldoon has been employed with the West Genesee Central School District for thirty-two years.

Denise Paone, Teaching Assistant/Special Education, East Hill Elementary School – Effective 6/30/19

Note: Denise Paone has been employed with the West Genesee Central School District for eleven years.
PERSONNEL/OPERATIONAL ACTION ITEMS

B. Retirements continued:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Barnes</td>
<td>Bus Driver, Transportation</td>
<td>Transportation</td>
<td>3/23/19</td>
</tr>
</tbody>
</table>

Note: Michael Barnes has been employed with the West Genesee Central School District for nine and a half years

C. It is recommended that the following resignations be rescinded:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frances Williams</td>
<td>Teaching Assistant/Special Education</td>
<td>West Genesee Middle School</td>
<td>2/15/19</td>
</tr>
<tr>
<td>Mary Bily</td>
<td>Account Clerk I, Food Service</td>
<td></td>
<td>12/19/18</td>
</tr>
</tbody>
</table>

D. It is recommended that the following resignations be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Effective Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tina L’Italien</td>
<td>School Bus Driver, Transportation</td>
<td></td>
<td>3/2/19</td>
<td>Personal Reason</td>
</tr>
<tr>
<td>Marsha Gibson</td>
<td>Teacher Aide/Library</td>
<td>Camillus Middle School/West Genesee Middle School</td>
<td>3/7/19</td>
<td>To accept another position within the District</td>
</tr>
</tbody>
</table>

E. It is recommended that the following termination be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon Coholan</td>
<td>Executive Principal</td>
<td>West Genesee High School</td>
<td>4/8/19</td>
</tr>
</tbody>
</table>

F. It is recommended that the following unpaid leaves of absence be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Effective Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Cook</td>
<td>Teaching Assistant/ITS</td>
<td>Onondaga Road Elementary School</td>
<td>2/15/19</td>
<td>Personal Reason</td>
</tr>
<tr>
<td>Suzanne Ostrander</td>
<td>English Teacher</td>
<td>West Genesee High School</td>
<td>5/6/19</td>
<td></td>
</tr>
<tr>
<td>Theresa Corso</td>
<td>Teacher Aide</td>
<td>West Genesee High School</td>
<td>3/18/19 and 3/19/19</td>
<td>Personal Reason</td>
</tr>
<tr>
<td>Jessica Fisselbrand</td>
<td>Teaching Assistant/Early Literacy</td>
<td>Stonehedge Elementary School/Blue</td>
<td>3/4/19 through 4/4/19</td>
<td>To accept another position within the District</td>
</tr>
<tr>
<td>Kristin Hart</td>
<td>Teaching Assistant/Early Literacy</td>
<td>Onondaga Road Elementary School</td>
<td>3/1/19 and 3/4/19</td>
<td>Personal Reason</td>
</tr>
<tr>
<td>Susan Taylor</td>
<td>Teaching Assistant/Early Literacy</td>
<td>Stonehedge Elementary School/Blue</td>
<td>4/26/19</td>
<td>Personal Reason</td>
</tr>
</tbody>
</table>
PERSONNEL/OPERATIONAL ACTION ITEMS

F. Leaves of absence continued:

Mary Bily, Account Clerk I, Food Service –
Effective 12/20/18 through on or about 6/30/19 – Professional Improvement

Joanne Pooler, Teacher Aide/Copy Center, West Genesee High School –
Effective 3/11/19 (1/2 day) – Personal Reason

G. It is recommended that the following unpaid FMLA leaves be approved:

Katherine Bailey, Second Grade Teacher, Stonehedge Elementary School/Blue –
Effective 3/1/19 through 4/4/19

Katelyn Jackson, Second Grade Teacher, Stonehedge Elementary School/Blue –
Effective 3/27/19 through 5/21/19

H. It is recommended that the following Child Rearing leave be approved:

Megan Donahue, Kindergarten Teacher, Stonehedge Elementary School/Blue –
Effective 2/27/19 through 6/30/19

I. It is recommended that the following non-instructional position be abolished:

One Full-time (6.5 hours) Teacher Aide CMS

J. It is recommended that the following instructional position created effective 1/16/19 be amended as follows:

One Part-time (.90) Temporary Teaching Assistant/Special Education CMS
on or about 3/7/19 through on or about 6/30/19

K. It is recommended that the following sick bank request be approved:

Courtney Lyons, Fifth Grade Teacher, Stonehedge Elementary School/Gold –
Effective 2/25/19, not to exceed seventeen days

L. It is recommended that the following reassignments be approved:

Kimberly Smith from Special Education Teacher at ST-B
to Regular Substitute Special Education Lead Teacher at - DW
Replaces Heidi Beverine-Curry, Unpaid leave approved 12/5/18
effective 3/7/19 through 6/30/19

Sally Komuda from Teacher Aide at CMS
to Teacher Aide at - CMS/WGM
Replaces Marsha Gibson, Resignation approved 3/6/19
effective 3/7/19
PERSONNEL/OPERATIONAL ACTION ITEMS

M. It is recommended that the following appointments be approved:

Karen Neuman
Typist II
West Genesee High School/Athletics Office
Full-time (12 month) Appointment – Subject to a 52-week probationary period
7.5 hours per day
Effective 3/11/19
Salary: $33,039 prorated
Replaces Gloria Francisco, Resignation approved 12/5/18

Barbara Mackey
Typist I
West Genesee High School/Athletics Office
Full-time Appointment – Temporary
7.5 hours per day
Effective 2/25/19 through on or about 3/14/19
Salary: $37,742 prorated
Replaces Gloria Francisco, Resignation approved 12/5/18

Brianna Smith
Kindergarten Teacher
Stonehedge Elementary School/Blue
Regular Substitute Appointment
Certification: Initial, Early Childhood B-2; SWD 1-6; Child Ed 1-6, Effective 2/15/18
Tenure Area: Elementary
Step 1 M + 6
Effective 2/11/19 through 6/30/19
Salary: $53,135 prorated
Replaces Megan Donahue, Child Rearing leave

Jessica Fisselbrand
Second Grade Teacher
Stonehedge Elementary School/Blue
Regular Substitute Appointment
Certification: Permanent PK, K, 1-6; English 7-9 Extension, Effective 9/1/05
Tenure Area: Elementary
Step 2 M + 6
Effective 3/4/19 through 4/4/19
Salary: $55,314 prorated
Replaces Katie Bailey, FMLA leave
PERSONNEL/OPERATIONAL ACTION ITEMS

M. Appointments continued:

Nicole Bartolotta
Second Grade Teacher
Stonehedge Elementary School/Blue
Regular Substitute Appointment
Certification: Professional, SWD 1-6, Effective 4/11/18
Tenure Area: Elementary
Step 1 M + 6
Effective 4/8/19 through 5/21/19
Salary: $53,135 prorated
Replaces Katelyn Jackson, FMLA leave

Gordon Franz
Bus Driver
Transportation
Part-time Appointment – Subject to a 52-week probationary period
10 hours per week
Effective 3/7/19
Salary: $23.00 per hour
Replaces Tina L'Italien, Resignation approved 3/6/19

Marsha Gibson
Teacher Aide
West Genesee High School
Full-time Appointment
7.5 hours per day
Effective 3/7/19
Salary: $25,170 prorated
Replaces Martha Myers, Resignation approved 12/19/18

Morgan Silva
Special Education Teacher
Stonehedge Elementary School/Blue
Regular Substitute Appointment
Certification: SWD 1-6, Initial, Effective 2/22/19 – 8/31/24,
Childhood Education 1 - 6, Initial, Effective 2/22/19 – 1/31/24
Tenure Area: Special Education
Step 1 M + 18
Effective 3/11/19 through on or about 6/30/19
Salary: $54,672 prorated
Replaces Kimberly Smith, Reassignment approved 3/6/19
PERSONNEL/OPERATIONAL ACTION ITEMS

M. Appointments continued:

<table>
<thead>
<tr>
<th>Lindsay Kaley</th>
<th>Special Education Teacher</th>
<th>Stonehedge Elementary School/Gold</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Regular Substitute Appointment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Certification: Initial SWD 1-6 pending SED review</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tenure Area: Special Education</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Step 1 M + 18</td>
<td></td>
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<tr>
<td></td>
<td>Effective on or about 3/8/19 through on or about 6/6/19</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Salary: $54,672 prorated</td>
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<tr>
<td></td>
<td>Replaces Sarah Nachtrieb, Maternity leave</td>
<td></td>
</tr>
</tbody>
</table>

N. It is recommended that the Board of Education enter into a contract for the 2018-19 school year with the following individual for Occupational Therapy Services:

| Maureen Henesey | - 6 hours per week | - $60.00 per hour |

O. It is recommended that the following Spring 2019 Coach be rescinded: (S/staff; NS/non-staff; RS/retired staff)

<table>
<thead>
<tr>
<th>John Mossotti (NS)</th>
<th>Strength &amp; Conditioning</th>
<th>West Genesee High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 2 x 11.05%</td>
<td>Salary: $5,511</td>
<td></td>
</tr>
</tbody>
</table>

P. It is recommended that the following Spring 2019 Coaches be approved: (S/staff; NS/non-staff; RS/retired staff)

<table>
<thead>
<tr>
<th>Jamie Casullo (S)</th>
<th>William Aldrich (NS)</th>
<th>Boys 7/8 Track Asst.</th>
<th>Boys Varsity Lacrosse</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMS/WGM</td>
<td>West Genesee High School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Step 1 x 6%</td>
<td>Volunteer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salary: $2,875</td>
<td>No Cost to the District</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Q. It is recommended that the following changes in hours for bus drivers be approved effective 3/7/19:

| Jennifer LaRowe | from 16.00 to 24.15 hours per week |
| Giovanni McClain | from 30.40 to 26.65 hours per week |

R. It is recommended that the following changes in hours for bus attendants be approved effective 3/7/19:

| Barbara Carter | from 31.00 to 21.25 hours per week |
| James Costello | from 25.00 to 24.15 hours per week |
| Cheryl Lemons | from 25.00 to 24.15 hours per week |
| Lourdes Volturno | from 23.75 to 20.00 hours per week |
PERSONNEL/OPERATIONAL ACTION ITEMS

S. It is recommended that the West Genesee Central School District, a member of the Onondaga-Cortland-Madison BOCES, nominate David Paczkowski to fill the expired term of David Paczkowski on the Onondaga-Cortland-Madison Board of Directors.

T. It is recommended that the appointment of Vanessa Gronbach as an impartial hearing officer, as required by Part 200 Special Education Regulations, be approved.

U. It is recommended that the calendar for the 2019-20 school year be approved, as stipulated.

V. It is recommended that the following individuals be approved as summer help for the District’s Technology Program from on or about 5/1/19 through on or about 9/1/19 at a rate of $11.10 per hour:

- Ryan Doucette 4435 Breckenridge Run Syracuse, NY 13215
- Nicholas Creno 127 Northwood Way Camillus, NY 13031
- Daniel Chwiejczak 204 Blueberry Lane Syracuse, NY 13219
- Raymond Fisher 201 Steven Terrace Syracuse, NY 13219
- Grace Craig 333 Gordon Parkway Syracuse, NY 13219
- Taje Gilliam 4915 W. Genesee Street, Apt. C3 Camillus, NY 13031
- Alex Polge 310 Scott Ave Syracuse, NY 13219

W. It is recommended that compensation for additional responsibilities for the following individuals be approved, as stipulated:

- Tracy Klefbeck Specified Executive Principal Responsibilities
- Thomas Vaughan, Jr. Specified Executive Principal Responsibilities/Westside
- Robert Leo Split Rock Elementary School Principal
- Maura White Specified Executive Principal Responsibilities

X. It is recommended that the substitute lists for the 2018-19 school year be approved as stipulated.

Y. It is recommended that the appointment of Chief Election Inspectors, Voting System Specialist, Voting System Technician, and Poll Workers for the May 21, 2019, Annual Budget Vote and Election of Board of Education Candidates be approved, as stipulated.

Z. It is recommended that the following conference request be approved:

Brian Kesel, Assistant Superintendent for Curriculum and Instruction
District Administration Leadership Institute
Houston, TX
April 29 – May 1, 2019
Cost not to exceed $500
PERSONNEL/OPERATIONAL ACTION ITEMS

A.1 It is recommended that the following Permits for Use of Facilities be approved:

- Town of Camillus Parks and Recreation
  Girls Spring Lacrosse Club
  Sundays, April 7, 14, 28, May 5, 12, and 19, 2019
  10:00 a.m. – 11:30 a.m.
  West Genesee High School Turf Field
  Fee Waived

- Town of Camillus Parks and Recreation
  Mini Cats Track and Field – Spring Session
  Sundays, April 28, May 5, 19, 26, and June 2, 2019
  3:30 p.m. – 4:30 p.m.
  West Genesee High School Athletic Field

Symphoria
Youth Orchestra Concert
Sunday, November 10, 2019, 1:00 p.m. – 10:00 p.m.
West Genesee High School Auditorium and classroom
Per fee schedule for custodial fees

CURRICULUM ACTION ITEMS

A. It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations of the CPSE, CSE, and Building Level Review Meeting dates listed below; thereby agreeing to make necessary arrangements for program implementation.

<table>
<thead>
<tr>
<th>CPSE</th>
<th>CSE</th>
<th>Building Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 5, 2019</td>
<td>January 24, 2019</td>
<td>January 29, 2019</td>
</tr>
<tr>
<td>February 6, 2019</td>
<td>January 25, 2019</td>
<td>January 30, 2019</td>
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<tr>
<td>February 11, 2019</td>
<td>February 5, 2019</td>
<td>February 4, 2019</td>
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<td>February 13, 2019</td>
<td>February 6, 2019</td>
<td>February 11, 2019</td>
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<td>February 7, 2019</td>
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<td>February 12, 2019</td>
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<td>February 8, 2019</td>
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<td>February 11, 2019</td>
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<td>February 12, 2019</td>
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<td>February 14, 2019</td>
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<td>February 16, 2019</td>
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<td>February 17, 2019</td>
<td>February 17, 2019</td>
<td>February 15, 2019</td>
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<tr>
<td>February 18, 2019</td>
<td>February 18, 2019</td>
<td>February 15, 2019</td>
</tr>
</tbody>
</table>

B. It is recommended that the following trip be approved:

- Girls Varsity Lacrosse
- West Genesee High School
- Chaperones: 3 Non-staff Coaches
- Approximately 26 students – Grades 9-12
- Albany, NY
- March 15 – 17, 2019
- No Cost to the District
X. OPEN FORUM

XI. ADJOURNMENT
I. PERSONNEL

Tenure Considerations – Final Review

II. LEGAL ISSUES

III. NEGOTIATIONS

IV. STUDENTS

V. OTHER
WEST GENESEE CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, FEBRUARY 6, 2019

MINUTES of the REGULAR MEETING of the BOARD OF EDUCATION held FEBRUARY 6, 2019 at the West Genesee High School Library

Members present: Eric Bacon
Kimberly Coyne
Vladimiro Hart-Zavoli
Roberta Herron
Jennifer James
Shawn Mitchell
Joseph Simon
Barbara Wells
Neil Widrick

Others present: Paul Pelton
Brian Kesel
Jody Manning
David Cirillo
Bonnie Russell
Tracy Klefbeck
Gene Bobey
Ann McAfee
Gary McAfee
T.J. Vaughan
Debra Abbott
Michael Miner
Ken Coon
Steve Dunham
Sean Fahey
Bill Roberge
Ike Sisson
Bill Davern
Mike Burns
Brent Suddaby
Annette Patriarco
Michael McGrath
Barry Copeland
Beth Stewart
Jeannette Clark
Lori Keevil
Gloria Francisco
Erin Hogan
Jamie Abdo
Kristen Klaben
Stephanie Skardinski
Kim Hagadorn
Patty Searle
Jeanine Stables
Dawn Personte
Mary Gotham
Darlene Chapin
Susan Murray
Kathryn Ta
Beth Lozier
John Mannion
Tatiana Ancilotti
Lillian Cardinal
Rhys Brigida
Pauline Brigida
Doug Annable
Todd Munson
Joanne Pooler
Karen Piccioni
Donna Alberts
Michael Alberts
Nicole Bartolotta
Jackie Mills
Monica Canterino
Shana Michel
Amanda Simmons
Caroline Flaherty
Jeffrey Mercer
Jennifer Munson
Conner Barry
Conor Murphy
Chris Paoli
Trent Fairbrother
Abbie Sullivan
Approximately 18 other staff and/or residents
MEETING CALLED TO ORDER

The meeting was called to order by President Roberta Herron at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Herron led the Board in the Pledge of Allegiance.

ADDITIONS AND DELETIONS TO THE AGENDA

None

SUPERINTENDENT’S REPORT

None

OPEN FORUM

A. Motion: Jennifer James

APPOINTMENT OF INTERIM SUPERINTENDENT

WHEREAS, the Board has interviewed prospective candidates for Interim Superintendent of Schools; and

WHEREAS, after due deliberation, the Board has selected Michael Schiedo as the Interim Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Board of Education hereby appoints Michael Schiedo as Interim Superintendent of Schools in accordance with the terms and conditions of the contract as approved by the Board and hereby authorizes the Board President to execute the contract.

2. This resolution shall take effect immediately.

Second: Barbara Wells Approved 9 – 0

APPROVAL OF MINUTES

B. Motion: Joseph Simon

It is recommended that the minutes of the Regular Meeting of January 23, 2019, and the Special Meeting of February 1, 2019, be approved.

Second: Neil Widrick Approved 9 – 0
STUDY SESSION TOPICS

The Process of Selecting a New Superintendent of Schools – Acting District Superintendent, Jody Manning, reviewed the process of the three phases of this transition.

FINANCIAL ACTION ITEMS

C. Motion: Joseph Simon

It is recommended that the property tax exemptions for members of volunteer fire departments and ambulance services be approved for the 2019-20 school year, as stipulated.

Second: Vladimiro Hart-Zavoli Approved 9 – 0

D. Motion: Neil Widrick

It is recommended that the following property tax exemptions, for the qualifying individuals of the West Genesee Central School District be approved for the 2019-20 school year, as stipulated.

Persons with Disabilities whose incomes are limited by such reason of such disability, pursuant to Section 459-c of the Real Property Tax Law.

Over Age 65, pursuant to Section 467 of the Real Property Tax Law.

Second: Jennifer James Approved 9 – 0

E. Motion: Eric Bacon

It is recommended that the Alternative Veterans’ Exemption from real property taxation for the qualifying individuals of the West Genesee Central School District be approved for the 2019-20 school year, as stipulated.

Second: Joseph Simon Approved 9 – 0

F. Motion: Neil Widrick

It is recommended that the following SEQR resolution be approved:

WHEREAS, the Board of Education of the West Genesee Central School District seeks to undertake a project consisting of the following:
FINANCIAL ACTION ITEMS

F. SEQR Resolution continued:

Installation of various lighting upgrades and lighting controls including fixture replacement and occupancy sensors, heating and cooling equipment, including HVAC air-handling components, computer energy management systems, envelope components such as doors, windows and insulation, and any ancillary or related work at the West Genesee High School, Camillus Middle School, West Genesee Middle School, East Hill Elementary, Onondaga Road Elementary, Split Rock Elementary, Stonehedge Elementary, the District Office and Bus Garage.

WHEREAS, the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the action before approving same; and

WHEREAS, 6 NYCRR Section 617 requires a lead agency to issue a written determination of significance with respect to any proposed Action; and

NOW, THEREFORE, BE IT RESOLVED, by the West Genesee Central School District as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Second: Shawn Mitchell Approved 9 – 0

G. Motion: Jennifer James

It is recommended that the 3-year lit fiber agreement between the West Genesee Central School District and OCM BOCES for high speed communications services, not to exceed $15,960.00 annually, be approved, as stipulated.

Second: Barbara Wells Approved 9 – 0
FINANCIAL ACTION ITEMS

H. Motion: Joseph Simon

It is recommended that the contract between the West Genesee Central School District and Onondaga-Cortland-Madison BOCES in the amount of $125,000.00, to provide an Alcohol and Drug Abuse Prevention and Education Program (ADAPEP) for the 2019 calendar year, be approved as stipulated.

Second: Vladimiro Hart-Zavoli Approved 9 – 0

I. Motion: Neil Widrick

It is recommended that the Board of Education accept a donation from the West Genesee Sports Boosters of thirty-six (36) chairs, valued at $4,598.28, and a Hydrocollator unit, valued at $3,308.79.

Second: Eric Bacon Approved 9 – 0

J. Motion: Vladimiro Hart-Zavoli

It is recommended that the Board of Education accept a donation from the East Hill Elementary PTA in the amount of $114.98, and it is further recommended that the 2018-19 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues
   A2705 – Gifts and Donations $114.98

A960 - Appropriations
   A2110-501-05-0030 – General Supplies – EH $114.98

Second: Barbara Wells Approved 9 – 0

K. Motion: Joseph Simon

It is recommended that the Board of Education accept a donation from the Benevity Giving Platform in the amount of $124.28, and it is further recommended that the 2018-19 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues
   A2705 – Gifts and Donations $124.28

A960 - Appropriations
   A2110-501-11-0030 – General Supplies – HS $124.28

Second: Neil Widrick Approved 9 – 0
FINANCIAL ACTION ITEMS

L. Motion: Barbara Wells

It is recommended that the 2018-19 general fund budget transfers be approved, as stipulated.

Second: Jennifer James

Approved 9 – 0

FINANCIAL ITEM FOR INFORMATION

2019-20 Budget Development Process-Status Update – Paul Pelton reported that the first draft of the 2019-20 budget is 99% complete, with fine tuning still to be done. He noted that state aid is less than impressive, and also that Senator John DeFrancisco has retired and was a very strong advocate for education.

PERSONNEL/OPERATIONAL ACTION ITEMS

M. Motion: Shawn Mitchell

It is recommended that the following resignations be approved:

Frances Williams, Teaching Assistant/Special Education, West Genesee Middle School – Effective 2/15/19 – Personal Reason

Chanice Clute, Food Service Helper I, West Genesee High School – Effective 2/6/19 – Personal Reason

Second: Neil Widrick

Approved 9 – 0

N. Motion: Joseph Simon

It is recommended that the following unpaid leaves of absence be approved:

Mia Kubiak, Teaching Assistant/Special Education, Stonehedge Elementary School/Blue – Effective 4/10/19 through 4/12/19 – Personal Reason

Gregory Kenna, School Bus Driver, Transportation – Effective 12/5/18 through on or about 6/30/19 – Medical Reason

Susan Taylor, Teaching Assistant/Early Literacy, Stonehedge Elementary School/Blue – Effective 4/12/19 – Personal Reason

Kathleen Weber, School Counselor, West Genesee Middle School – Effective 2/6/19 through 6/30/19 – Medical Reason

Melissa Mangovski, Teaching Assistant/Special Education, Onondaga Road Elementary School – Effective 4/10/19 through 4/12/19 – Personal Reason
PERSONNEL/OPERATIONAL ACTION ITEMS

N. Unpaid leaves of absence continued:

Lourdes Volturno, Food Service Worker I & School Bus Attendant,
Stonehedge Elementary School/Gold & Transportation –
Effective 3/18/19 through 3/22/19 – Personal Reason

Second: Jennifer James
Approved 9 – 0

O. Motion: Neil Widrick

It is recommended that the following instructional position be extended
effective 1/30/19:

One Part-time (.90) Temporary Teaching Assistant/Kindergarten
effective 2/16/19 through 6/30/19

OR

Second: Barbara Wells
Approved 9 – 0

P. Motion: Joseph Simon

It is recommended that the following appointments be approved:

Allyse Burgos
Teaching Assistant/Special Education
Stonehedge Elementary School/Blue
Part-time (.90) Appointment
Effective 1/30/19 through 6/30/19
Salary: $21,504 x .90 prorated
Replaces Jamie Casullo, Reassignment approved 1/16/19

Barbara Mackey
Typist I
West Genesee High School – Athletics Office
Full-time Appointment – Temporary
7.5 hours per day
Effective 2/4/19 through 2/8/19
Salary: $37,742 prorated
Replaces Gloria Francisco, Resignation approved 12/5/18

Peter Knowlton
Teaching Assistant/Kindergarten
Onondaga Road Elementary School
Part-time (.90) Temporary Appointment
Effective 2/16/19 through 6/30/19
Salary: $21,854 x .90 prorated
New temporary position extended 2/6/19
PERSONNEL/OPERATIONAL ACTION ITEMS

P. Appointments continued:

Kellie Cheney
Bus Driver
Transportation
Part-time Appointment – Subject to a 52-week probationary period
10.85 hours per week
Effective 2/7/19
Salary: $23.00 per hour
Replaces Robert Kawejsza – Resignation approved 1/23/19

Margaret Pesci
School Counselor
West Genesee Middle School
Regular Substitute Appointment
Certification: Permanent, School Counselor, Effective 2/1/16
Tenure Area: School Counselor
Step 23 M + 24
Effective 2/16/19 through on or about 6/7/19
Salary: $77,651 prorated
Replaces Kathleen Weber, Unpaid Leave approved 2/6/19

Second: Vladimiro Hart-Zavoli
Approved 9 – 0

Q. Motion: Eric Bacon

It is recommended that the following Spring 2019 Coaches be approved:
(S/staff; NS/non-staff; RS/retired staff)

Thomas Donahue (RS)
Boys JV Lacrosse
West Genesee High School
Step 30 + 30 x 11.05%
Salary: $8,731

Kevin Brady (NS)
Boys Varsity Ass’t Lacrosse
West Genesee High School
Step 18 x 11.05%
Salary: $7,065

Eric Burns (S)
Boys 9 Lacrosse
West Genesee High School
Step 18 + 30 x 8%
Salary: $5,526

James St. Croix (S)
Boys JV Ass’t Lacrosse
West Genesee High School
Step 30 + 30 x 11.05%
Salary: $8,731

Eric Howes (S)
Boys 7/8 Lacrosse
Camillus Middle School
Step 29 + 30 x 8%
Salary: $6,234

Stephen Shoults (S)
Boys 7/8 Lacrosse
West Genesee Middle School
Step 27 + 30 x 8%
Salary: $6,062
### PERSONNEL/OPERATIONAL ACTION ITEMS

Q. Spring 2019 Coaches continued:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Step/Step Increase</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brian Long (S)</td>
<td>Boys 9 Lacrosse Asst.</td>
<td>West Genesee High School</td>
<td>Step 17 + 30 x 8%</td>
<td>$5,472</td>
</tr>
<tr>
<td>Margaret Barbuto (S)</td>
<td>Girls 7/8 Ass’t Lacrosse</td>
<td>West Genesee Middle School</td>
<td>Step 5 + 30 x 7%</td>
<td>$4,115</td>
</tr>
<tr>
<td>Kevin Hennigan (S)</td>
<td>Girls 7/8 Lacrosse Asst.</td>
<td>Camillus Middle</td>
<td>Step 4 + 30 x 7%</td>
<td>$3,995</td>
</tr>
<tr>
<td>Ryan Ross (S)</td>
<td>Girls 7/8 Lacrosse</td>
<td>Camillus Middle</td>
<td>Step 4 + 30 x 8%</td>
<td>$4,566</td>
</tr>
<tr>
<td>David Meluni (NS)</td>
<td>Boys Varsity Baseball</td>
<td>West Genesee High School</td>
<td>No Cost to District</td>
<td>$5,719</td>
</tr>
<tr>
<td>Matthew Grecco (NS)</td>
<td>Boys Varsity Baseball</td>
<td>West Genesee High School</td>
<td>No Cost to District</td>
<td>$6,930</td>
</tr>
<tr>
<td>Fred Kent (S)</td>
<td>Boys Varsity Baseball Asst.</td>
<td>West Genesee High School</td>
<td>Step 1 + 30 x 11.05%</td>
<td>$5,719</td>
</tr>
<tr>
<td>Kevin Krause (NS)</td>
<td>Boys Varsity Baseball</td>
<td>West Genesee High School</td>
<td>Step 22 x 13%</td>
<td>$8,641</td>
</tr>
<tr>
<td>Greg Gangemi (S)</td>
<td>Boys 9 Baseball</td>
<td>West Genesee High School</td>
<td>Step 10 + 30 x 7%</td>
<td>$4,475</td>
</tr>
</tbody>
</table>

Gerald Crossett (S) Boys 7/8 Ass’t Lacrosse Camillus Middle School Step 30 + 30 x 7% Salary: $5,531
Clark Martin (S) Boys 7/8 Ass’t Lacrosse West Genesee Middle Step 22 + 30 x 7% Salary: $5,026
Brian Duerheimer (S) Girls JV Lacrosse West Genesee High School Step 20 + 30 x 11.05% Salary: $7,781
Janine Corning (S) Girls 7/8 Lacrosse West Genesee Middle Step 3 + 30 x 8% Salary: $4,482
Christopher Procopio (NS) Boys JV Baseball West Genesee High School Step 16 x 11.05% Salary: $6,930
## PERSONNEL/OPERATIONAL ACTION ITEMS

Q. Spring 2019 Coaches continued:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Step Description</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dallas Barton (S)</td>
<td>Boys 7/8 Baseball</td>
<td>Camillus Middle</td>
<td>Step 15 + 30 x 7%</td>
<td>$4,697</td>
</tr>
<tr>
<td>Terry Sparks (S)</td>
<td>Boys 7/8 Baseball</td>
<td>West Genesee Middle</td>
<td>Step 19 + 30 x 7%</td>
<td>$4,882</td>
</tr>
<tr>
<td>Scott English (S)</td>
<td>Boys 7/8 Track</td>
<td>CMS/WGMS</td>
<td>Step 3 + 30 x 7%</td>
<td>$3,922</td>
</tr>
<tr>
<td>Dana Eells (S)</td>
<td>Boys Varsity Ass't Track</td>
<td>West Genesee High School</td>
<td>Step 11 + 30 x 8.5%</td>
<td>$5,487</td>
</tr>
<tr>
<td>Molly O'Keefe (S)</td>
<td>Girls 7/8 Ass't Track</td>
<td>CMS/WGMS</td>
<td>Step 6 + 30 x 6%</td>
<td>$3,624</td>
</tr>
<tr>
<td>Jim Vermeulen (RS)</td>
<td>Girls Varsity Track</td>
<td>West Genesee High School</td>
<td>Step 30 + 30 x 10%</td>
<td>$7,902</td>
</tr>
<tr>
<td>Daniel Mercado (S)</td>
<td>Girls Varsity Ass't Track</td>
<td>West Genesee High School</td>
<td>Step 5 + 30 x 8.5%</td>
<td>$4,997</td>
</tr>
<tr>
<td>Rebekah Elmer (S)</td>
<td>Girls JV Ass't Lacrosse</td>
<td>West Genesee High School</td>
<td>Step 4 + 30 x 11.05%</td>
<td>$6,307</td>
</tr>
<tr>
<td>Joseph Corley (S)</td>
<td>Boys Varsity Track</td>
<td>West Genesee High School</td>
<td>Step 15 + 30 x 10%</td>
<td>$6,709</td>
</tr>
<tr>
<td>John McCloskey (S)</td>
<td>Girls 9 Lacrosse</td>
<td>West Genesee High School</td>
<td>Step 4 + 30 x 8%</td>
<td>$4,566</td>
</tr>
<tr>
<td>William Hayden (NS)</td>
<td>Girls JV Softball</td>
<td>CMS/WGMS</td>
<td>Step 2 + 30 x 7%</td>
<td>$3,771</td>
</tr>
<tr>
<td>Michael Palmisano (S)</td>
<td>Girls 7/8 Track</td>
<td>West Genesee High School</td>
<td>Step 4 + 30 x 11%</td>
<td>$6,278</td>
</tr>
<tr>
<td>Craig Dowler (S)</td>
<td>Girls 7/8 Softball</td>
<td>West Genesee Middle</td>
<td>Step 1 + 30 x 7%</td>
<td>$3,623</td>
</tr>
<tr>
<td>James Ciciarelli, Jr. (S)</td>
<td>Girls Varsity Softball</td>
<td>West Genesee High School</td>
<td>Step 4 + 30 x 11%</td>
<td>$6,278</td>
</tr>
</tbody>
</table>
PERSONNEL/OPERATIONAL ACTION ITEMS

Q. Spring 2019 Coaches continued:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
<th>Step</th>
<th>Percentage</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Mannara (S)</td>
<td>Boys Varsity Tennis</td>
<td>West Genesee High School</td>
<td>25</td>
<td>+ 30 x 10%</td>
<td>$7,391</td>
</tr>
<tr>
<td>Kelli Slate (S)</td>
<td>Girls 7/8 Softball</td>
<td>Camillus Middle School</td>
<td>7</td>
<td>+ 30 x 7%</td>
<td>$4,334</td>
</tr>
<tr>
<td>John Bubb (NS)</td>
<td>Girls Varsity Softball Asst.</td>
<td>West Genesee High School</td>
<td>1</td>
<td>x 9.35%</td>
<td>$4,480</td>
</tr>
<tr>
<td>Jim Ciciarelli, Sr. (NS)</td>
<td>Girls JV Softball</td>
<td>West Genesee High School</td>
<td>17</td>
<td>x 9.35%</td>
<td>$5,921</td>
</tr>
<tr>
<td>Patrick Haines (S)</td>
<td>Girls Varsity Golf</td>
<td>West Genesee High School</td>
<td>14</td>
<td>+ 30 x 9%</td>
<td>$5,980</td>
</tr>
<tr>
<td>John Mossotti (NS)</td>
<td>Strength &amp; Conditioning</td>
<td>West Genesee High School</td>
<td>2</td>
<td>x 11.05%</td>
<td>$5,511</td>
</tr>
<tr>
<td>Timothy Winn (NS)</td>
<td>Boys JV Baseball</td>
<td>West Genesee High School</td>
<td>VOL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bailey Gauthier (NS)</td>
<td>Boys Varsity Baseball Volunteer</td>
<td>West Genesee High School</td>
<td>VOL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>No Cost To District</td>
<td>No Cost To District</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scott Duda (S)</td>
<td>Unified Sports Asst. Basketball</td>
<td>West Genesee High School</td>
<td>3</td>
<td>+ 30 x 1.3%</td>
<td>$728</td>
</tr>
<tr>
<td>Michael McCarthy (S)</td>
<td>Unified Sports Basketball</td>
<td>West Genesee High School</td>
<td>3</td>
<td>+ 30 x 2.60%</td>
<td>$1,401</td>
</tr>
</tbody>
</table>

Second: Barbara Wells  Approved 9 – 0

R. Motion: Shawn Mitchell

It is recommended that the following changes in hours for bus drivers be approved effective 2/7/19:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours Per Week</th>
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</thead>
<tbody>
<tr>
<td>Douglas Bombard</td>
<td>from 28.35 to 30.80 hours per week</td>
</tr>
<tr>
<td>Candis Buehler</td>
<td>from 32.05 to 29.60 hours per week</td>
</tr>
<tr>
<td>Dorothy Foisia</td>
<td>from 30.80 to 30.05 hours per week</td>
</tr>
<tr>
<td>James Hickey</td>
<td>from 10.85 to 20.00 hours per week</td>
</tr>
<tr>
<td>Raymond Pyke</td>
<td>from 20.00 to 28.35 hours per week</td>
</tr>
</tbody>
</table>

Second: Neil Widrick  Approved 9 – 0
PERSONNEL/OPERATIONAL ACTION ITEMS

S. Motion: Vladimiro Hart-Zavoli

It is recommended that the substitute lists for the 2018-19 school year be approved as stipulated.

Second: Jennifer James Approved 9 – 0

T. Motion: Joseph Simon

It is recommended that the Memorandum of Agreement regarding the substitute services of Dr. Barry Copeland be approved, as stipulated.

Second: Vladimiro Hart-Zavoli Approved 9 – 0

U. Motion: Jennifer James

It is recommended that the following conference requests be approved:

Brian Kesel, Assistant Superintendent for Curriculum and Instruction
ASCD Conference
Chicago, IL
March 14 - 18, 2019
No cost to the District

David Cirillo, Director of Staff Relations
NAEN Conference
San Diego, CA
March 9 - 13, 2019
Cost not to exceed $3,000

Second: Neil Widrick Approved 9 – 0

V. Motion: Shawn Mitchell

It is recommended that the following volunteers be approved for Stonehedge Elementary School:

Christina Cayea
Stephanie Curry

Second: Jennifer James Approved 9 – 0

PERSONNEL/OPERATIONAL ITEM FOR INFORMATION

2019-2020 School Calendar-Draft – Brian Kesel noted that we built the school calendar based on the BOCES contract in conjunction with the bargaining groups.
CURRICULUM ACTION ITEMS

W. Motion: Joseph Simon

It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations of the CPSE, CSE, and Building Level Review Meeting dates listed below; thereby agreeing to make necessary arrangements for program implementation.

<table>
<thead>
<tr>
<th>CPSE</th>
<th>CSE</th>
<th>Building Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 31, 2018</td>
<td>January 17, 2019</td>
<td>January 16, 2019</td>
</tr>
<tr>
<td>January 17, 2019</td>
<td>January 18, 2019</td>
<td>January 17, 2019</td>
</tr>
<tr>
<td>January 25, 2019</td>
<td>January 24, 2019</td>
<td>January 24, 2019</td>
</tr>
<tr>
<td>January 30, 2019</td>
<td>January 25, 2019</td>
<td>January 25, 2019</td>
</tr>
</tbody>
</table>

Second: Neil Widrick

Approved 9 – 0

OPEN FORUM

Shawn Mitchell commended Mike Burns, the Basketball team, and the staff regarding the Boys Basketball game last night. He noted that the perceived concerns were all handled well.

Barbara Wells thanked the students for supporting all sports last night.

Brent Suddaby thanked Bill Davern for inviting the 4th and 5th grade classes to a preview of Bye Bye Birdie.

Frank Kobliski appreciated Dr. Manning’s presentation and is hopeful that he will do the search. He also hopes that we use an open process. He spoke of an 8.9% increase in administrative costs, asked about staffing at the High School, and mentioned non-residents. Paul Pelton asked Mr. Kobliski to contact him directly to review these issues.

Sharon Bush spoke on behalf of District Librarians, and how libraries have been impacted since 2008. She noted librarians are as busy as ever and hoping that libraries will be given a look to expand.

Mike Burns recognized Nate Wade, Colin McAvan, Devin Earl, Cole Wade, and Chandler McAvan of the Wrestling team for their accomplishments as the Class AA Champions.

Jennifer Munson inquired about the status of the Split Rock Elementary School Principal.

EXECUTIVE SESSION

X. Motion: Neil Widrick

It is recommended that the Board of Education go into Executive Session for matters of personnel. (8:02 p.m.)

Second: Kimberly Coyne

Approved 9 – 0
RETURN TO REGULAR SESSION

Y. Motion: Joseph Simon

It is recommended that the Board of Education return to Regular Session. (9:32 p.m.)

Second: Neil Widrick

Approved 9 – 0

ADJOURNMENT

Z. Motion: Vladimiro Hart-Zavoli

It is recommended that the Regular Session of the Board of Education be adjourned. (9:33 p.m.)

Second: Neil Widrick

Approved 9 – 0

Respectfully Submitted,

[Signature]

Paul E. Pelton, District Clerk
WEST GENESEE CENTRAL SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
THURSDAY, FEBRUARY 7, 2019

MINUTES of the SPECIAL MEETING of the BOARD OF EDUCATION held FEBRUARY 7, 2019 at the West Genesee District Office.

Members present: Eric Bacon
Kimberly Coyne
Jennifer James
Joseph Simon
Barbara Wells

Members absent: Vladimiro Hart-Zavoli
Roberta Herron
Shawn Mitchell
Neil Widrick

Others present: Paul Pelton
Michael Schiedo

MEETING CALLED TO ORDER

The meeting was called to order by Board Member Joseph Simon at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Simon led the Board in the Pledge of Allegiance.

ADDITIONS AND DELETIONS TO THE AGENDA

None

SUPERINTENDENT’S REPORT

None

OPEN FORUM

None

APPROVAL OF MINUTES

None

STUDY SESSION TOPICS

None

FINANCIAL ACTION ITEMS

None
PERSONNEL/OPERATIONAL ACTION ITEMS

A. Motion: Jennifer James

It is recommended that the following appointment be approved:

Matthew Kimpland
Principal
Split Rock Elementary School
Probationary Appointment
Certification: Initial, School Building Leader, Effective 10/19/18
Tenure Area: Principal
Effective on or about 3/4/19 through on or about 3/3/23
Salary: $87,000 prorated
Replaces Todd Freeman, Resignation approved 12/19/18

Second: Kimberly Coyne

Approved 5 – 0

CURRICULUM ACTION ITEMS

None

OPEN FORUM

ADJOURNMENT

B. Motion: Eric Bacon

It is recommended that the Regular Session of the Board of Education be adjourned. (4:01 p.m.)

Second: Jennifer James

Approved 5 – 0

Respectfully Submitted,

[Signature]

Paul E. Pelton, District Clerk
Strategic Planning for Educational Improvement 2019
The mission of the West Genesee Central School District in partnership with the community is to ensure that each student attains the knowledge, skills and attitudes necessary, not only for lifelong learning, but also for becoming a cooperative, self-directed, productive, caring citizen.
Student Panel

- Career Center is very helpful.
- CTE strand is really good.
- Additional chromebooks are great!
- Feel safe physically in school
- Staff members are always very helpful
- Courses have a lot of variety for what you want to take to get ready for the future
- Not enough time in between classes
- Put more adults where extra help is needed.
- The high school is too cold. Some rooms are very cold on Mondays especially.
- Wish I started the college process earlier
Strategic Objective edits

The four-year graduation rate will increase from the previous year grow by two percent or more, including all sub-groups.
Strategic Focus Area edits

- Embed the New York State Next Generation Learning Standards for Mathematics and English Language Arts into Grades 6-12 Curriculum and Instruction.
- Implement New York State K-12 Social Studies Framework and analyze New York State Science Learning Standards.
- Incorporate district-wide norms for a continuous, prescribed cycle of standards, curriculum, instruction, and common assessment implementation and review.
Strategic Focus Area edits

- Embed the Mental Health Literacy Standards into our instructional programs by:
  - Providing professional development for all staff members to enhance our understanding of the overall physical, mental, and social emotional health and well-being of our students.
  — Refine Integrating academic and social emotional support services throughout the school community to maintain a safe and supportive environment promoting the dignity and achievement of all members of the school community.
II. Students (Personal Development)
1. Nurture students’ appreciation of self and others to fully develop students’ ability to accept responsibility for their own actions and appreciate the diversity of others.

III. Educational Program
2. Enhance communication with students and parents regarding program options for middle school and high school students sixth through twelfth graders with an emphasis on college or career course work.
Team’s Summary of the Process

Strengths:
- Great Process
- One day was perfect
- Panel discussions were most valuable

Areas for Improvement:
- Broader student panel representation
- More time to listen to the students
In partnership with the community, our mission is to ensure that each student attains the knowledge, skills, and attitudes necessary, not only for lifelong learning, but also for becoming a cooperative, self-directed, productive, caring citizen.
First Day
Middle Schools
Instructional Staff
Instructional Staff
Support Service Staff
Academic Accomplishments
Academic Accomplishments
Academic Accomplishments

- 97% Regents Diploma
- 61% Advanced Designation
- 46 CTE Endorsements
- 12 Seals of Biliteracy
- 95% Completer Rate
- 87% Attending 2 year or 4 year colleges
- Current Enrollment of 4,512
- 1,392 Seats Occupied in 32 College Courses
- Combined Wealth Ratio 69.6%
- Free and Reduced Lunch Population 15.28% to 25.9% in 10 years
Elementary Fine Arts
Middle School Fine Arts
Fine Arts Accomplishments

- 2019 recipient of one of the “Best Communities for Music Education in America” by the National Association of Music Merchants Foundation & National Association for Music Education. 14th time since 2005, 11th consecutive year
- 22 WGHS/WGMS fine art, photography and graphic design students won recognition at the 2019 Scholastic Art competition held at Onondaga Community College; 7 Gold and 10 Silver Keys, with 16 Honorable mentions
- 45.2% of all grade 6-12 students participate in our elective Choral, Orchestra & Band programs filling 1183 seats
- 6 students accepted into NYSSMA (New York State School Music Association) Conference All State
- 139 members in the "Wildcat" Band, 150 members in the WGHS Musical, with over 200 students participating in our Middle School Musicals
- 126 Students competitively accepted in Onondaga County All-County ensembles in Grades 5-12
Fall Sports
Winter Sports
Spring Sports
Special Olympics
Athletics Accomplishments

**Spring 2018 (8 sports)**
- 707 Athletes (7-12)
- 1 League and 2 Individual/Team Section III Championships
- 151 of 271 Eligible Athletes were Recognized as NYS Scholar Athlete Winners as well as 8 out of 8 teams
- 65 Athletes received All-League Recognition or Better, 5 Athletes on All-CNY Teams and 1 Athletic All-American

**Fall 2018 (10 sports)**
- 626 Athletes (7-12)
- 5 Section III Individual or Team Championships
- 146 of 235 Eligible Athletes were Recognized as NYS Scholar Athlete Winners as well as 9 out of 10 teams
- 12 Athletes on All-CNY Teams
- 55 Athletes Received All-League Recognition or Better

**Winter 2018-2019 (10 sports)**
- 515 Athletes (7-12)
- 1 League and 8 Individual/Team Section III Champions
- 130 of 244 Eligible Athletes were Recognized as NYS Scholar Athlete Winners as well as 8 of 10 teams
- ?? Athletes on All-CNY teams
- ?? Athletes Received All-League Recognition or Better
Extra-Curricular Clubs
2019-2020 Challenges and Responses

- **Revenue Struggles**
  - Foundation Aid
  - Sales Tax
  - Tax Cap

- **Remaining Fiscally Conservative**
  - Provides Resources for Strategic Plan Initiatives
  - Enhances Building Security
    - Add Two Special Patrol Officers

- **Maintain All Current Programs**
  - Academic and Instructional Support
  - Social and Emotional Support
  - Special Needs
  - Athletic
  - Extracurricular
Strategic Planning
2019-2020 Focus Areas

#1 Incorporate district-wide norms for a continuous, prescribed cycle of standards, curriculum, instruction, and common assessment implementation and review.

#2 Embed the Mental Health Literacy Standards into our instructional programs by:

Providing professional development for all staff members to enhance our understanding of the overall physical, mental, and social emotional health and well-being of our students.

Integrating academic and social emotional support services throughout the school community to maintain a safe and supportive environment promoting the dignity and achievement of all.
2019-2020 Focus Areas

#3 Provide all students with the additional time and support necessary to learn at high levels utilizing a multi-tiered system of support.

#4 Maintain support and access to instructional technology including but not limited to professional development, human resources, and equipment.
Long-Range Financial Planning
Student-First Focus

- Zero-Based Budgeting
- Continue to Adjust Staffing to Enrollment
- Adjust Existing Revenues to Support Current and Future Needs
- Work within the Tax Cap
Instruction as a Percent of Total Expenditures (6/30/17)

<table>
<thead>
<tr>
<th>School Districts</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>56.22</td>
</tr>
<tr>
<td>B</td>
<td>52.86</td>
</tr>
<tr>
<td>C</td>
<td>52.46</td>
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<tr>
<td>D</td>
<td>50.31</td>
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<tr>
<td>E</td>
<td>50.22</td>
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<tr>
<td>F</td>
<td>49.44</td>
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<tr>
<td>G</td>
<td>49.28</td>
</tr>
<tr>
<td>H</td>
<td>49.21</td>
</tr>
<tr>
<td>I</td>
<td>49.13</td>
</tr>
<tr>
<td>J</td>
<td>48.59</td>
</tr>
<tr>
<td>K</td>
<td>47.26</td>
</tr>
</tbody>
</table>
# Current Year vs. Proposed by Type

<table>
<thead>
<tr>
<th></th>
<th>2018-19 Actual</th>
<th>2019-20 Proposed</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Instruction</strong></td>
<td>$49,237,680</td>
<td>$50,778,565</td>
<td>$1,540,885</td>
</tr>
<tr>
<td><strong>Administration</strong></td>
<td>$1,649,525</td>
<td>$1,547,425</td>
<td>-$102,100</td>
</tr>
<tr>
<td><strong>Central Services</strong></td>
<td>$5,739,395</td>
<td>$5,728,205</td>
<td>-$11,190</td>
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<tr>
<td><strong>Transportation</strong></td>
<td>$5,606,105</td>
<td>$5,862,430</td>
<td>$256,325</td>
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<tr>
<td><strong>Debt Service/Interfund</strong></td>
<td>$7,235,550</td>
<td>$7,419,150</td>
<td>$183,600</td>
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<tr>
<td><strong>Benefits</strong></td>
<td>$18,531,815</td>
<td>$19,151,160</td>
<td>$619,345</td>
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<tr>
<td><strong>Total:</strong></td>
<td>$88,000,070</td>
<td>$90,486,935</td>
<td>$2,486,865</td>
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</table>
### Three-Part Budget Proposal

<table>
<thead>
<tr>
<th>Function</th>
<th>Code</th>
<th>Total</th>
<th>Admin.</th>
<th>Program</th>
<th>Capital</th>
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<tr>
<td>BOE</td>
<td>1099</td>
<td>$38,550</td>
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<td>Finance</td>
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<td>704,875</td>
<td>704,875</td>
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<tr>
<td>Legal</td>
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<td>65,000</td>
<td>65,000</td>
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<tr>
<td>Personnel</td>
<td>1430</td>
<td>413,655</td>
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<tr>
<td>Public Info.</td>
<td>1480</td>
<td>72,525</td>
<td>72,525</td>
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<tr>
<td>Operations</td>
<td>1620</td>
<td>3,681,375</td>
<td>3,681,375</td>
<td></td>
<td>$3,681,375</td>
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<tr>
<td>Maintenance</td>
<td>1621</td>
<td>1,311,955</td>
<td></td>
<td></td>
<td>1,311,955</td>
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<tr>
<td>Other Cent.</td>
<td>1699</td>
<td>20,000</td>
<td>20,000</td>
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<tr>
<td>Ref. Taxes</td>
<td>1964</td>
<td>55,000</td>
<td></td>
<td></td>
<td>55,000</td>
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<tr>
<td>Special Items</td>
<td>1998</td>
<td>659,875</td>
<td>659,875</td>
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<tr>
<td>Curriculum</td>
<td>2010</td>
<td>217,705</td>
<td>217,705</td>
<td></td>
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<tr>
<td>Supervision</td>
<td>2020</td>
<td>2,399,135</td>
<td>2,399,135</td>
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<td></td>
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<tr>
<td>Instruction</td>
<td>2999</td>
<td>48,161,725</td>
<td>320,317</td>
<td>$47,841,408</td>
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<tr>
<td>Dist. Trans.</td>
<td>5510</td>
<td>5,752,445</td>
<td>5,752,445</td>
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<tr>
<td>Garage</td>
<td>5530</td>
<td>103,575</td>
<td></td>
<td>103,575</td>
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<tr>
<td>Cont. Trans.</td>
<td>5540</td>
<td>6,410</td>
<td>6,410</td>
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</tr>
<tr>
<td>Comm. Serv.</td>
<td>8898</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employ Ben</td>
<td>9098</td>
<td>19,151,160</td>
<td>1,366,931</td>
<td>16,683,629</td>
<td>1,145,600</td>
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<tr>
<td>Debt Service</td>
<td>9898</td>
<td>7,344,150</td>
<td></td>
<td>7,344,150</td>
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<tr>
<td>Trans. to Cap.</td>
<td>9901</td>
<td>0</td>
<td>0</td>
<td></td>
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<tr>
<td>Other Trans.</td>
<td>9951</td>
<td>75,000</td>
<td>75,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$90,486,935</td>
<td>$6,531,388</td>
<td>$70,417,467</td>
<td>$13,538,080</td>
</tr>
<tr>
<td><strong>% of Budget</strong></td>
<td></td>
<td>7.218%</td>
<td>77.821%</td>
<td>14.961%</td>
<td></td>
</tr>
</tbody>
</table>
Budget $90,486,935

Program
77.821%
$70,417,467

Capital
14.961%
$13,538,080

Administrative
7.218%
$6,531,388
Balancing the Budget

Student Success

Community Economic Support
Current Budget Development

- Revenue Challenges
  - February 4, 2019 Headline - NYS Faces $2.3B Shortfall in Tax Revenues
- $1,400,000 of Fund Balance and Reserve Funds Used to Balance the Budget
- Falls Within the Tax Cap of 2.73%
- Looks to the Future
  - Long-range Financial Planning to 2022-2023
## Foundation Aid Analysis

<table>
<thead>
<tr>
<th>School Year</th>
<th>Foundation Aid Formula</th>
<th>Foundation Aid Received</th>
<th>Foundation Aid Formula vs. Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007-08</td>
<td>$23,533,516</td>
<td>$16,499,476</td>
<td>$(7,034,040)</td>
</tr>
<tr>
<td>2008-09</td>
<td>24,123,270</td>
<td>18,259,330</td>
<td>(5,863,940)</td>
</tr>
<tr>
<td>2009-10</td>
<td>27,875,791</td>
<td>18,273,434</td>
<td>(9,602,357)</td>
</tr>
<tr>
<td>2010-11</td>
<td>27,492,687</td>
<td>18,273,434</td>
<td>(9,219,253)</td>
</tr>
<tr>
<td>2011-12</td>
<td>25,735,118</td>
<td>18,273,434</td>
<td>(7,461,684)</td>
</tr>
<tr>
<td>2012-13</td>
<td>26,061,849</td>
<td>18,405,837</td>
<td>(7,656,012)</td>
</tr>
<tr>
<td>2013-14</td>
<td>24,365,100</td>
<td>18,461,054</td>
<td>(5,904,046)</td>
</tr>
<tr>
<td>2014-15</td>
<td>25,044,772</td>
<td>18,744,812</td>
<td>(6,299,960)</td>
</tr>
<tr>
<td>2015-16</td>
<td>25,309,326</td>
<td>18,814,367</td>
<td>(6,494,959)</td>
</tr>
<tr>
<td>2016-17</td>
<td>25,405,414</td>
<td>18,978,926</td>
<td>(6,426,488)</td>
</tr>
<tr>
<td>2017-18</td>
<td>24,688,992</td>
<td>19,499,121</td>
<td>(5,189,871)</td>
</tr>
<tr>
<td>2018-19</td>
<td>25,606,759</td>
<td>20,370,207</td>
<td>(5,236,552)</td>
</tr>
<tr>
<td>2019-20</td>
<td>26,289,695</td>
<td>20,652,720</td>
<td>(5,636,975)</td>
</tr>
</tbody>
</table>

### 13 Year Total

- **Foundation Aid Formula:** $331,532,289
- **Foundation Aid Received:** $243,506,152
- **Foundation Aid Formula vs. Actual:** $(88,026,137)

*Governors Proposed Budget for 2019-2020
## Sales Tax Revenue Sharing

<table>
<thead>
<tr>
<th>School Year</th>
<th>Sales Tax Revenue Received</th>
<th>Reduction from Base Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007-08</td>
<td>$1,113,775</td>
<td>-</td>
</tr>
<tr>
<td>2008-09</td>
<td>1,108,238</td>
<td>-</td>
</tr>
<tr>
<td>2009-10 (Base)</td>
<td>1,165,136</td>
<td>-</td>
</tr>
<tr>
<td>2010-11</td>
<td>922,039</td>
<td>$(243,097)</td>
</tr>
<tr>
<td>2011-12</td>
<td>464,179</td>
<td>$(700,957)</td>
</tr>
<tr>
<td>2012-13</td>
<td>332,994</td>
<td>$(832,142)</td>
</tr>
<tr>
<td>2013-14</td>
<td>323,244</td>
<td>$(841,892)</td>
</tr>
<tr>
<td>2014-15</td>
<td>331,204</td>
<td>$(833,932)</td>
</tr>
<tr>
<td>2015-16</td>
<td>249,759</td>
<td>$(915,377)</td>
</tr>
<tr>
<td>2016-17</td>
<td>155,305</td>
<td>$(1,009,831)</td>
</tr>
<tr>
<td>2017-18</td>
<td>155,507</td>
<td>$(1,009,629)</td>
</tr>
<tr>
<td>2018-19 *</td>
<td>119,620</td>
<td>$(1,045,516)</td>
</tr>
<tr>
<td>2019-20 *</td>
<td>119,620</td>
<td>$(1,045,516)</td>
</tr>
</tbody>
</table>

10 Year Total $ 6,560,620 $(8,477,889)

*Estimated Revenue in Proposed Budgets*
Tax Cap Formula

Base Formula:

\[
\left(\left(\frac{\text{Total taxes levied for prior fiscal year}}{\text{Prior year reserve offset}} + \frac{\text{Reserve amount (including interest earned)}}{\text{Tax base growth factor}}\right) \times \frac{\text{PILOTs receivable in the prior fiscal year}}{\text{Capital tax levy exclusion, prior fiscal year}} - \frac{\text{Tort exclusion, prior fiscal year}}{\text{Allowable levy growth factor (1.00 to 1.02)}} \times \frac{\text{PILOTs receivable in coming fiscal year}}{\text{Available carryover, if any}}\right)
\]

\[
\text{Tax Levy Limit} = \text{Tax levy necessary for expenditures resulting from court orders/judgments arising out of tort actions for any amount in excess of 5% of the total taxes levied in the prior fiscal year} + \text{Capital tax levy} + \text{Tax levy necessary to pay for increases to the system average actuarial contribution rate (ERS) or normal contribution rate (TRS) of pension funds over 2 percentage points}
\]

\[
\text{Tax Levy Limit, with Exclusions (if applicable)} = \text{Tax Levy Limit}
\]
## Tax Cap-Multi-Year Analysis

<table>
<thead>
<tr>
<th>School Year</th>
<th>Actual Levy</th>
<th>Maximum Levy</th>
<th>Levy Reduction</th>
<th>Cumulative Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-13</td>
<td>$41,752,895</td>
<td>$41,936,361</td>
<td>$ (183,466)</td>
<td>$ (183,466)</td>
</tr>
<tr>
<td>2013-14</td>
<td>42,925,575</td>
<td>45,246,652</td>
<td>(2,321,077)</td>
<td>(2,504,543)</td>
</tr>
<tr>
<td>2015-16</td>
<td>45,954,635</td>
<td>47,762,876</td>
<td>(1,808,241)</td>
<td>(6,079,373)</td>
</tr>
<tr>
<td>2016-17</td>
<td>46,668,730</td>
<td>48,491,787</td>
<td>(1,823,057)</td>
<td>(7,902,430)</td>
</tr>
<tr>
<td>2017-18</td>
<td>47,672,260</td>
<td>49,537,671</td>
<td>(1,865,411)</td>
<td>(9,767,841)</td>
</tr>
<tr>
<td>2018-19</td>
<td>48,712,335</td>
<td>50,630,089</td>
<td>(1,917,754)</td>
<td>(11,685,595)</td>
</tr>
<tr>
<td>2019-20*</td>
<td>50,042,345</td>
<td>52,012,537</td>
<td>(1,970,192)</td>
<td>(13,655,787)</td>
</tr>
</tbody>
</table>

*Estimated 2019-20 Tax Levy
## Revenue Balancing Act

<table>
<thead>
<tr>
<th>School Year</th>
<th>Foundation Aid Capped</th>
<th>Sales Tax Cut</th>
<th>Tax Cap Local Tax Payer Consideration</th>
<th>New York State Onondaga County Legislative Impact</th>
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</thead>
<tbody>
<tr>
<td>2007-08</td>
<td>$7,034,040</td>
<td>$</td>
<td>-</td>
<td>$7,034,040</td>
</tr>
<tr>
<td>2008-09</td>
<td>(5,863,940)</td>
<td>-</td>
<td>-</td>
<td>(5,863,940)</td>
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<tr>
<td>2009-10</td>
<td>(9,602,357)</td>
<td>-</td>
<td>-</td>
<td>(9,602,357)</td>
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<tr>
<td>2010-11</td>
<td>(9,219,253)</td>
<td>(243,097)</td>
<td>-</td>
<td>(9,462,350)</td>
</tr>
<tr>
<td>2011-12</td>
<td>(7,461,684)</td>
<td>(700,957)</td>
<td>-</td>
<td>(8,162,641)</td>
</tr>
<tr>
<td>2012-13</td>
<td>(7,656,012)</td>
<td>(832,142)</td>
<td>(183,466)</td>
<td>(8,671,620)</td>
</tr>
<tr>
<td>2013-14</td>
<td>(5,904,046)</td>
<td>(841,892)</td>
<td>(2,321,077)</td>
<td>(9,067,015)</td>
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<tr>
<td>2014-15</td>
<td>(6,299,960)</td>
<td>(833,932)</td>
<td>(1,766,589)</td>
<td>(8,900,481)</td>
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<tr>
<td>2015-16</td>
<td>(6,494,959)</td>
<td>(915,377)</td>
<td>(1,808,241)</td>
<td>(9,218,577)</td>
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<tr>
<td>2016-17</td>
<td>(6,426,488)</td>
<td>(1,009,831)</td>
<td>(1,823,057)</td>
<td>(9,259,376)</td>
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<tr>
<td>2017-18</td>
<td>(5,189,871)</td>
<td>(1,009,629)</td>
<td>(1,865,411)</td>
<td>(8,064,911)</td>
</tr>
<tr>
<td>2018-19</td>
<td>(5,236,552)</td>
<td>(1,045,516)</td>
<td>(1,917,754)</td>
<td>(8,199,822)</td>
</tr>
<tr>
<td>2019-20 *</td>
<td>(5,636,975)</td>
<td>(1,045,516)</td>
<td>(1,970,192)</td>
<td>(8,652,683)</td>
</tr>
</tbody>
</table>

### 13 Year Total

- $88,026,137
- $(8,477,889)
- $(13,655,787)
- $(110,159,813)

*Proposed Budget for 2019-2020*
Revenue Sources $90,486,935

![Bar chart showing percent of revenue by school year for local, state, and other sources.]

- **School Year 07-08:**
  - Local: 42.6%
  - State: 53.6%
  - Other: 3.8%

- **School Year 08-09:**
  - Local: 42.7%
  - State: 53.8%
  - Other: 3.5%

- **School Year 09-10:**
  - Local: 43.4%
  - State: 53.6%
  - Other: 3.0%

- **School Year 10-11:**
  - Local: 44.1%
  - State: 50.7%
  - Other: 5.2%

- **School Year 11-12:**
  - Local: 47.3%
  - State: 47.5%
  - Other: 5.2%

- **School Year 12-13:**
  - Local: 47.5%
  - State: 47.5%
  - Other: 5.0%

- **School Year 13-14:**
  - Local: 47.1%
  - State: 48.6%
  - Other: 4.3%

- **School Year 14-15:**
  - Local: 46.8%
  - State: 47.6%
  - Other: 5.6%

- **School Year 15-16:**
  - Local: 47.6%
  - State: 48.3%
  - Other: 4.1%

- **School Year 16-17:**
  - Local: 50.2%
  - State: 50.2%
  - Other: 3.7%

- **School Year 17-18:**
  - Local: 49.7%
  - State: 50.2%
  - Other: 3.8%

- **School Year 18-19:**
  - Local: 49.7%
  - State: 49.7%
  - Other: 4.1%

- **School Year 19-20:**
  - Local: 49.2%
  - State: 49.2%
  - Other: 4.4%
Revenues $90,486,935

- Local Property Tax: 46.35% ($41,943,425)
- STAR: 8.95% ($8,098,920)
- State Aid: 40.29% ($36,456,065)
- Sales Tax / Interest / Other: 2.86% ($2,588,525)
- Fund Balance/Reserves: 1.55% ($1,400,000)
## Estimated Tax Levy

<table>
<thead>
<tr>
<th></th>
<th>2018-19 Actual Property Tax Levy</th>
<th>2019-20 Estimated Property Tax Levy</th>
<th>Difference</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$48,712,335</td>
<td>$50,042,345</td>
<td>$1,330,010</td>
<td>2.73%</td>
</tr>
</tbody>
</table>
# Projected Tax Rates (Per $1,000 of Assessed Valuation)

<table>
<thead>
<tr>
<th>Town</th>
<th>2018-19 Actual</th>
<th>2019-20 Projected</th>
<th>$ Change in Rate</th>
<th>Percent Increase</th>
<th>Percent of Tax Base</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camillus</td>
<td>$23.40</td>
<td>$24.04</td>
<td>$0.64</td>
<td>2.73%</td>
<td>75.91%</td>
</tr>
<tr>
<td>Elbridge</td>
<td>$23.42</td>
<td>$24.06</td>
<td>$0.64</td>
<td>2.73%</td>
<td>0.04%</td>
</tr>
<tr>
<td>Geddes</td>
<td>$26.31</td>
<td>$27.03</td>
<td>$0.72</td>
<td>2.73%</td>
<td>5.35%</td>
</tr>
<tr>
<td>Onondaga</td>
<td>$24.65</td>
<td>$25.32</td>
<td>$0.67</td>
<td>2.73%</td>
<td>15.96%</td>
</tr>
<tr>
<td>Van Buren</td>
<td>$23.42</td>
<td>$24.06</td>
<td>$0.64</td>
<td>2.73%</td>
<td>2.74%</td>
</tr>
</tbody>
</table>
Local Effort (2018-2019)

Tax Rate Per Thousand (True Valuation)

School Districts

A  B  C  D  E  F  G  H  I  J  K

27.90  27.52  27.12  25.54  25.43  24.24  23.73  23.40  23.35  23.32  23.18
## Estimated Tax Impact on a Typical Home (Town of Camillus-Based on a Home Assessed at $100,000)

<table>
<thead>
<tr>
<th></th>
<th>2018-19 Actual</th>
<th>2019-20 Projected</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessed Value @ 100%</td>
<td>$100,000</td>
<td>$100,000</td>
</tr>
<tr>
<td>Basic STAR Reduction</td>
<td>$ 30,000</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>Net Taxable Value</td>
<td>$ 70,000</td>
<td>$ 70,000</td>
</tr>
<tr>
<td>Tax Rate</td>
<td>$23.40</td>
<td>$24.04</td>
</tr>
<tr>
<td>Total Tax</td>
<td>$1,638.00</td>
<td>$1,682.80</td>
</tr>
<tr>
<td>Difference</td>
<td></td>
<td>$44.80</td>
</tr>
</tbody>
</table>
Current Financial Indicators

- **Moody’s Investors Service – December 11, 2018 – (Aa3 Rating)**
  - The Credit Position of West Genesee is Good
  - Key Factors Include a Very Strong Financial Position
  - The District has a Robust Financial Position
  - Cash Balance Percentage is Below US Median
  - Fund Balance Percentage is Weaker than US Median

- **Empire Center – 2018-2019 School Budget Spotlight**
  - Budgeted Expenditures per Pupil
  - Lower than 95.36% of All NYS School Districts
  - Ranked 31st Lowest out of 669 Districts

- **NYS Education Department – State Aid Unit – 2016-17 Audited**
  - Onondaga County – Eleven Comparable Districts
  - Immediate Neighbors and Similar Size Districts
  - 3rd Lowest Expenditure per Pupil
  - Highest Percentage of Expenditures on Instruction
## Summary

<table>
<thead>
<tr>
<th></th>
<th>Actual 2018-19</th>
<th>Proposed 2019-20</th>
<th>Proposed Change</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriations</td>
<td>$88,000,070</td>
<td>$90,486,935</td>
<td>$2,486,865</td>
<td>2.83%</td>
</tr>
<tr>
<td>Revenues and Appropriated</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Fund Balance</td>
<td>$39,287,735</td>
<td>$40,444,590</td>
<td>$1,156,855</td>
<td>2.94%</td>
</tr>
<tr>
<td>Tax Levy</td>
<td>$48,712,335</td>
<td>$50,042,345</td>
<td>$1,330,010</td>
<td>2.73%</td>
</tr>
</tbody>
</table>
Board of Education Candidates

- Two, Three-Year Terms Available
  - Eric A. Bacon
  - Roberta M. Herron

- One, Three-Year One-Month and Ten-Day Term Available
  - Jennifer A. James
School Buses
Proposition #1 – School Buses

- Total Fleet Size of 97 School Buses
- Replace/Purchase 11 School Buses
- Average Mileage of Buses being Replaced 106,843
- Transportation Aid Ration 76.2%
- Department of Transportation Inspection Rate 99.1%

- 10 In-District Locations
  - 7 West Genesee
  - 3 Parochial
- 36 Out-of-District Locations
  - 15 Parochial/Private
  - 21 BOCES
Proposition #2 – Enhanced State Aid for Energy Performance Project

Shall the Board of Education make energy performance improvements to all district facilities, including the installation of lighting upgrades and lighting controls including fixture replacement and occupancy sensors, heating and cooling equipment including HVAC air-handling components, computer energy management systems, envelope components such as doors, windows and insulation and all ancillary or related work required in connection therewith, and expend therefor, including for preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed $4,300,000, which is estimated to be the total maximum cost thereof, and to pay for the Project by levying a tax which is hereby voted for the Project in the amount of $4,300,000, less the amount available enhanced State Building Aid for voter approved energy efficiency improvements, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed $4,300,000 and a tax is hereby voted to pay the interest on said obligations when due.
## Energy Performance Contract - Proposition Financial Impact

<table>
<thead>
<tr>
<th>Category Description</th>
<th>Without Enhanced Building Aid</th>
<th>With Enhanced Building Aid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Project Implementation Cost</td>
<td>$4,300,000</td>
<td>$4,300,000</td>
</tr>
<tr>
<td>Project Cost Over Term</td>
<td>$(6,373,894)</td>
<td>$(6,373,894)</td>
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<tr>
<td>* Estimated Interest 4.25% Interest</td>
<td></td>
<td></td>
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<tr>
<td>Energy &amp; Operational Savings</td>
<td>$5,889,741</td>
<td>$5,889,741</td>
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<tr>
<td>* Guaranteed By Agreement</td>
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<tr>
<td>Building Aid</td>
<td>$3,932,208</td>
<td>$4,440,246</td>
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<tr>
<td>Rebates / Incentives</td>
<td>$148,950</td>
<td>$148,950</td>
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<tr>
<td>18 Year Cumulative Net Benefit</td>
<td>$3,597,005</td>
<td>$4,105,043</td>
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<tr>
<td>Additional Aid Through Voter Approval</td>
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<td>$508,038</td>
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# Energy Performance Contract - Proposed Maintenance Items

<table>
<thead>
<tr>
<th>Facility Improvement Measure</th>
<th>HS</th>
<th>CMS</th>
<th>WGM</th>
<th>EH</th>
<th>OR</th>
<th>SR</th>
<th>ST</th>
<th>DO</th>
<th>BG</th>
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<tbody>
<tr>
<td><strong>Electrical Improvements</strong></td>
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<td></td>
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<tr>
<td>Lighting Retrofits</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Destratification Fans</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Electric Transformer Replacement</td>
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<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Plug Load / Vending Controls</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Auditorium Lighting</td>
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<td><strong>Building Automation Upgrades</strong></td>
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<td>Air-Handler Optimization</td>
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<tr>
<td>Walk-In cooler/Freezer Controls</td>
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<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<td><strong>Allotment Measures</strong></td>
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<tr>
<td>Heating Boiler Replacement</td>
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<td>-</td>
<td>-</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replace / Upgrade Pool Cover</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Library Propositions – (per Section 259 of Education Law)

Requested by the Library Board of Trustees

Proposition #3
- Maxwell Memorial Library – Levy Tax of $345,860
  An increase of $6,781 from the levy in 2018-2019

Proposition #4
- Fairmount Community Library – Levy Tax of $347,820
  An increase of $6,820 from the levy in 2018-2019

Call Specific Library with Questions
Positivity Project

![Image of children drawing]

![Image of a group of children with medals]

![Image of a group of children with a Positivity Project sign]

![Image of a letter to the Positivity Project]

You are the best
because you are always
looking something for us
from the heart.

![Image of a kitchen and volunteers]

![Image of a poster with Positivity Project word cloud]
Community Partnerships
Graduation/Visit Elem Schools
Alumni

Johnathan Sabert - 1st Lieutenant - Class of 2011

James Pontello – Mechanic - Class of 2011

Kathryn Hess Ta – Stonehedge Strings Teacher - Class of 2009

Joseph Murphy – Patricia Electric IBEW Local 43- Class of 2014
Vision/Mission Statement

Our Vision: West Genesee continues to focus on improving, every day, the educational opportunities and academic performance of each student.

Our Mission: In partnership with the community, our mission is to ensure that each student attains the knowledge, skills, and attitudes necessary, not only for lifelong learning, but also for becoming a cooperative, self-directed, productive, caring citizen.
Vote

- May 21, 2019
- 6:00 a.m. – 9:00 p.m.
- High School Auditorium
Thank You!!!
The Board recognizes the educational values inherent in the District’s participation in a foreign exchange program. Recognizing that foreign exchange programs enhance the educational experience, the Board has established the following criteria for such programs:

1. The Board hereby delegates to the Superintendent or designee the responsibility to review and approve applications from exchange programs to enroll students in the District.

2. The number of foreign exchange students will be limited to three at any one time.

3. Sponsoring programs must obtain written acceptance from the Superintendent or designee prior to the exchange student’s departure from his/her country.
LEASE AGREEMENT

between
Onondaga Community College ("LESSOR")
4585 West Seneca Turnpike, Syracuse, NY 13215

and
West Genesee ("LESSEE")

EVENT INFORMATION

Event Name: West Genesee Graduation
Billing Contact: Coholan, Shannon
Phone: 315-487-4583
Email: scoholan@westgenesee.org

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Setup</th>
<th>Start Time</th>
<th>End Time</th>
<th>Takedown</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 20, 2020</td>
<td>A*109</td>
<td>7:00 AM</td>
<td>12:00 PM</td>
<td>2:30 PM</td>
<td>5:30 PM</td>
</tr>
<tr>
<td>June 20, 2020</td>
<td>Green Room (A*110)</td>
<td>7:00 AM</td>
<td>12:00 PM</td>
<td>2:30 PM</td>
<td>5:30 PM</td>
</tr>
<tr>
<td>June 20, 2020</td>
<td>A*111</td>
<td>7:00 AM</td>
<td>12:00 PM</td>
<td>2:30 PM</td>
<td>5:30 PM</td>
</tr>
<tr>
<td>June 20, 2020</td>
<td>Otis Suite (A*210)</td>
<td>7:00 AM</td>
<td>12:00 PM</td>
<td>2:30 PM</td>
<td>5:30 PM</td>
</tr>
<tr>
<td>June 20, 2020</td>
<td>A*LOB</td>
<td>7:00 AM</td>
<td>12:00 PM</td>
<td>2:30 PM</td>
<td>5:30 PM</td>
</tr>
<tr>
<td>June 20, 2020</td>
<td>SRC Arena Floor</td>
<td>7:00 AM</td>
<td>12:00 PM</td>
<td>2:30 PM</td>
<td>5:30 PM</td>
</tr>
<tr>
<td>June 20, 2020</td>
<td>A*265 - ALLYN HALL</td>
<td>7:00 AM</td>
<td>12:00 PM</td>
<td>2:30 PM</td>
<td>5:30 PM</td>
</tr>
<tr>
<td></td>
<td>GYMNASIUM</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

LESSEE RENTAL FEES

LESSEE agrees to pay LESSOR as rental for said space for the period covered under this agreement and for all related labor and production costs:

Rental Fee: $3,750.00
Deposit: $1,750.00
Deposit and Contract Due: January 5, 2020
Balance: $2,000.00
Balance Due: June 1, 2020

Report Date: Jan 29 2019 1:08 P.M.
TERMS AND CONDITIONS

1. PREMISES. Except for reasonable rights of ingress and egress through public halls, corridors, and grounds, LESSEE shall have no rights in any part of Onondaga Community College's property other than the premises hereinabove specified.

2. DEPOSIT. Onondaga Community College has the right to retain the deposit and apply it to any expense incurred due to cancellation of the event covered under this Agreement. Damages incurred to the facility as a result of the event, or to pay expenses incurred and payable by LESSEE as a result of the event. LESSEE further agrees to pay any additional deposits as demanded by Onondaga Community College.

3. FOOD & BEVERAGE. The LESSEE shall not bring any food and beverage onto the property of Onondaga Community College. Prices are subject to change. Food & Beverage guarantee based on number of attendees is due 7 business days prior to the event additional requests after will be subject to 20% increase in price. If LESSEE fails to provide food and beverage minimum within 7 business days prior to the event Onondaga Community College will use estimated number as the guarantee of attendees

4. LESSEE'S PROPERTY. Any loss or damage to property brought onto Onondaga Community College's property by the LESSEE shall be at the sole risk of the LESSEE.

5. INDEMNITY. The LESSEE shall indemnify and hold Onondaga Community College and Onondaga County harmless for all claims, losses, or damages (including costs and attorney's fees) for any personal injury or property damage arising out of or caused, either proximately or remotely, wholly or in part, by an act, omission, negligence or misconduct on the part of the LESSEE or LESSEE's employees, agents, contractors, vendors, suppliers, inclusive of employees.

6. LESSEE. Agrees and warrants that criminal background checks have been conducted for all personnel who will interact or may interact with any minors/youth under LESSEE's supervision during its use of Premises. LESSEE further agrees that it will not allow anyone convicted of a sexual offense to be employed, or to volunteer, in any capacity during its use of Premises. Notwithstanding any other indemnification clauses in this agreement, LESSEE hereby indemnifies and holds LESSOR harmless from and against any and all claims, losses or expenses that may arise in connection with the provisions of this paragraph.

7. CONTROL. Onondaga Community College reserves the right to control the operation and maintenance of the Premises. Onondaga Community College Staff or the designees have the right to enter the Premises at any time for any purpose, including removal of any person who, in the sole judgment of Onondaga Community College staff or designees, is disrupting or obstructing the proper operation and management of the Premises.

8. RULES AND REGULATIONS. All rules and regulations promulgated from time to time by Onondaga Community College are hereby incorporated in this Lease by reference, and LESSEE shall comply fully with said rules and regulations. LESSEE is entitled to a current copy of such rules and regulations upon written request to Onondaga Community College.

9. LESSEE. Shall not bring upon the Premises any exhibit, equipment, or vehicles which, in the sole judgment of Onondaga Community College, would be or might be dangerous to persons or property or otherwise incompatible with the structure, systems and furnishings of the Premises.

10. ASSIGNMENT. LESSOR shall not assign its rights under this Lease.

11. CASUALTY. If any casualty or unforeseen occurrence renders the fulfillment of this Lease by Onondaga Community College Impossible, then this Lease shall terminate. In such event, LESSEE hereby waives any claim for damages or compensation from Onondaga Community College.

12. INSURANCE. LESSOR shall, at its sole expense, obtain and retain throughout the duration of the event covered under this Agreement the following insurance coverages: commercial general liability ($1 Million), automobile liability ($1 Million), if applicable. In addition the Certificate of Insurance name the following as additional Insureds: Onondaga Community College and County of Onondaga and shall be provided to Onondaga Community College at least thirty (30) days prior to the commencement of the event. The policies may not be canceled or materially altered, and shall cover all occurrences on any part of Onondaga Community College property. The insurance carriers providing such insurance shall have no less than an "A" rating according to the A.M. Best's rating and shall be authorized to do business in New York.

13. GOVERNING LAW. This Agreement is governed by the laws of the state of New York. Any litigation arising under this Agreement is agreed to be maintained in Onondaga County, New York. LESSOR shall strictly comply with all the applicable federal, state, and local statutes, rules and regulations.

14. TIME FOR EXECUTION. This Agreement must be signed by the LESSEE and returned within the above mentioned due date along with any applicable deposit.

In the event the executed agreement and applicable deposit is not received by Onondaga Community College within such time, Onondaga Community College, as its option, may declare the agreement null and void, thereby canceling the date being held and covered by this Agreement.

15. LESSEE is responsible for paying LESSOR for all costs associated with producing this event.

16. CANCELLATION. If LESSEE cancels contract, LESSEE agrees to pay a cancellation fee equivalent to the standard room rent per room per day.

The additional attachments or addendums and subsequent terms and conditions are hereby made a part of this contract.

LESSOR:
Onondaga Community College:

By:
Executed by LESSOR on:

LESSEE:
West Genesee:

By:
Executed by LESSEE on:

Report Date: Jan 29 2019 1:08 P.M.  page 2 of 2
RESOLUTION OF THE BOARD OF EDUCATION FOR THE
WEST GENESEE CENTRAL SCHOOL DISTRICT

WHEREAS, the Board of Education of the West Genesee Central School District desires to enter into up to a THREE year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount of $420,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of THREE years commencing on or about July 01, 2019.

CERTIFICATION OF DISTRICT CLERK

I, _____________________________, District Clerk of the ______________________ School District, hereby certify that the attached resolution was adopted by the required majority of the Board of Education at its meeting held on ________________________, 20_____.

Date: __________________________     _____________________________________

District Clerk

Note: Please return this completed resolution electronically to adiblasi@ocmboces.org, or by fax (315) 431-8444 to the attention of Andrew DiBlasi  OCM BOCES.
Qualified Service Organization Agreement

This Qualified Service Organization Agreement (hereinafter "Agreement"), by and between Helio Health, Inc. ("Helio Health" or the "Program"), with offices located at 555 East Genesee Street, Syracuse, New York and West Genesee School District, 300 Sanderson Drive, Camillus, New York.

Recitals

Whereas, Helio Health is bound by the provisions of the federal regulations governing the Confidentiality of Substance Use Disorder Patient Records, 42 C.P.R. Part 2; and the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. Parts 142, 160, 162 and 164; and

Whereas, the West Genesee School District is bound by the provisions of the Family Education Rights & Privacy Act (FERPA), 34 CFR Part 99; and

Whereas, West Genesee School District and Helio Health seek to collaborate in their efforts to provide services to persons receiving substance use disorder and co-occurring substance use disorder and mental health treatment services.

Agreement

NOW, THEREFORE, in consideration of the promises, mutual covenants, terms, and conditions contained herein, Helio Health and West Genesee School District:

1. Acknowledge that in receiving, transmitting, transporting, storing, processing, or otherwise dealing with any information shared between them identifying or otherwise relating to individuals who become patients of Helio Health ("protected information"), Helio Health is bound by the provisions of the federal regulations governing the Confidentiality of Substance Use
Disorder Patient Records, 42 C.P.R. Part 2; and the Health Insurance Portability and
Accountability Act (HIPAA), 45 C.P.R. Parts 142, 160, 162 and 164 and the applicable case law
interpreting these provisions, and the West Genesee School District is bound by the provisions of the
Family Education Rights & Privacy Act (FERPA), 34 CFR Part 99, and the applicable case law
interpreting these provisions;

2. Helio Health agrees to resist any efforts in judicial proceedings to obtain access to the
protected information except as expressly provided for in the regulations governing the Confidentiality
of Substance Use Disorder Patient Records, 42 C.P.R. Part 2 and the applicable case law interpreting
these provisions in relation to judicial and administrative proceedings, and the West Genesee School
District agrees to resist any efforts in judicial proceedings to obtain access to the protected information
except as expressly provided for in the regulations governing FERPA;

3. Agree that they will not use or disclose protected health information except as permitted or
required by this Agreement or by law;

4. Agree that when they use, disclose, or request protected health information, it will limit the
use, disclosure, or request to the minimum necessary only to review compliance with the relevant
contracts;

5. Helio Health agrees to comply with HIPAA's security provisions with regard to electronic
protected health information, and to use appropriate safeguards to prevent the unauthorized use or
disclosure of the protected information;

6. Agree to report breaches of protected information to Helio Health as required by applicable
law;

7. Agree to report to each other any use or disclosure of the protected information not provided
for in this Agreement of which they become aware as required by applicable law;
8. Helio Health agrees to make any amendments to the protected information as directed or agreed to by the Program pursuant to 45 C.F.R. § 164.526;

9. Helio Health agrees to document disclosures of protected information, and information related to such disclosures, as would be required for Helio Health to respond to a request by an individual for an accounting of disclosures in accordance with 45 C.F.R. § 164.528.

Dated: ____________________________

Jeremy E. Klemanski
President and Chief Executive Officer
Helio Health, Inc.
555 E. Genesee Street
Syracuse, New York 13202

Printed Name: ____________________________
Title: West Genesee Central School District
300 Sanderson Drive
Camillus, New York 13031
MEMORANDUM OF UNDERSTANDING

Helio Health, Inc.
&
West Genesee School District

BACKGROUND & PURPOSE

The purpose of this Memorandum of Understanding (hereinafter, the “MOU”) is to memorialize the intent of the aforementioned parties, Helio Health, Inc. and West Genesee School District (the “School District”), to collaborate in their efforts to provide services to persons receiving substance use disorder and co-occurring substance use disorder and mental health treatment services. These services would be considered in community services under the Certified Community Behavioral Health Clinic at the Meadows Integrated Outpatient.

I. TERM / TERMINATION

The term of the MOU shall commence on the date the MOU is executed by both parties (the “Effective Date”), and shall terminate on June 30, 2019. Unless the parties otherwise agree, this MOU will renew automatically each academic year for one year terms.

The School District may terminate this MOU by the provision of thirty (30) days written notice to Helio Health, Inc. and retains the right to do so at its sole and unfettered discretion.

II. NO COMPENSATION / NO REFERRALS

The School District shall not compensate Helio Health, Inc. any monetary compensation in connection with this MOU.

The parties understand and agree that nothing contained in this MOU shall in any way require or suggest that the School District shall refer patients to, or generate business for, Helio Health, Inc., or any affiliate of Helio Health, Inc.

III. AGREEMENT: SERVICES TO BE PROVIDED

a. Pursuant to this MOU, Helio Health, Inc. agrees to the following

1. Helio Health, Inc. will comply with Federal and New York State laws to obtain the legally proper consent for treatment by parents and students.
2. Helio Health, Inc. will provide individual therapy for substance use disorders and co-occurring substance use and mental health disorders to high school students deemed to be clinically appropriate to receive services with Helio Health at West Genesee High School.
3. School located services to Helio Health patients may include:
   - Clinician assessment to determine appropriateness in level of care.
   - Use of evidence based assessment tools such as Patient Health Questionnaire 9 (PHQ9), Generalized Anxiety Disorder 7-item (GAD7), and Columbia Suicide Severity Rating Scale (CSSRS), Level of Care for Alcohol and Drug Treatment Referral (LOCADTR).
   - Development of a comprehensive treatment plan to be updated at least 1 time every 90 days.
   - Use of evidence based practices such as Motivational Interviewing, Cognitive Behavioral Therapy, and Solution Focused Therapy.
   - Completion of safety plans and crisis management plans as appropriate.
   - Coordination with school counselors and teachers provided a specific consent is signed by participant and guardian for each individual with whom the counselor needs to coordinate.
   - Provision of 24/7 crisis services to current patients. Students who are patients and their families may have access to peer support and case management services.

4. If a student who is not a Helio Health patient is having a crisis, the Helio Health Counselor is not able to provide services.

b. Helio Health, Inc. may provide group therapy at West Genesee High School should there be an interest from students seeking services. Pursuant to this MOU, Helio Health, Inc. agrees to provide the following services and/or achieve the following:

1. Facilitate group therapy for substance use disorders; and/or
2. Facilitate group therapy for dual focused populations (co-occurring mental health and substance use disorder)
3. Helio Health, Inc. will utilize evidence based practices such as Motivational Interviewing, Cognitive Behavioral Therapy, and Solution Focused Therapy.
4. Groups would be capped at 15 people and last a duration of 60 minutes.

Note: Outpatient treatment should be governed by agreement with Helio Health, Inc. and family.

The overall goal in providing these services is to reduce and potentially eliminate substance use and improve mental well-being. By providing in community services at the school setting Helio Health, Inc. is looking to reduce barriers to treatment, such as, transportation, as well as, minimize a student's time away from school classes. It is the expectation of both Parties that they each will make every effort to achieve the above objectives, and that in so doing, they will provide valuable services to their communities.

IV. CONFIDENTIALITY AND PRIVACY

The Parties to this MOU agree to adhere to all applicable federal and state privacy laws and regulations, including, but not limited to 42 CFR Part 2. To this end, the Parties have separately signed a Qualified Services Organization Agreement and/or a Business Associate Agreement.
All records relating to the services contemplated by this MOU are and shall remain property of the School District. Helio Health, Inc. shall not during or after the term of this MOU, use or disclose any confidential information to any person, firm, corporation or other entity for any reason or purpose whatsoever. Helio Health, Inc. shall comply with any and all legal requirements affiliated with the records, including but not limited to ensuring compliance with the Family Educational Rights and Privacy Act ("FERPA").

V. INDEPENDENT CONTRACTOR

Helio Health, Inc. shall perform the duties contemplated by this MOU as an independent contractor, to whom no benefits shall accrue except for those benefits expressly set forth in this MOU. The Helio Health, Inc. shall pay all contributions, taxes, and other payments or charges required to be paid by an independent contractor in accordance with the provisions of all New York State unemployment insurance, disability benefits, and withholding tax laws, the Federal Insurance Contributions Act, and Federal Unemployment Tax Act and Federal Internal Revenue Code, and does and will comply with all other local, state, and federal laws, regulations, and requirements applicable to Helio Health, Inc. or the performance of services hereunder.

VI. INDEMNIFICATION

Helio Health, Inc. shall indemnify, defend and hold harmless the School District from and against:

(a) any and all liability arising out of the Indemnifying party’s failure to comply with the terms of this MOU, and any injury, loss, claims or damages arising from the negligent operations, acts or omissions of the indemnifying party relating to or arising out of such party’s performance of its obligations under this MOU; and

(b) any and all costs and expenses, including reasonable legal expenses, incurred by or on behalf of the Indemnifying party in connection with the defense of such claims. Notwithstanding the foregoing, no party shall be liable to any other party hereunder for any claim covered by insurance, except to the extent of any deductible and to the extent that the liability of such party exceeds the amount of such insurance coverage.

VII. ASSIGNMENT

The Helio Health, Inc. shall not assign, transfer or subcontract any of the rights and obligations under this MOU without prior written consent by the School District. Any unauthorized assignment or subcontract shall be null and void.

VIII. COMPLIANCE

Each party hereby represents and warrants to the other party that: (a) it has the power and authority to enter into this MOU and is permitted by applicable law and regulations to enter into this MOU; and (b) it will comply with all applicable laws in the performance of its
obligations under this MOU, and in particular, applicable federal and state regulations regarding student records, student privacy, and the commercial use of student information, including the Family Educational Rights and Privacy Act and New York State Education Law Section 2-d as specified in Appendix A.

IX. FINGERPRINTING AND CRIMINAL BACKGROUND CHECKS

Helio Health, Inc. shall comply with all the requirements in the New York State Education law for fingerprinting and criminal background checks for each of its employees and agents working in School District facilities. Proof of such compliance shall be provided to the School District before any such employee or agent performs services under this MOU.

X. INSURANCE

Helio Health, Inc. will maintain the following insurance coverages at its own expense, and provide certificates of insurance indicating that this coverage is in effect upon execution of this MOU;

1. Commercial General Liability including products completed operations, bodily injury and personal & advertising injury with limits no less than $1,000,000 per occurrence/$2,000,000 general aggregate. The School District shall be named as Additional Insured with respect to work performed by Helio Health, Inc.
2. Commercial Automobile Liability: Combined single limit of $1,000,000, any auto.
   The School District shall be named as additional insured with Endorsement attached.
3. Umbrella Liability with limits no less than $5,000,000 per occurrence/$5,000,000 aggregate.
4. Professional Liability with limits no less than $1,000,000 per occurrence/$2,000,000 aggregate.
5. Worker's Compensation and Disability Insurance. The policy covering the obligations of Helio Health, Inc. in accordance with the provisions of Chapter 41 of the Laws of 1914, as amended, known as the Workers' Compensation Law, covering all operations under the MOU.

XI. GOVERNING LAW/VENUE

This MOU is governed by the Laws of the State of New York. All disputes shall be venue in a court of competent jurisdiction in Onondaga County, New York.

XII. REVIEW AND APPROVAL

The below signatures of authorized representatives from each Party indicate the acceptance of and commitment to this MOU’s terms by each signatory.

XIII. SEVERABILITY

If a court or administrative agency determines that any of the provisions contained in this MOU are illegal or unenforceable, the other provisions of this MOU shall continue in full force and effect.
XIV. **ENTIRE AGREEMENT**

This MOU may only be modified or amended in a signed writing by both parties. This MOU supersedes all other agreements, written or oral, between the parties with respect to the performance of the Services.

For **WEST GENESEE CENTRAL SCHOOL DISTRICT:**

[Signature]

[Name & Title]

[Date]

For **HELLO HEALTH, INC.:**

[Signature]

Jeremy E. Klemanski, President & C.E.O.

[Name & Title]

[Date]
APPENDIX A

New York State Education Law Section 2-d

1. District is an "Educational Agency," as that term is defined in Section 1.C of Section 2-d of the New York State Education Law ("Section 2-d"). Helio Health, Inc. is a "Third Party Contractor," as that term is defined in Section 1.K of Section 2-d. District and Helio Health, Inc. are parties to this Agreement, pursuant to which Helio Health, Inc. may receive access to Student Data (defined below) regulated by Section 2-d. To the extent that any term of this Agreement conflicts with the terms set forth in this Appendix B, the terms of this Appendix B shall apply and be given effect.

2. As used in this Appendix B, the following terms will have the following meanings:
   a. "Student" shall have the meaning defined in Section 1.F of Section 2-d.
   b. "Eligible Student" shall have the meaning defined in Section 1.G of Section 2-d.
   c. "Personally Identifiable Information" as applied to Student Data shall have the meaning defined in Section 1.D of Section 2-d.
   d. "Student Data" means Personally Identifiable Information from student records that Helio Health, Inc. receives from District.

Other capitalized terms used in this Appendix B will have the applicable meaning set forth elsewhere in this Agreement or in Section 2-d.

3. Helio Health, Inc. agrees that the confidentiality of Student Data shall be maintained in accordance with state and federal laws that protect the confidentiality of Student Data.

4. Helio Health, Inc. agrees that any of its officers or employees, and any officers or employees of any assignee of Helio Health, Inc., who have access to Student Data will be provided training on the federal and state law governing confidentiality of such Student Data prior to receiving access to that data.

5. The exclusive purpose for which Helio Health, Inc. is being provided access to Student Data is to permit Helio Health, Inc. to provide services as set forth in the Agreement to the School District. Student Data received by Helio Health, Inc., or by any assignee of Helio Health, Inc. or third party contracting with Helio Health, Inc., shall not be sold or used for marketing purposes.

6. If Helio Health, Inc. comes into possession of Student Data, Helio Health, Inc. will only share such Student Data with additional third parties if those third parties are contractually bound to adhere to data protection and security requirements at least equal to those in use by Helio Health, Inc., including those identified in Sections 7 and 10 below.
7. Upon expiration or termination of this Agreement, Helio Health, Inc. shall retain the
Student Data for a reasonable period of time so that the Student Data is available for access by
District, subject to the other terms of this Appendix B, and shall thereafter use commercially
reasonable efforts to securely destroy any copy of the Student Data remaining in Helio Health,
Inc.'s possession.

8. If a parent, Student, or Eligible Student wishes to challenge the accuracy of Student Data
concerning that Student or Eligible Student, that challenge shall be processed through the
procedures provided by the Student's school district of enrollment for amendment of
education records under the Family Educational Rights and Privacy Act (FERPA).

9. Student Data transferred to Helio Health, Inc. by District, District Districts, or District
Users will be stored in electronic memory (on servers or other computers) operated and
maintained by or on behalf of Helio Health, Inc. in the United States. The measures that Helio
Health, Inc. will take to protect the privacy and security of Student Data while it is stored in that
manner include, but are not necessarily limited to: encryption to the extent required by Section 2-
d; restricted physical access to the servers/computers; software-based solutions intended to
prohibit unauthorized entry such as regularly updated virus scans, firewalls, and use of
passwords; and administrative controls such as selective user access rights.

10. Helio Health, Inc. acknowledges that under Section 2-d Helio Health, Inc. has the
following obligations with respect to any Student Data received from District, or District
Users:

   a. Helio Health, Inc. shall limit internal access to Student Data education records (as
      that term is used in Section 2-d) to those individuals who have a legitimate
      educational interest in such data;

   b. Helio Health, Inc. shall not use Student Data education records for any purpose other
      than those explicitly authorized in this Agreement;

   c. Helio Health, Inc. shall not disclose any Personally Identifiable Information to a third
      party who is not an authorized representative of Helio Health, Inc. using the information
to carry out Helio Health, Inc.'s obligations under this Agreement (1) without the prior
written consent of the parent or Eligible Student, or (2) unless the disclosure is required
by statute or court order, and notice of the disclosure is provided to the New York
Department of Education, district board of education or institution that provided the
information no later than the time of disclosure, unless providing such notice is expressly
prohibited by the statute or court order;

   d. Helio Health, Inc. and its assignees shall maintain reasonable administrative, technical,
and physical safeguards to protect the security, confidentiality, and integrity of Personally
Identifiable Information in its custody;

   e. Helio Health, Inc. and its assignees shall use encryption technology to protect Student Data while
in motion or in its custody from unauthorized disclosure using a technology or methodology
specified by the secretary of the U.S. Department of Health and Human Services in guidance
issued under P.L. 111-5, Section 13402(H)(2); and
f. Helio Health, Inc. shall notify the Educational Agency from which Student Data is received of any breach of security resulting in an unauthorized release of Student Data by Helio Health, Inc. or its assignees in violation of applicable state or federal law, in the most expedient way possible and without unreasonable delay. Pursuant to Section 2-d, in the event of any required notification to a parent, eligible student, teacher or principal due to the unauthorized release of student data by Helio Health, Inc. or its assignee, Helio Health, Inc. shall promptly reimburse the School District, as the circumstances may warrant, for the full cost of such notification.

11. It is understood that the parties may need to enter into a written amendment to this Agreement to address (a) other compliance with Section 2-d not addressed in this Appendix B, after certain regulations have been promulgated by the New York State Education Department, and/or (b) subsequent amendments to Section 2-d that reduce, modify or supplement the requirements reflected in this Appendix B, and the parties agree to take such additional steps as may be necessary at that time.

12. This Agreement is deemed to incorporate by reference the School District’s parents’ bill of rights for data privacy and security which can be viewed on the School District’s website. Helio Health, Inc. agrees to comply with all applicable provisions of Section 2-d of the Education Law, any rules and regulations of the New York State Education Department issued thereunder, and the School District’s parents’ bill of rights for data privacy and security, including any amendments to any of these.
West Genesee Central School District

2019-2020 Calendar

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July 4 ................................ Independence Day
September 2 ................................ Labor Day
September 3 .......................... Supt. Workshop Day
September 4 .................. School Begins-Half-Day for Students
October 14 ......................... Columbus Day
November 5 .......................... Supt. Workshop Half-Day
November 11 ..................... Veterans Day
November 27-29 ............ Thanksgiving Recess
December 23 - January 3 ........ Holiday Recess
January 20 .......................... Martin Luther King Day
January 21-24 .......................... Regents Days
January 27 .......................... Supt. Workshop Day
January 28 ........................ Second Semester Begins
February 17-21 ......................... Winter Recess
March 11 .......................... Supt. Workshop Half-Day
April 6-10 ......................... Spring Recess
May 19 .......................... Supt. Workshop Half-Day
May 22 & 25 ..................... Memorial Day
June 2 & 17-25 .......................... Regents Days
June 20 ............................... Graduation
June 25 .........Last Day of School for Students
June 26 .......................... Supt. Workshop Day/Regents Rating Day

11-month employees are not scheduled to work:
July 3 - August 2
Schools are not in session
Half-Day for Students
Teacher workshop days
Attendance period ends

Days underlined .................. Pay dates
Days marked R .................. Regents days
Numbers in parentheses ( ) Student days

DRAFT 1/29/19
ARTICLE VIII
SALARY AND OTHER COMPENSATION
SECTION 8.2 ADDITIONAL PAYMENTS

Name: Tracy Klefbeck

School Year: 2018 - 2019
Signature: Tracy Klefbeck

PROPOSAL FOR COMPENSATION FOR ADDITIONAL RESPONSIBILITIES:

1. **Scope of the Additional Responsibilities**

In addition to my role as Grade 12 principal, I will assume certain aspects of the Executive Principal's responsibilities while the position is vacant.

2. **Benefit to the Students/Parents/Employees/School/District**

It is imperative that the functions of West Genesee High School continue to operate for the students - both as learners and citizens of the school community.

3. **Administrator’s Role**

While the Executive Principal’s position is vacant, I will serve as the Incident Commander with respect to the building and district Safety Plans.

I will assume the responsibility of the January Examination Week to ensure a secure testing environment for the Regents examinations, training of proctors, and the implementation of testing accommodations for IEP and 504 students.

I will organize and lead the department chair and faculty meetings.

I will cover additional evening events (meetings and supervision) as determined in a shared agreement with the other grade level principals.

Additional Duties:
Served as the building’s primary point of contact for community members, faculty, and staff, which drastically increased volume of email and phone calls related to Executive Principal’s duties.

Approved or denied all documents at the high school, including but not limited to reimbursement requests, extra pay duties, time off and field trip requests.

Trained on the nVision software required for requisition approval.

Approved or denied all professional development requests on My Learning Plan.

Approved all grade changes for the building.

Organized and led a Principal’s Liaison Committee meeting to address staff questions and concerns.

Rescheduled the honors breakfasts and senior night evening reception; confirmed availability of multiple vendors for each of these events.

Oversaw contract negotiations for the senior Ball.

Wrote weekly informational emails to faculty and staff.

Led testing appeal process, which required locating files in-progress, getting teacher signatures, signing off as Executive Principal, and obtaining D.O. signature in time for January graduations.

Became primary contact for all building operations and issues, including evening and early morning phone calls regarding building vandalism, custodial concerns, and maintenance issues.

Rev. 1-07/01/18
4. **Time Commitment**

I anticipate that the additional responsibilities will require (on average) and additional 2-4 hours per day.

5. **Form of the Final Product**

West Genesee High School will continue to function at the expected high level that students, parents, and staff have come to expect.

6. **Completion Date**

I will conclude my extra responsibilities once the Executive Principal’s position is occupied (as determined by the Board of Education).

7. **Reporting on Final Product**

I will meet regularly with the Assistant Superintendent for Curriculum and Instruction to review the building’s progress and provide updates on any emergent issues.

8. **Criteria for Successful Completion**

The staff and students of West Genesee High School will seek me out for guidance and assistance. Parent concerns will be addressed in a timely fashion.

9. **Amount to be Awarded Upon Successful Completion**

$1,650.00

($75 / day beginning Monday, January 7, 2019 until and including Wednesday, February 6, 2019).

[Signature]

Interim Superintendent

[Signature]

Date

BOE Approval Date
ARTICLE VIII
SALARY AND OTHER COMPENSATION
SECTION 8.2 ADDITIONAL PAYMENTS

Name TJ Vaughan

School Year 2018 - 2019

Signature

PROPOSAL FOR COMPENSATION FOR ADDITIONAL RESPONSIBILITIES:

1. **Scope of the Additional Responsibilities**

   In addition to my role as Grade 11 principal, I will assume certain aspects of the Executive Principal’s responsibilities while the position is vacant.

2. **Benefit to the Students/Parents/Employees/School/District**

   It is imperative that the functions of West Genesee High School continue to operate for the students - both as learners and citizens of the school community.

3. **Administrator’s Role**

   While the Executive Principal’s position is vacant, I will serve as the backup Incident Commander with respect to the building and district Safety Plans.

   I will assume the role of lead evaluator for teachers otherwise assigned to the Executive Principal.

   I will lead the Career and Technical Education teachers through the first administration of their student’s state-approved technical assessment.

   I will organize and co-lead the department chair and faculty meetings.

   I will cover additional evening events (meetings and supervision) as determined in a shared agreement with the other grade level principals.

   I will assume the Westside Support Network lead administrator / programmer. I will reconvene the WSSN and plan Spring workshops and presentations.

4. **Time Commitment**

   I anticipate that the additional responsibilities will require (on average) and additional 2-4 hours per day.

5. **Form of the Final Product**

   West Genesee High School will continue to function at the expected high level that students, parents, and staff have come to expect.

6. **Completion Date**

   I will conclude my extra responsibilities once the Executive Principal’s position is occupied (as determined by the Board of Education).

   The WSSN work will continue through June 30, 2019.
7. **Reporting on Final Product**

I will meet regularly with the Assistant Superintendent for Curriculum and Instruction to review the building’s progress and provide updates on any emergent issues.

I will coordinate the WSSN with Interim Superintendent.

8. **Criteria for Successful Completion**

The staff and students of West Genesee High School will seek me out for guidance and assistance. Parent concerns will be addressed in a timely fashion.

The WSSN will hold organizational and planning meetings as well as hold at least one forum.

9. **Amount to be Awarded Upon Successful Completion**

$1,100.00

[Signatures]

Interim Superintendent Approval

Date

BOE Approval Date
ARTICLE VIII
SALARY AND OTHER COMPENSATION
SECTION 8.2 ADDITIONAL PAYMENTS  Name  Rob Leo

School Year  2018 - 2019  Signature  [Signature]

PROPOSAL FOR COMPENSATION FOR ADDITIONAL RESPONSIBILITIES:

1. Scope of the Additional Responsibilities

In addition to my responsibilities as the Coordinator of Instructional Technology Training (CITT), I will serve as the Split Rock Interim principal in full capacity.

2. Benefit to the Students/Parents/Employees/School/District

It is vital that the Split Rock staff, students and families experience a smooth transition with minimal disruption to operations until a new principal is hired.

3. Administrator’s Role

(See attached elementary principal job description)

4. Time Commitment

Prior to Mr. Freeman’s departure, I will physically relocate to Split Rock. Although the principalship is an 11-month position, I will maintain my 12-month contractual commitment as the CITT. Once a new principal starts, I will help the new hire onboard to the position.

5. Form of the Final Product

At the conclusion of my time as interim principal, the building will operate under the same norms and conditions the previous principal had established. Any and all building meetings (faculty, SET, DITT, parent, e.g.) and remaining lead evaluations will be completed.

6. Completion Date

I will maintain a presence at Split Rock to facilitate the transition through the first week of the new principal’s start (through on or about March 8, 2019).

7. Reporting on Final Product

I will meet regularly (via phone and/or face-to-face) with the Interim Superintendent and Assistant Superintendent for Curriculum and Instruction. At the end of my additional assignment, I will review the work that has been accomplished with them and the new principal.

8. Criteria for Successful Completion

Parents, students and staff will view me as the principal. They will come to me to solve any issues. They will seek my guidance.

In addition, I will continue to serve as the CITT. I will support the WGCSD upon request. I will hold “Mastery Mondays.” My weekly blog will be published to all staff every Monday.
9. **Amount to be Awarded Upon Successful Completion**

$2750.00

$50/day from Monday, December 18, 2018 through Friday, March 8, 2019 for a maximum of 55 days.

*(See attached calendar)*

[Signature]

Interim Superintendent Approval 2/28/19 Date BOE Approval Date
PROPOSAL FOR COMPENSATION FOR ADDITIONAL RESPONSIBILITIES:

1. Scope of the Additional Responsibilities

In addition to my role as Grade 9 principal, I will assume certain aspects of the Executive Principal’s responsibilities while the position is vacant.

2. Benefit to the Students/Parents/Employees/School/District

It is imperative that the functions of West Genesee High School continue to operate for the students - both as learners and citizens of the school community.

3. Administrator’s Role

While the Executive Principal’s position is vacant, I will assume the role of lead evaluator for some of the teachers otherwise assigned to the Executive Principal.

I will cover additional evening events (meetings and supervision) as determined in a shared agreement with the other grade level principals.

4. Time Commitment

I anticipate that the additional responsibilities will require (on average) and additional 1-2 hours per day.

5. Form of the Final Product

West Genesee High School will continue to function at the expected high level that students, parents, and staff have come to expect.

6. Completion Date

I will conclude my extra responsibilities once the Executive Principal’s position is occupied (as determined by the Board of Education).

7. Reporting on Final Product

I will meet regularly with the other building principals to review the building’s progress and provide updates on any emergent issues.

8. Criteria for Successful Completion

The staff and students of West Genesee High School will have minimal disruptions to their expected day-to-day operations of the high school. Parent concerns will be addressed in a timely fashion.
9. **Amount to be Awarded Upon Successful Completion**

$525.00

$25 / day for 21 days
(Tuesday, January 8, 2019 through and including Wednesday, February 6, 2019)

<table>
<thead>
<tr>
<th>Interim Superintendent Approval</th>
<th>Date</th>
<th>BOE Approval Date</th>
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</table>

Rev. 1-07/01/18
West Genesee School Board Meeting: 3/6/2019
SUPPLEMENTAL SUBSTITUTE LIST

**Home Tutor**

- Mangram, Jonathan

**Substitute Bus Attendant**

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<tr>
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<tr>
<td>Burke, Jeri</td>
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<tr>
<td>Cappa, Tammy</td>
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<td>Cerchia, Robert</td>
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<td>Clark, Tina</td>
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<td>Coyle, Nicholas</td>
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<td>Drumm, Loreen</td>
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<td>Franz, Gordon</td>
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<td>Hotaling, Glenn</td>
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<td>Kelly, Christine</td>
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<td>Michel, Sr., David</td>
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<td>Miller, Joy</td>
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<td>O'Keefe, Neil</td>
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<td>Raynor, Nancy</td>
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<td>Tracy, Kelly</td>
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<td>Truet, Theodore</td>
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**Conditional**

**Substitute Custodial**

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<td>Begay, Jim</td>
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<td>Dietrich, Michael</td>
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<tr>
<td>Kapechuk, Vasyl</td>
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<tr>
<td>Heaphy, Carrie</td>
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**Substitute Nurse**

- Heaphy, Carrie

**Substitute Teacher**

- Capone, Jessica
- McNary, Karen  
  - Cert Pending, SWD 1-6, B-2
  - NC Previously certified for 1-6 Elem Ed (cert has expired)

**Substitute Teacher Aide**

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<td>Winn, Stuart</td>
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<td>Yanulis, DanielleLynn</td>
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3/4/2019 West Genesee Central Schools
APPOINTMENTS

ANNUAL BUDGET VOTE

MAY 21, 2019

6:00 a.m. – 9:00 p.m.

Chief Election Inspectors
Paul E. Pelton 4902 Sherwood Drive Syracuse, NY 13215
William Roberge 635 Darlington Road Syracuse, NY 13208
Joseph Shields Ferrara Law Firm Syracuse, NY 13057

Voting System Specialist
Michael Meyer 3982 W. Langerwood Lane Syracuse, NY 13215

Voting System Technician
Artemis Gilbert 204 Thornton Circle South Camillus, NY 13031

Poll Workers
Pauline Arcaro 305 Barnstable Ct. Camillus, NY 13031
Doreen Barba 146 Terrace Way Camillus, NY 13031
Kristin M. Grome 10 Daniluk Drive Camillus, NY 13031
Mary Heil 4611 Gold Rush Drive Marcellus, NY 13108
Patricia Meskos 406 Mallard Drive Camillus, NY 13031
Carol Shewchuk 9 Camelot Circle Syracuse, NY 13219
BOARD ACTION SHEET

FOR

COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION

BOARD OF EDUCATION MEETING DATE

March 6, 2019
## Committee Recommendations for Board of Education Review with Details (March 6, 2019)

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Alt ID#</th>
<th>Age</th>
<th>Committee Grade</th>
<th>Reason</th>
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<th>Recommended School</th>
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<td>Classified Preschool/No Services</td>
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### Program/Service

<table>
<thead>
<tr>
<th>Program/Service</th>
<th>Start Date</th>
<th>End Date</th>
<th>Ratio</th>
<th>Freq.</th>
<th>Period</th>
<th>Duration</th>
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<tbody>
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<td>09/05/2018</td>
<td>03/06/2019</td>
<td>1:1</td>
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<td>30 mins</td>
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<tr>
<td>Speech/Language Therapy</td>
<td>09/05/2018</td>
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<td>1:1</td>
<td>1</td>
<td>Weekly</td>
<td>30 mins</td>
</tr>
<tr>
<td>Speech/Language Therapy</td>
<td>07/02/2018</td>
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<td>1:1</td>
<td>1</td>
<td>Weekly</td>
<td>30 mins</td>
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<tr>
<td>Speech/Language Therapy</td>
<td>07/02/2018</td>
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<td>1:1</td>
<td>1</td>
<td>Weekly</td>
<td>30 mins</td>
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<tr>
<td>SEIT</td>
<td>03/07/2019</td>
<td>06/28/2019</td>
<td>1:1</td>
<td>3</td>
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<tr>
<td>Speech/Language Therapy</td>
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<td>1:1</td>
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<td>Weekly</td>
<td>30 mins</td>
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<tr>
<td>Occupational Therapy</td>
<td>09/03/2018</td>
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<td>1:1</td>
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<td>30 mins</td>
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Report - Recommendations for BOE (v03b) w/o Student Name with Program Details - Printed 2/27/2019 9:40:14 AM

Page 1 of 3
<table>
<thead>
<tr>
<th>Program/Service</th>
<th>Start Date</th>
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<th>Ratio</th>
<th>Freq.</th>
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<tbody>
<tr>
<td>Special Class in an Integrated Setting</td>
<td>09/05/2018</td>
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<td>Music Therapy</td>
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<td>06/21/2019</td>
<td>1:1</td>
<td>1</td>
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<td>30 mins</td>
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<td>Occupational Therapy</td>
<td>09/05/2018</td>
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<td>2</td>
<td>Weekly</td>
<td>30 mins</td>
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<td>Occupational Therapy</td>
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<td>06/21/2019</td>
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<td>30 mins</td>
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<td>Speech/Language Therapy</td>
<td>09/05/2018</td>
<td>06/21/2019</td>
<td>1:1</td>
<td>2</td>
<td>Weekly</td>
<td>30 mins</td>
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<td>Speech/Language Therapy</td>
<td>09/05/2018</td>
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<td>Weekly</td>
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<td>Special Class in an Integrated Setting</td>
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<td>5</td>
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<td>2</td>
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02/13/2019 618003542 4:5 CPSE Preschool Program Review Classified Preschool Preschool Student with a Disability Preschool Itinerant Services Only

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<td>Weekly</td>
<td>30 mins</td>
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02/13/2019 618003952 5:1 CPSE Preschool Program Review Declassified Preschool Student with a Disability Preschool Itinerant Services Only

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<tbody>
<tr>
<td>Speech/Language Therapy</td>
<td>09/05/2018</td>
<td>03/06/2019</td>
<td>1:1</td>
<td>2</td>
<td>Weekly</td>
<td>30 mins</td>
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<td>Speech/Language Therapy</td>
<td>07/02/2018</td>
<td>08/31/2018</td>
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02/13/2019 618003948 3:11 CPSE Preschool Program Review Classified Preschool Preschool Student with a Disability S.P.I.C.E

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<tbody>
<tr>
<td>Special Class in an Integrated Setting</td>
<td>09/05/2018</td>
<td>06/21/2019</td>
<td>6:1+2</td>
<td>5</td>
<td>Weekly</td>
<td>2 hrs 30 mins</td>
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Report - Recommendations for BOE (v03b) w/o Student Name with Program Details - Printed 2/27/2019 9:40:14 AM
## Committee Recommendations for Board of Education Review with Details

(March 6, 2019)

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**Speech/Language Therapy**

- **Start Date**: 09/02/2019
- **End Date**: 06/30/2020
- **Ratio**: 1:1
- **Freq.**: 2 Weekly
- **Period**: 30 mins

**Program/Service**

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- **Report - Recommendations for BOE (v03b) w/o Student Name with Program Details - Printed 2/27/2019 9:25:24 AM**
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**Program/Service**

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West Genesee Middle

Camillus Middle School

BOCES CTC Morgan Road

BOCES Camillus Middle

Devereux Advanced Behavioral Health

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02/13/2019 618001484 9:9 CSE 04 Initial Eligibility Determination Meeting Ineligible Stonehedge School

02/13/2019 610346854 17:7 Sub CSE 12 Annual Review Classified Learning Disability West Genesee High School

02/14/2019 618002159 6:11 CSE 01 Program Review Classified Other Health Impairment Onondaga Road Elementary

02/14/2019 610309141 18:5 CSE 12 Annual Review Classified Autism West Genesee High School

02/14/2019 610341349 16:9 CSE 11 Reevaluation/Annual Review Classified Other Health Impairment West Genesee High School

02/14/2019 610307206 19:0 CSE 12 Annual Review Classified Learning Disability West Genesee High School

02/15/2019 618002779 7:8 CSE 02 Initial Eligibility Determination Meeting Learning Disability East Hill Elementary

02/15/2019 610311997 18:1 CSE 10 Amendment Classified Multiple Disabilities West Genesee High School
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02/15/2019 618004414 5:6 CSE Kdg. Annual Review Classified Hearing Impairment East Hill Elementary

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02/15/2019 610292425 20:9 CSE 12 Amendment Classified Other Health Impairment West Genesee High School

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02/15/2019 610347876 15:6 CSE 09 Amendment Classified Autism West Genesee High School

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